

Argyll and Bute Council
Comhairle Earra-Ghàidheal Agus Bhòid

Executive Director: Douglas Hendry



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1 December 2020

NOTICE OF MEETING

A meeting of the **COMMUNITY SERVICES COMMITTEE** will be held **BY SKYPE** on **TUESDAY, 8 DECEMBER 2020** at **10:30 AM**, which you are requested to attend.

Douglas Hendry
Executive Director

BUSINESS

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**
3. **MINUTE** (Pages 5 - 10)
Community Services Committee 27 August 2020
4. **ARGYLL & BUTE LOCAL POLICING PLAN (2020 - 2023) - QUARTERLY REPORT (QTR2 2020/21)** (Pages 11 - 12)
Report by Divisional Commander for Argyll and Bute, West Dunbartonshire Division, Police Scotland
5. **SCOTTISH FIRE AND RESCUE SERVICE - ARGYLL & BUTE PERFORMANCE REPORT Q2 - 1 JULY - 30 SEPTEMBER 2020** (Pages 13 - 22)
Report by Local Senior Officer, Scottish Fire and Rescue Service
6. **ARGYLL & BUTE HSCP ANNUAL PERFORMANCE REPORT 2019/2020** (Pages 23 - 72)
Report by Head of Strategic Planning, Argyll & Bute HSCP
7. **CHILDREN AND YOUNG PEOPLE'S SERVICES PLAN 2020 - 2023** (Pages 73 - 78)
Report by Chief Officer, Argyll & Bute HSCP

8. LIVE ARGYLL

- (a) Live Argyll - Monitoring and Performance Reporting - Update (Pages 79 - 84)

Report by Executive Director with responsibility for Commercial Services and Legal and Regulatory Support

- (b) Live Argyll Annual Report 2019/2020 (Pages 85 - 110)

Report by General Manager, Live Argyll

9. EDUCATION SERVICE PERFORMANCE REPORT FQ2 2020/21 (Pages 111 - 124)

Report by Executive Director with responsibility for Education

10. DRAFT EDUCATION SERVICE PLAN 2021-22 (Pages 125 - 142)

Report by Executive Director with responsibility for Education

11. EDUCATION PERFORMANCE DATA ANALYSIS 2020 (Pages 143 - 156)

Report by Executive Director with responsibility for Education

12. ANNUAL PARTICIPATION MEASURE 2020 (Pages 157 - 164)

Report by Executive Director with responsibility for Education

13. SCHOOLS (CONSULTATION) (SCOTLAND) ACT 2010

Reports by Executive Director with responsibility for Education

- (a) Skipness Primary School (Pages 165 - 170)

- (b) Minard Primary School (Pages 171 - 174)

- (c) Luing Primary School (Pages 175 - 178)

14. COMMUNITY LEARNING AND DEVELOPMENT PLAN 2021 - 2024 (Pages 179 - 184)

Report by Executive Director with responsibility for Education

15. CHANGES TO THE NUTRITIONAL REQUIREMENTS FOR FOOD AND DRINK IN SCHOOLS (Pages 185 - 190)

Report by Executive Director with responsibility for Commercial Services

REPORT FOR NOTING

16. COMMUNITY SERVICES COMMITTEE WORK PLAN 2020 - 2021 (Pages 191 - 194)

Community Services Committee

Councillor Jim Anderson
Councillor Mary-Jean Devon
Councillor Audrey Forrest
Councillor Graham Hardie
Councillor Donald MacMillan BEM
Councillor Barbara Morgan
Councillor Alastair Redman

Councillor Gordon Blair
Councillor Lorna Douglas
Councillor Kieron Green (Vice-Chair)
Councillor Julie McKenzie
Councillor Yvonne McNeilly (Chair)
Councillor Iain Paterson
Councillor Alan Reid

Councillor Elaine Robertson
Margaret Anderson
William Hamilton

Councillor Andrew Vennard
William Shaw
Alison Palmer

Contact: Fiona McCallum, Committee Officer; Tel: 01546 604392

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**MINUTES of MEETING of COMMUNITY SERVICES COMMITTEE held BY SKYPE
on THURSDAY, 27 AUGUST 2020**

Present: Councillor Yvonne McNeilly (Chair)

Councillor Jim Anderson	Councillor Donald MacMillan BEM
Councillor Rory Colville	Councillor Iain Paterson
Councillor Lorna Douglas	Councillor Alan Reid
Councillor Kieron Green	Councillor Elaine Robertson
Councillor Graham Hardie	Councillor Andrew Vennard
Councillor Anne Horn	Margaret Anderson
Councillor Jim Lynch	William Hamilton
Councillor Julie McKenzie	

Also Present: Councillor Robin Currie
Councillor Aileen Morton
Councillor Richard Trail

Attending: Douglas Hendry, Executive Director with responsibility for Education
Anne Paterson, Head of Education: Lifelong Learning and Support
Louise Connor: Head of Education: Learning and Teaching
Jane Fowler, Head of Customer Support Services
Stuart McLean, Committee Manager
Douglas Morgan, Education Manager
Simon Easton, Education Manager
Superintendent Brian Gibson, Police Scotland
Joe McKay, Area Commander, Scottish Fire and Rescue Service
Joanna MacDonald, Chief Officer, Argyll and Bute HSCP
Stephen Whiston, Head of Strategic Planning & Performance, Argyll and Bute HSCP
Graeme Fraser, HM Fire Service Inspectorate for Scotland
Martin Riach, HM Fire Service Inspectorate for Scotland

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Mary-Jean Devon and Alison Palmer, Teacher Representative.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES

The Minutes of the Community Services Committee held on 12 March 2020 were approved as a correct record.

4. ARGYLL AND BUTE LOCAL POLICING PLAN 2017-2020 - QUARTERLY REPORT Q4 2019/20 & ARGYLL AND BUTE LOCAL POLICING PLAN 2020-2023 - QUARTERLY REPORT FQ1 2020/21

Superintendent Brian Gibson presented the FQ4 – 2019/20 update in relation to the Argyll and Bute Local Policing Plan for 2017-20 and the FQ1 update in relation to the Argyll and Bute Local Policing Plan for 2020-23 on behalf of Chief Superintendent John Paterson, who had submitted his apologies for today's meeting.

Superintendent Gibson referred to the different stages of recovery in respect of the Covid-19 pandemic and the ongoing impact this has had on trends in respect of crimes and behaviours. He expressed his thanks to the Policing team who have worked tremendously hard beyond what was expected, he also thanked Alan Morrison and Jim Smith from the Council for the huge support they had given to him during this period. He then responded to a number of questions.

Decision

The Committee reviewed and noted the content of the reports.

(Reference: Reports for FQ4 2019/20 & FQ1 2020/21 by Divisional Commander for Argyll and Bute West Dunbartonshire Division, Police Scotland, submitted)

5. SCOTTISH FIRE AND RESCUE SERVICE - ARGYLL AND BUTE PERFORMANCE REPORT FQ4 2019/20 & FQ1 2020/21

The Chair welcomed Joe McKay, the new Area Commander for Scottish Fire and Rescue, to his first meeting of the Community Services Committee.

Mr McKay presented reports highlighting the Scottish Fire and Rescue Service's review of local performance within Argyll and Bute for FQ4 2019-20 and FQ1 2020-21 which showed a downward trend across all key priorities.

Before inviting questions from the Committee, the Chair expressed her thanks to the previous Area Commander, Andrew Watt, for his invaluable input while in this role. She also welcomed Graham Fraser from HM Fire Service Inspectorate for Scotland who was listening into the proceedings today.

Decision

The Committee noted the content of the reports.

(Reference: Q4 2019/20 and Q1 2020/21 Reports by Local Senior Officer, Scottish Fire and Rescue, submitted)

6. ARGYLL AND BUTE HSCP - NATIONAL HEALTH AND WELLBEING OUTCOMES PERFORMANCE REPORTING FRAMEWORK AND EXCEPTION REPORTING ARRANGEMENTS - FQ3 & FQ4

A report highlighting the National Health and Wellbeing Outcomes Performance Reporting Framework and Exception Reporting Arrangements which was reported recently to the Integrate Joint Board (IJB) was considered.

Decision

The Committee noted:

1. the Integration Joint Board Health and Social Care Partnership performance report for quarters 3 and 4 for 2019/20;
2. the impact of Covid-19 on some of the IJB performance targets;
3. the resumption of services and revised performance targets in line with national phase four route map; and
4. the delay in the production of the IJB Annual Performance Report.

(Reference: Report by Head of Strategic Planning and Performance, Argyll and Bute HSCP, submitted)

* **7. SCOTTISH SOCIAL SERVICES COUNCIL (SSSC) REGISTRATION POLICY**

A report presenting the Committee with a new policy to ensure and safeguard SSSC registration for social care employees of Argyll and Bute Council who are managed by the Argyll and Bute HSCP was considered.

Decision

The Committee agreed to recommend approval of the policy to the Council and then notify the IJB (Integrated Joint Board).

(Reference: Report by Chief Officer, Argyll and Bute HSCP dated 4 August 2020 and SSSC Registration Policy, submitted)

8. 2019/20 ANNUAL REVIEW OF THE CHILDREN AND YOUNG PEOPLE SERVICES PLAN 2017-20

The Committee considered the Year 3 review of the Children and Young People's Service Plan 2017-2020. The review considered updates on 2019/20 progress, provided information on developments that had taken place since the plan was published, and set out key plans for the year ahead.

Decision

The Committee agreed:

1. to note that both NHS Highland and Argyll and Bute were jointly and equally responsible for children's services planning;
2. to approve Argyll and Bute's Children and Young People's Services Plan 2017-2020 Year 3 review for the period 2019/20; and
3. that once approved by the Community Services Committee and approved by the Integration Joint Board, to approve the submission of the Children and Young People's Services Plan Year 3 review to Scottish Government as per the legislative requirement.

(Reference: Report by Chief Officer, Argyll and Bute HSCP dated 8 July 2020, submitted)

Margaret Anderson, Church Representative, and Councillor Robin Currie joined the meeting during consideration of the foregoing item.

9. ARGYLL AND BUTE - ANNUAL EDUCATION PLAN

A report updating the Committee on the progress made by the Education Service in achieving the priorities included in the Argyll and Bute Education Plan for 2019-20 presented at the Community Services Committee in September 2019, and to outline priority actions for 2020-21 was considered.

Decision

The Committee agreed to:

1. note the progress made with respect to priority actions within the 2019-20 Argyll and Bute Education Plan;
2. note the Covid-19 Education Recovery Plan;
3. approve the 2020-21 Annual Education Plan (Appendix 1);
4. approve the publishing of the 2020-21 Annual Education Plan; and
5. approve the submission of the 2020-21 Annual Education Plan to Scottish Government.

(Reference: Report by Executive Director with responsibility for Education dated 12 August 2020 and Annual 2020/21 and 2019/20 Progress Report, submitted)

10. SCHOOLS (CONSULTATION) (SCOTLAND) ACT 2010 - SKIPNESS PRIMARY SCHOOL

In response to the current Coronavirus (Covid-19) pandemic, consideration was given to a report setting out proposals to further extend the statutory consultation exercise with regard to the proposal to close Skipness Primary School and to reschedule the public meeting to such a time during the consultation process that this is permissible under the Regulations relating to public gatherings.

Decision

The Committee agreed:

1. a further extension of the current consultation period, due to end on 31 August 2020, to 18 December 2020; and
2. that a new date for the public meeting is established once the UK/Scottish Government restrictions on public assemblies allow it to proceed.

(Reference: Report by Executive Director with responsibility for Education dated 12 August 2020, submitted)

11. SQA SCHOOL EXAMINATION MODERATED AWARDS 2020

A report updating the Committee on the initial outcome of the Scottish Qualifications Authority (SQA) 2020 awards was considered.

Following the cancellation of the formal SQA examination diet due to Covid-19, schools submitted estimate grades relating to each presentation and level made on behalf of each young person. These estimate grades were originally considered, moderated and awards allocated by the SQA to each presentation and level. On 11 August the Scottish Government indicated that SQA would change this approach and revert to candidate awards based solely on the estimates provided by schools and colleges. Any learner that was awarded a grade higher than their estimate in the original process maintained their award at the higher level.

Decision

The Committee:

1. considered and noted the outcome of the initial SQA awards for pupils in academic year 2019/20 ie
 - I. National 4 results were above the national outcome by 9.1%
 - II. National 5 results were above the national outcome by 2.5%
 - III. Higher results were above the national outcome by 1.3%
 - IV. Advanced Higher results were above the national outcome by 2.6%
2. requested that the Executive Director with responsibility for Education provide a further report to the Community Services Committee in December 2020 to allow the consideration of further statistical school and national information, released by Insight (school data analysis tool) in September 2020; and
3. agreed that in session 2020/21 attainment and achievement outcomes would be presented to the Community Services Committee only following release of Insight data which affords full access to statistical school and national information in relation to attainment and achievement outcomes of the young people of Argyll and Bute.

(Reference: Report by Executive Director with responsibility for Education, submitted)

12. GAELIC LANGUAGE PLAN PROGRESS REPORT

A report updating the Committee on progress in delivering the actions in the approved Argyll and Bute Council Gaelic Language Plan was considered.

Decision

The Committee considered and noted the progress made in delivering the Council's Gaelic Language Plan.

(Reference: Report by Interim Executive Director with responsibility for Customer Support Services and Gaelic Language Progress Action Plan, submitted)

13. EXTERNAL EDUCATION ESTABLISHMENT INSPECTION REPORT

A report providing details of all external education establishment inspection reports received across Argyll and Bute Education Service during the period March – August 2020 was before the Committee for information.

Decision

The Committee noted the contents of the report.

(Reference: Report by Executive Director with responsibility for Education dated 13 August 2020, submitted)

14. COMMUNITY SERVICES COMMITTEE WORK PLAN 2020/21

The Community Services Committee work plan for 2020/21 was before the Committee for information.

Decision

The Committee noted the contents of the work plan.

(Reference: Community Services Committee Work Plan 2020/21, submitted)

Keeping People Safe in Argyll & Bute

Our Purpose:- To improve the safety and wellbeing of people, places and communities in Scotland

Road Safety & Road Crime

DRPU activity has focused on the priority routes; A82, A83 and A85 and included visible patrols, static road checks and increased driver engagement.



Compared to Qtr 2 last year, fatal road collisions reduced from 5 to 2. Both serious injuries and slight injuries also decreased from 57 to 18 and 71 to 22, respectively. Overall the total number of road casualties has reduced from 134 to 43.



The number of road traffic offences recorded has also decreased by approx 3.6% compared to Qtr 2 last year. Most types of RT offences have seen a reduction with the only exception being insurance and driving licence offences which have risen from 106 to 176 and 44 to 50 respectively. Speeding offences continue to see the highest reduction from 539 to 412 crimes, while dangerous driving has also decreased by 45.9% (n=28).

Violence & Antisocial Behaviour

At the end of Qtr 2, Group 1 crimes of violence are relatively unchanged with 47 crimes recorded compared to 46 (+1) last year. Both serious assaults and robberies have marginally increased by 1 crime year on year, while Domestic abuse offences have marginally reduced from 9 to 10.

Approx. 58% of crimes of violence occurred in a private space and in the majority the victim knew the offender.

555 stop search have been carried out which equates to 93 per month.

Complaints relating to disorder increased by 57.4% YTD which equates to 900 more incidents being recorded. This is largely due to a substantial increase in public nuisance incidents, most of which related to persons breaching Covid-19 guidelines. YTD ASB crimes reduced by 20.7% (n=219). Common assaults decreased by 27.4% (n=97). Approximately 53% of common assaults occurred in a private space and approx. 25% were domestic related. Crimes relating to Breach of the Peace and Threatening & Abusive Behaviour have also seen a reduction of 25% (n=134).

The detection rate for violent crime overall has reduced by 12.4% but remains high at 70.2%. The detection rate for serious assaults remains relatively unchanged and is currently high at 94.7%. The detection rate for common assaults has marginally increased from 77.4% to 79.8%.

Public Protection

At the end of Qtr 2 Group 2 sexual crimes show an increase of 16.8% compared to last year which equates to 16 more crimes being recorded. Whilst rape crimes have reduced from 31 to 17 year on year, this has been offset by a significant increase in crimes relating to indecent images/communication which have risen from 21 to 50. Thirty of the 50 crimes involved children, all were aged 10 to 14 years of age. Indecent / sexual assaults have remained consistent year on year with 38 crimes recorded. Approx. 29% of all sexual crimes were non-recent reports (n=34).

81% of sexual crimes occurred in a private space, mainly residential dwelling homes

69% of sexual crimes were committed by persons known to the victim

The detection rate for Group 2 sexual crime has reduced to 37.3% from 39.6% last year. The detection rate for rape crime has increased by 36.1% from 17.2% last year to 53.3%.



At the end of Qtr2 there were 59 missing person reports recorded within Argyll & Bute which equates to around 10 per month. 23.7% of these involved children.

Compared to figures recorded at the end of Qtr 2 last year, domestic abuse incidents in Argyll and Bute show a reduction of 7.8% from 360 to 332, while the number of crimes have also reduced by 29.6% from 284 to 200.

The number of incidents where an Adult / Child Concern has been raised has decreased by 13.3% (n=217). Adult concerns (inc. Domestic Abuse) have marginally reduced from 823 to 808 and child concerns have decreased by 13.4% (n= 149).

At the end of Qtr 2, user satisfaction results show that levels of public confidence in Argyll & West Dunbartonshire remain high at 67%. Furthermore, figures also indicate 81% of persons were satisfied with how police dealt with their incident.

In total 25 complaints about the Police have been received within Argyll & Bute YTD, all of which relate to irregularity in procedure or quality of service.

Argyll & Bute

Local Policing Plan (2020 – 2023)

Quarterly Report (Qtr 2 – 2020/21)

Major Crime & Terrorism



Across Argyll & West Dunbartonshire 36 persons linked to serious and organised crime have been arrested and £35,058.54 seized under POCA.

Detections for drugs supply have reduced marginally with 33 recorded compared to 38 at the end of Qtr 2 last year. Drug possession charges have increased from 230 last year to 285 this year.



120 cyber-enabled crimes had been recorded within Argyll & Bute at the end of Qtr 2 compared to 24 the previous year. Forty-eight related to online fraud, 33 to threatening messages sent via social media, 36 to indecent communication / images, 2 to extortion and 1 to breach of bail. In 46 of the 120 crimes the victim knew the offender. To date 32 crimes have been detected.

Acquisitive Crime



Vehicle crime reduced by 20%



Housebreaking decreased by 5.9%

The total number of acquisitive crimes recorded in A&B was 16% lower than at the end of Qtr 2 last year. Most types of acquisitive crimes have continued to see a reduction including housebreaking crimes which reduced by 5.9% (n=3) and vehicle crimes which reduced by 20% (n=7). Fraud crimes however have more than doubled with 88 crimes recorded YTD compared to 40 in the same period last year. The increase is predominately due to a rise in social engineering frauds and fraudulent internet sales/purchases.



The number of bogus crimes in A&B have increased from 7 last year to 27 this year. All crimes recorded related to social engineering frauds involving bogus phone calls/emails.

Tackling Online Sexual Exploitation

The Police Scotland Online CSA campaign entered its second phase during November and aims to reduce online offending in relation to child sexual abuse, by challenging perpetrator behaviour and encouraging them to seek help via Stop It Now! Scotland. The campaign is supported by various media products including a hard hitting film. #GethelporGetCaught – Further information is available at [www.scotland.police.uk / What's Happening / Campaigns](http://www.scotland.police.uk/What's_Happening/Campaigns).

Road Safety and Road Policing

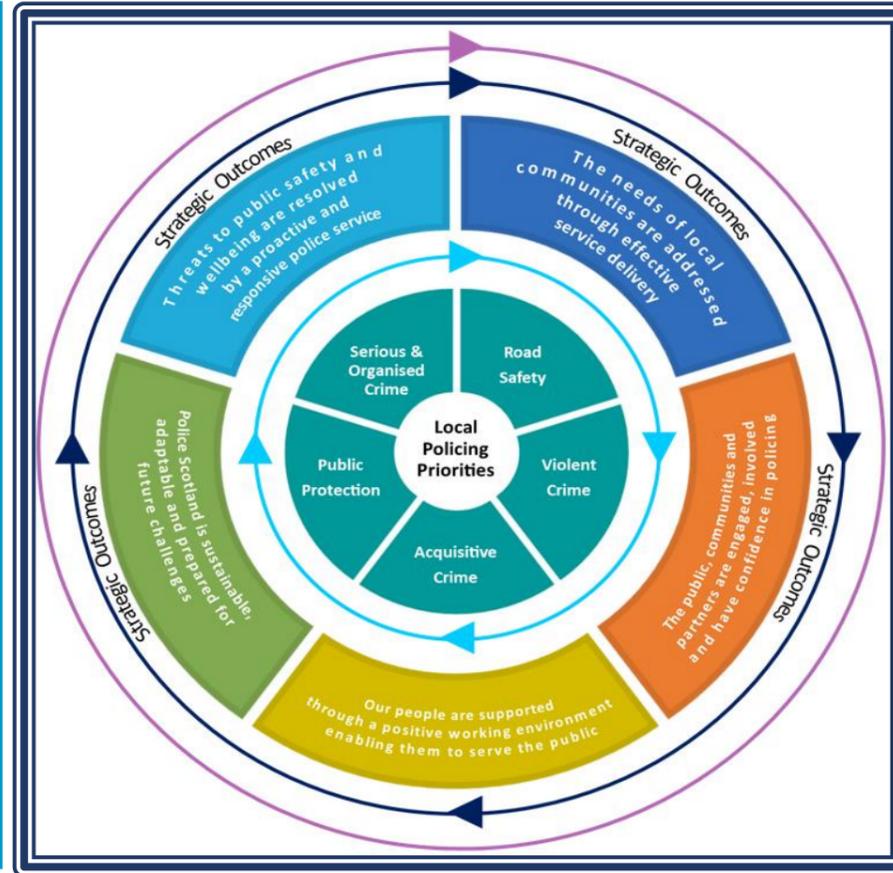
During November local officers and officers from Road Policing worked alongside National partners to support the 'No Need for Speed' Road Safety Initiative led by "Brake", the UK Road Safety Charity. Key messages were delivered over social media with information packs available to schools and community groups. Police activity involved the use of hand held speed detection devices which provide a visible deterrent and, where necessary, stopping and taking direct action against drivers. Further support was provided by unmarked vehicles working to identify the worst speeding offenders. The use of unmarked vehicles reinforces a constant deterrent to any road user who continues to speed on any part of the road network.

Operation Tele

Operation Tele is the Police Scotland investigation into reports of sexual abuse at Ballet West, Ichrachan House, Taynuilt. Police have now received a number of reports which are being investigated at this time. Police Scotland is committed to bringing sexual offenders before the Courts and we treat all reports of sexual abuse with the utmost seriousness and sensitivity.

Domestic Abuse

In response to concerns that COVID – 19 restrictions place victims of Domestic Abuse at greater risk, with less opportunities to escape or get help, the Police Scotland Domestic Abuse – COVID campaign was launched promoting lines to report domestic abuse whilst signposting help and support services and charities. Posters and leaflets were distributed to maximise exposure in retail premises at a time when people's social habits are changing to comply with restrictions. This work and the wider Domestic Abuse COVID Recovery Strategy and Action Plan has been supported and delivered locally by the Argyll and Bute Violence against Women and Girls Partnership.



Tackling Fraud Crime

We are committed to tackling fraud and the increasing frequency of the use of the internet and telephone in the commission of these crimes. These are often elaborate crimes designed to confuse and force the concerned victim to provide bank details or transfer cash. Senior detectives in the Division have been working with local media to ensure fraud trends are circulated alongside messages to reinforce safety advice for online banking. During December, in the lead up to Christmas, our Festive Winter Safety Campaign will provide guidance on shopping online safely.

Wild Camping

In response to reports of anti-social activities by wild campers over the summer months, a working group was established in the Oban area which included representatives from Police Scotland, the Forestry Commission, Argyll and Bute Council and local Community Councils to look at various proposals to limit the impact wild camping was having on the local environment and wider Community. Posters were produced outlining responsible camping protocols and displayed in key locations. Police on patrol gave out leaflets to campers which gave similar advice and outlined Access legislation. Infrastructure improvements were discussed, both to improve facilities at recognised locations and limit access to areas where required. The work of the group continues to evolve and has now been included in wider CPP discussions regarding camping across Argyll and Bute.

Cyber Kiosks

Cyber Kiosks are a purpose-built, standalone, solution that has enabled trained police officers to quickly review data stored on mobile phones or tablet devices, and any associated SIM cards, at the initial stages of an investigation. Cyber Kiosks will allow officers to identify whether devices contain evidence. This can negate the need for full examination, minimising intrusion and providing a better service to the public. There are currently 18 trained operators within the Division.

Police Scotland Fleet Strategy

The Police Scotland Fleet Strategy supports the rollout of Ultra Low Emissions Vehicle's (ULEV) throughout the Force and is set to see Police Scotland become the UK's first Ultra-low emission blue light fleet. This strategy has received government support through the provision of £5m of capital funding to begin the transition towards ULEV technology. Around 179 ULEVs will be delivered and operational across the Force area by March 2021, bringing the total number of new generation electric vehicles to 300.

Internet Based Recruitment Process

The Area Commander for Cowal, Bute and Helensburgh & Lomond working with our National Recruitment Team, has launched an internet based recruitment campaign which includes video testimony from existing officers showcasing the area and the fantastic opportunities for working and living in Argyll and Bute. The videos have been promoted both locally and wider across the UK police networks. The campaign has received a positive response and resulted in a number of transferees and new recruits to both Dunoon and Rothesay.

Development Forum

During November the Division held a Specialisms Development Event for officers and staff from across the Division and elsewhere. This was the latest in a series of development events which have been held this year, but the first to be held online. The event was targeted towards officers who might be considering career development in a Specialist Role. The event was run in conjunction with the Scottish Women's Development Forum. The event attracted over 50 online attendees and was opened by the Divisional Commander Chief Superintendent Paterson.



**Argyll & Bute Performance Report Q2 -
1st July 2020 - 30th September 2020**



SCOTTISH
FIRE AND RESCUE SERVICE
Working together for a safer Scotland

**Working together
for a safer Scotland**



Argyll & Bute Performance Report

Table of Contents

Local Fire and Rescue Service Plan Priorities	3
Argyll & Bute Activity Summary	4
Domestic Safety - Accidental Dwelling Fires	5
Domestic Safety - Accidental Dwelling Fire Casualties	6
Unintentional Injury and Harm	7
Deliberate Fire Setting	8
Non-Domestic Fire Safety	9
Unwanted Fire Alarm Signals	10

Local Fire and Rescue Service Plan Priorities

The Local Fire and Rescue Service Plan has been developed to set out the priorities and objectives within Argyll & Bute and allows our local authority partners to scrutinise the performance outcomes of these priorities. We will continue to work closely with our partners in Argyll & Bute to ensure we are all “**Working Together for a Safer Scotland**” through targeting risks to our communities at a local level.

The plan has been developed to complement key partnership activity embedded across Argyll and Bute's Community Plan and associated Delivery and Thematic plans. Through partnership working we will seek to deliver continuous improvement in our performance and effective service delivery in our area of operations.

The Local Fire and Rescue Plan for Argyll & Bute identified six areas for demand reduction and is subject to regular monitoring and reporting through the Police & Fire and Rescue Committee. A summary of the priorities and current activity is detailed below with further detail and analysis contained within this performance report.

	Accidental Dwelling Fires	Accidental Dwelling Fire Casualties	Unintentional Injury and Harm	Deliberate Fire Setting	Non-Domestic Fire Safety	Unwanted Fire Alarm Signals
Cowal Ward	3	0	1	1	0	20
Dunoon Ward	1	0	0	1	0	7
Helensburgh and Lomond South Ward	3	0	1	0	1	7
Helensburgh Central Ward	1	0	2	3	0	10
Isle of Bute Ward	0	0	0	0	0	16
Kintyre and the Islands Ward	2	0	2	0	1	17
Lomond North Ward	0	0	1	5	1	12
Mid Argyll Ward	0	0	2	1	2	24
Oban North and Lorn Ward	2	0	4	1	2	18
Oban South and the Isles Ward	5	1	2	0	0	27
South Kintyre Ward	1	0	0	2	3	8
Total Incidents	18	1	15	14	10	166

Year on Year Change	◆ 6%	▲ 0%	● -44%	● -26%	◆ 25%	● -12%
3 Year Average Change	◆ 7%	◆ 33%	● -37%	● -6%	● -12%	▲ -3%
5 Year Average Change	◆ 11%	◆ 14%	● -13%	◆ 8%	▲ -4%	◆ 2%

About the statistics within this report

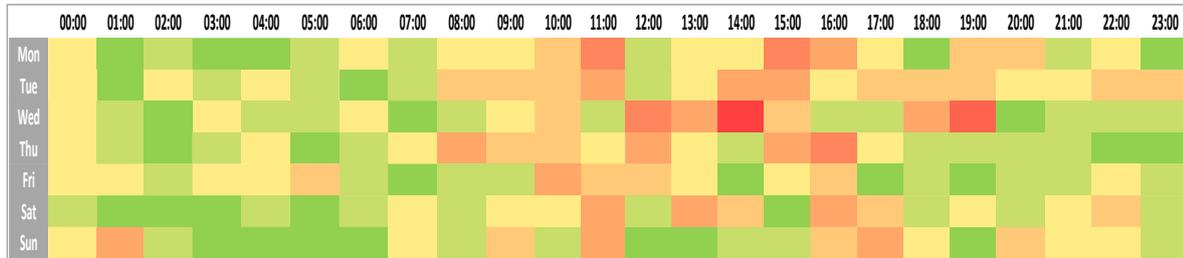
The activity totals and other statistics quoted within this report are published in the interests of transparency and openness. They are provisional in nature and subject to change as a result of ongoing quality assurance and review. Because all statistics quoted are provisional there may be a difference in the period totals quoted in our reports after local publication which result from revisions or additions to the data in our systems. The Scottish Government publishes official statistics each year which allow for comparisons to be made over longer periods of time.

- Activity levels have reduced by more than 5%
- ▲ Activity levels have reduced by up to 5%
- ◆ Activity levels have increased overall

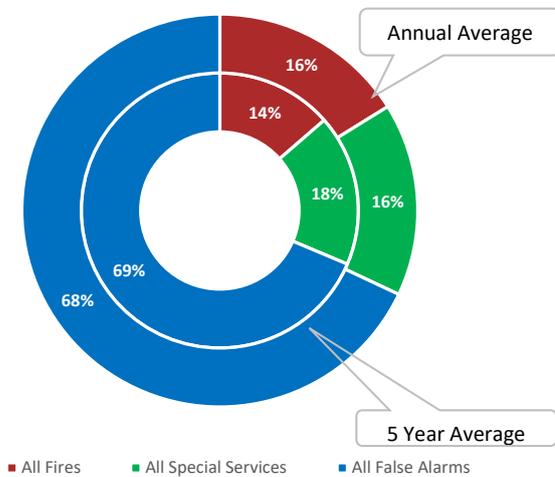
Argyll & Bute Activity Summary

 <p>70 fires primary & secondary</p> <p>↑ 19% (11)</p>	 <p>69 special services</p> <p>↓ -4% (-3)</p>	 <p>295 false alarms</p> <p>↓ -18% (-64)</p>
 <p>434 total number of incidents</p> <p>↓ -11% (-56)</p>	 <p>16 fire & non-fire casualties</p> <p>↓ -45% (-13)</p>	 <p>£327,020 economic cost of ufas incidents</p>

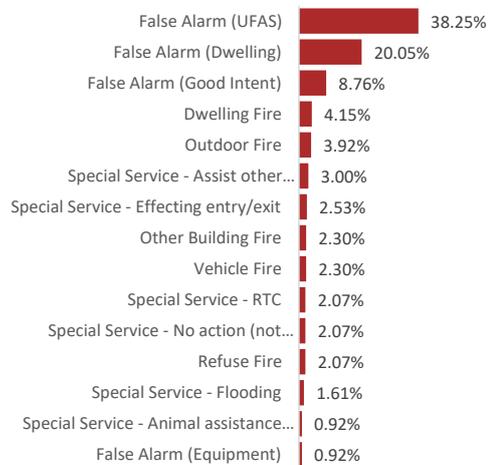
Activity by Time of Day



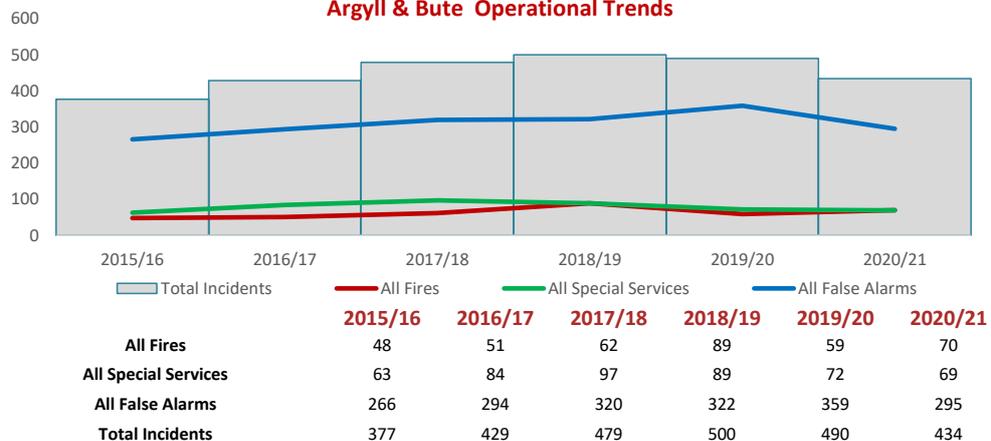
Incidents by Classification



Top 15 Incident Types by % of Total Incidents



Argyll & Bute Operational Trends



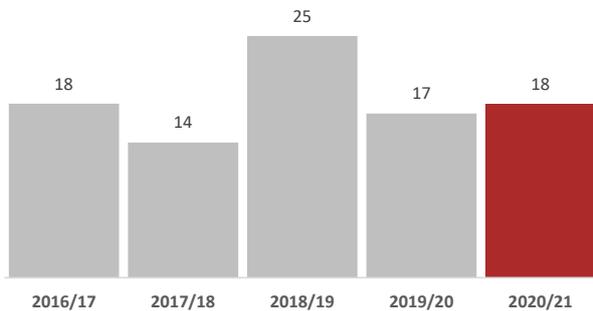
Domestic Safety - Accidental Dwelling Fires



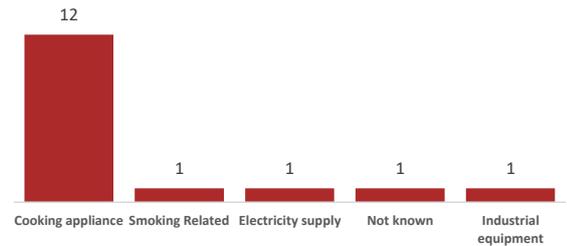
Performance Summary

Year on Year **6%** 3 Year Average **7%** 5 Year Average **11%**

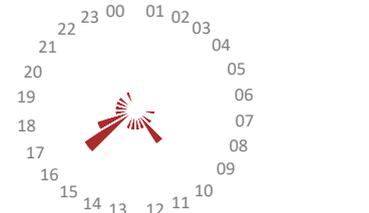
Accidental Dwelling Fires to Date



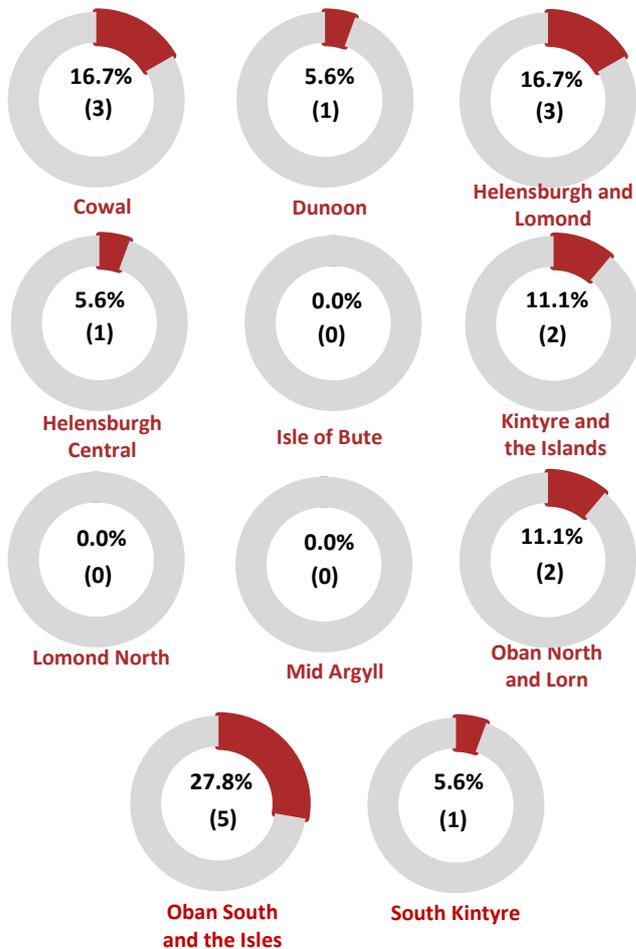
Main Source of Ignition



Accidental Dwelling Fires by Time of Day



Accidental Dwelling Fires Activity by Ward (% share)



Severity of Accidental Dwelling Fires



No Firefighting Action
50.0% (9)



Direct Firefighting
27.8% (5)



Heat/Smoke Damage Only
55.6% (10)



No fire Damage
66.7% (12)

Human Factors



Distraction
33.3% (6)



Alcohol/Drug Impairment
5.6% (1)

Automatic Detection & Actuation



Detection Present
88.9% (16)



Detection Actuated
68.8% (11)

Calls Made via Linked Alarms
16.7% (3)

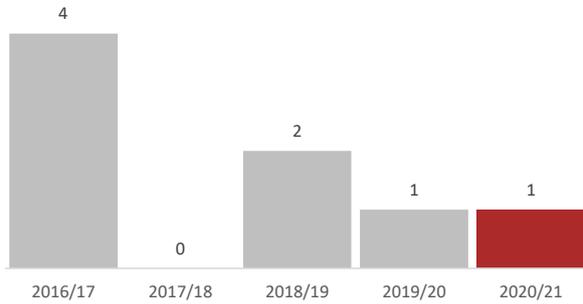
Domestic Safety - Accidental Dwelling Fire Casualties



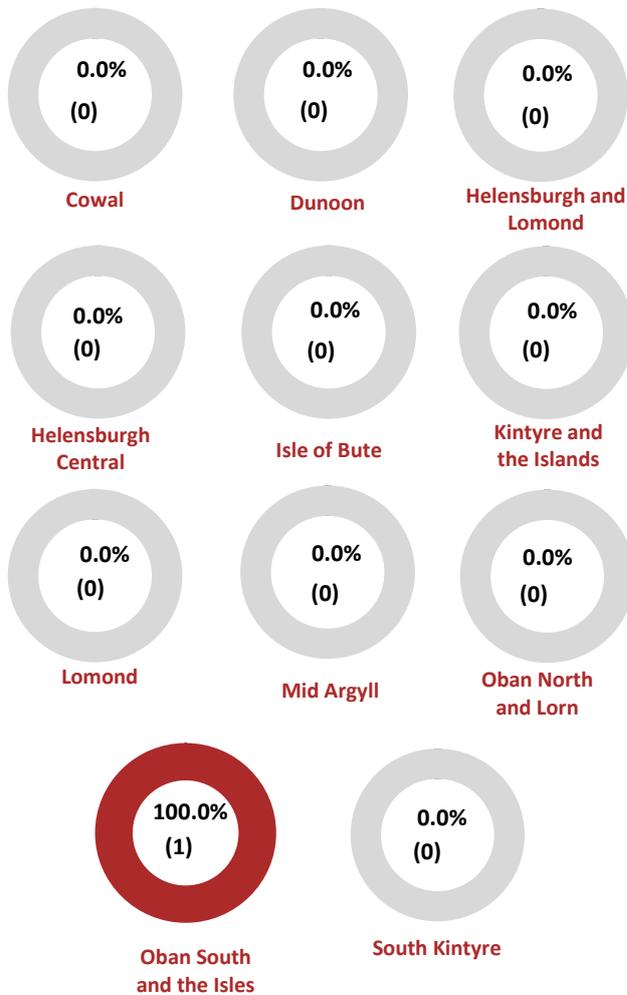
Performance Summary

Year on Year **0%** 3 Year Average **33%** 5 Year Average **14%**

Accidental Dwelling Fire Casualties Year to Date



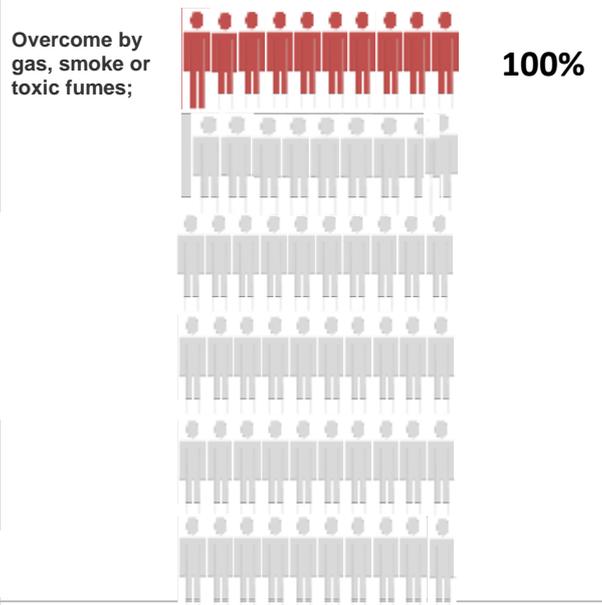
Accidental Dwelling Fire Casualties by Ward (% share)



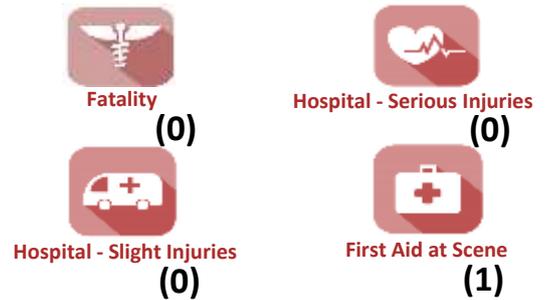
Fire Casualties by Time of Day



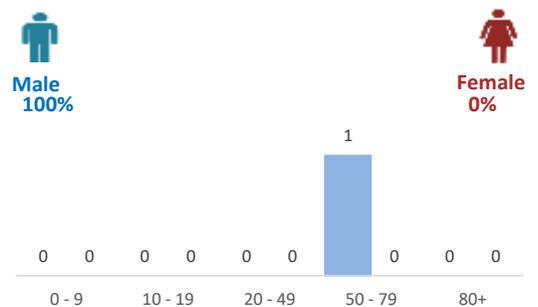
Nature of Injury



Extent of Harm



Age / Gender Profile



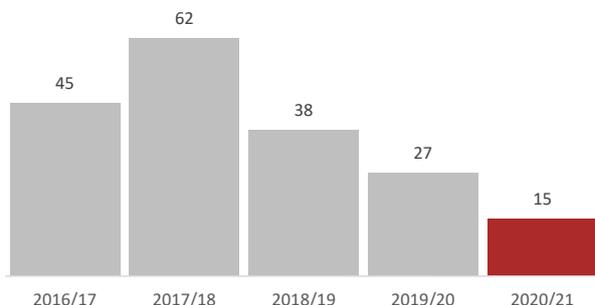
Unintentional Injury or Harm



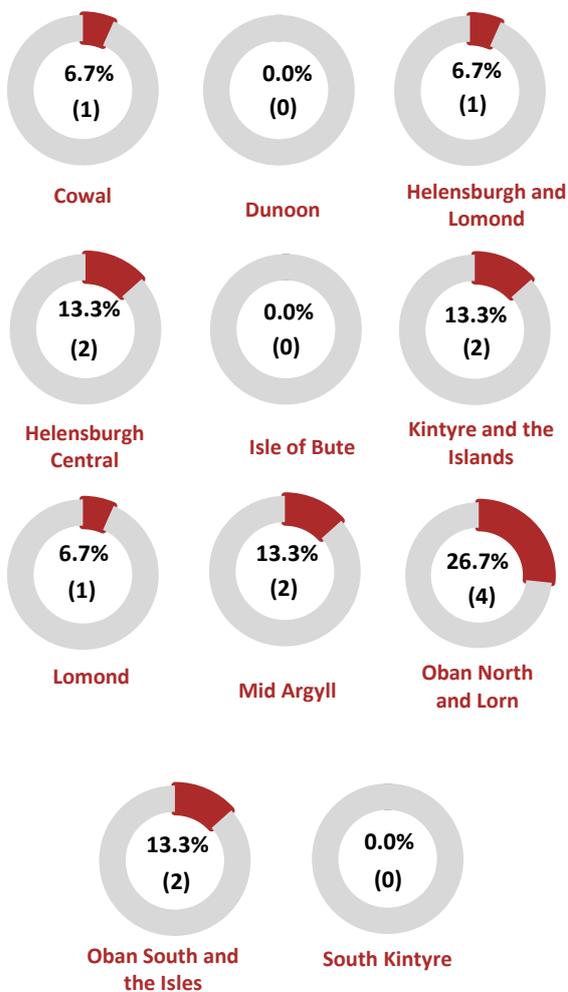
Performance Summary

Year on Year	3 Year Average	5 Year Average
-44%	-37%	-13%

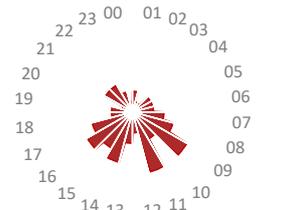
Non-Fire Casualties Year to Date



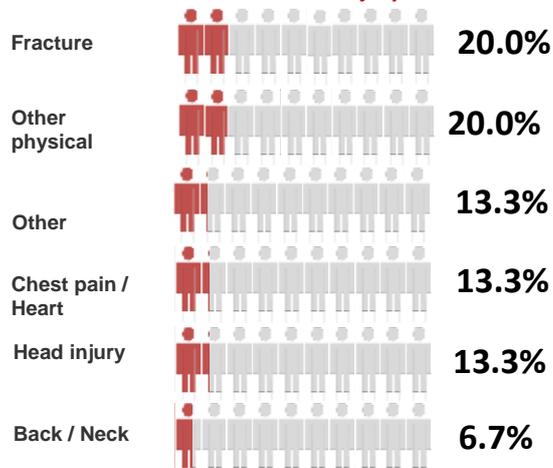
Non-Fire Casualties by Ward (% share)



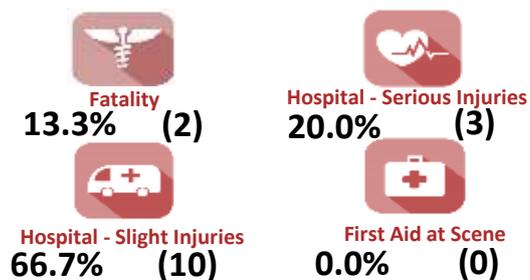
Non-Fire Casualties by Time of Day



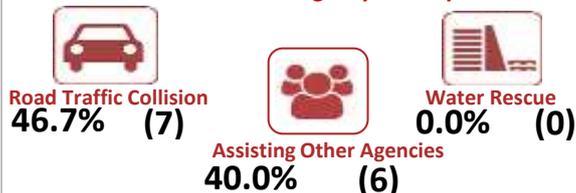
Nature of Injury



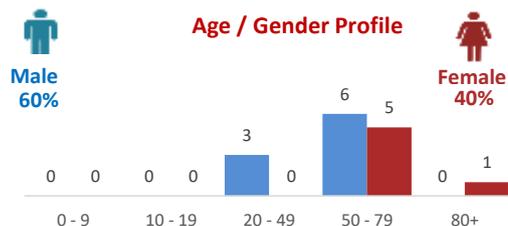
Extent of Harm



Non-Fire Emergency Activity



Age / Gender Profile



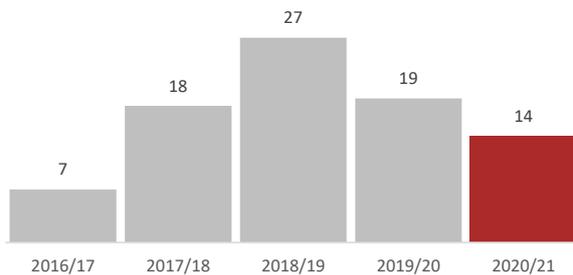
Deliberate Fire Setting



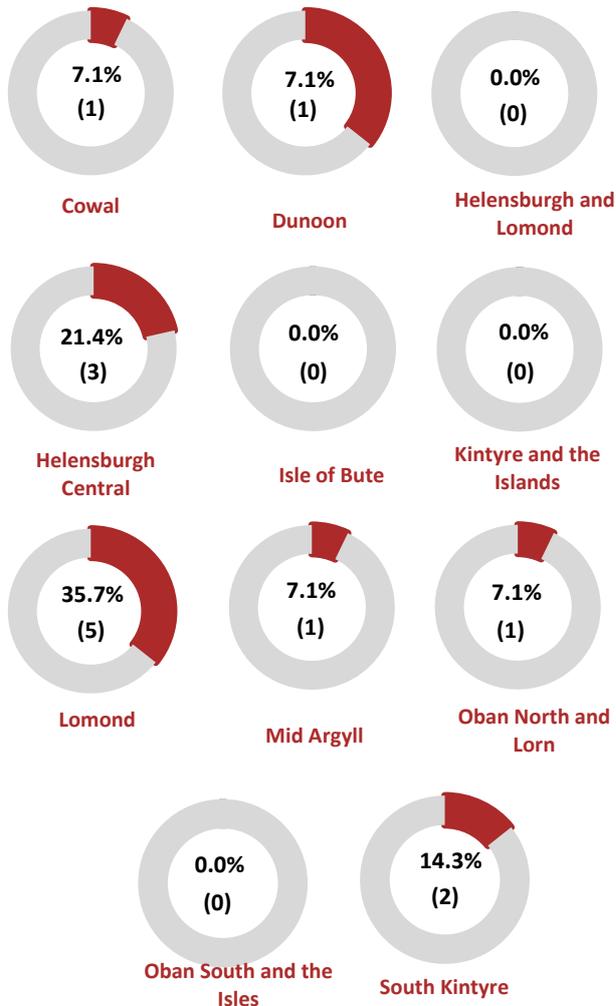
Performance Summary

Year on Year	3 Year Average	5 Year Average
-26%	-6%	8%

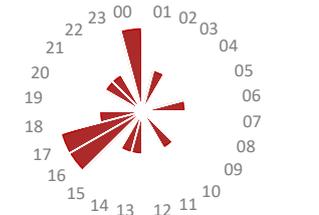
Deliberate Fires Year to Date



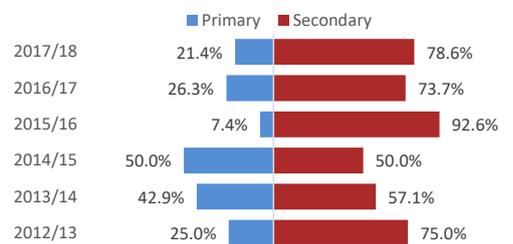
Deliberate Fires by Ward (% share)



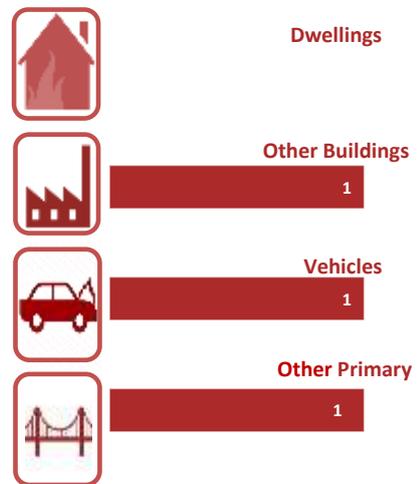
Deliberate Fires by Time of Day



Deliberate Fires by Classification



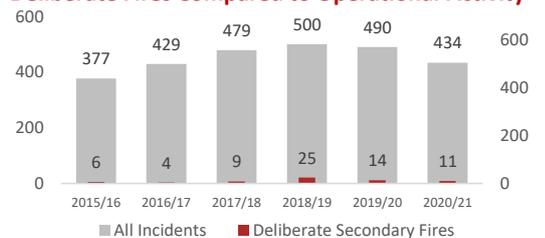
Primary Fire Ratio by Activity Type



Secondary Fire Ratio by Activity Type



Deliberate Fires Compared to Operational Activity



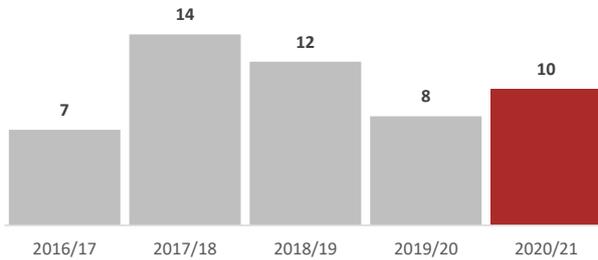
Non Domestic Fire Safety



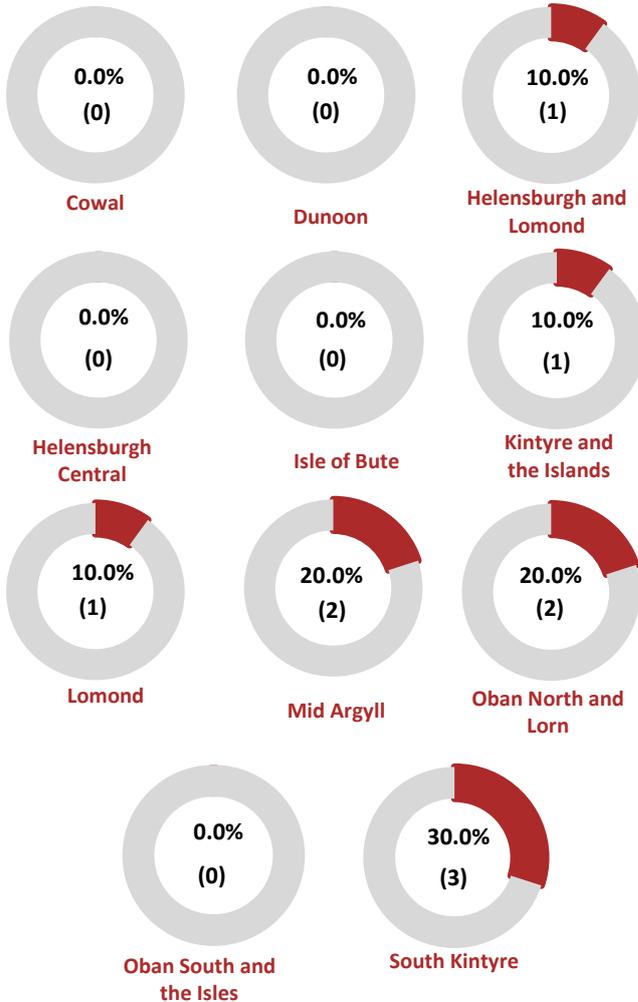
Performance Summary

Year on Year: 25%
 3 Year Average: -12%
 5 Year Average: -4%

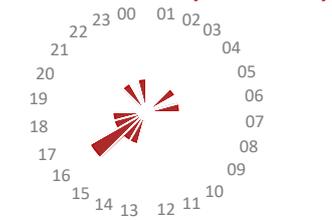
Non-Domestic Fires Year to Date



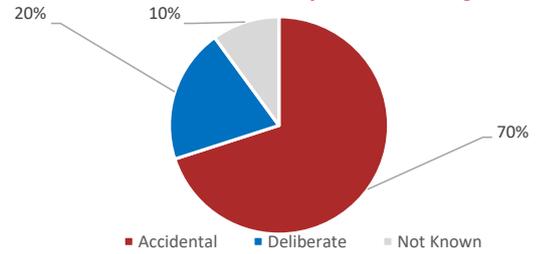
Non-Domestic Fires by Ward (% share)



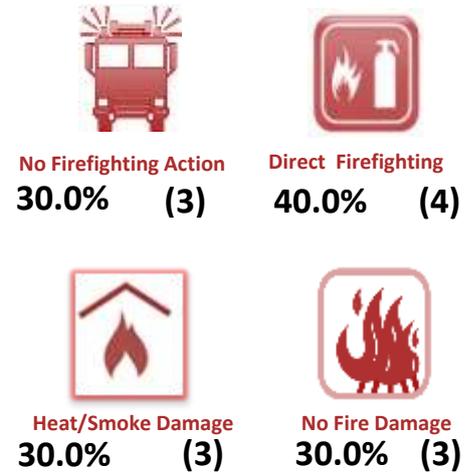
Non-Domestic Fires by Time of Day



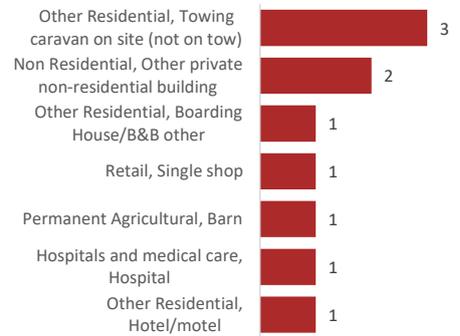
Non-Domestic Fires by Nature of Origin



Severity of Non-Domestic Fires



Non-Domestic Fires by Premises Type



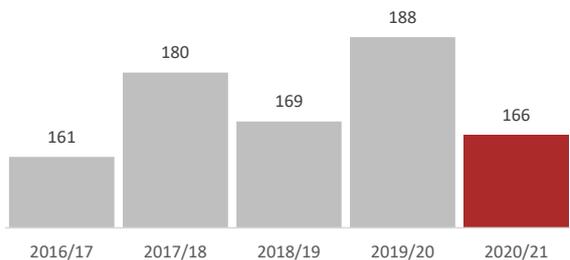
Unwanted Fire Alarm Signals



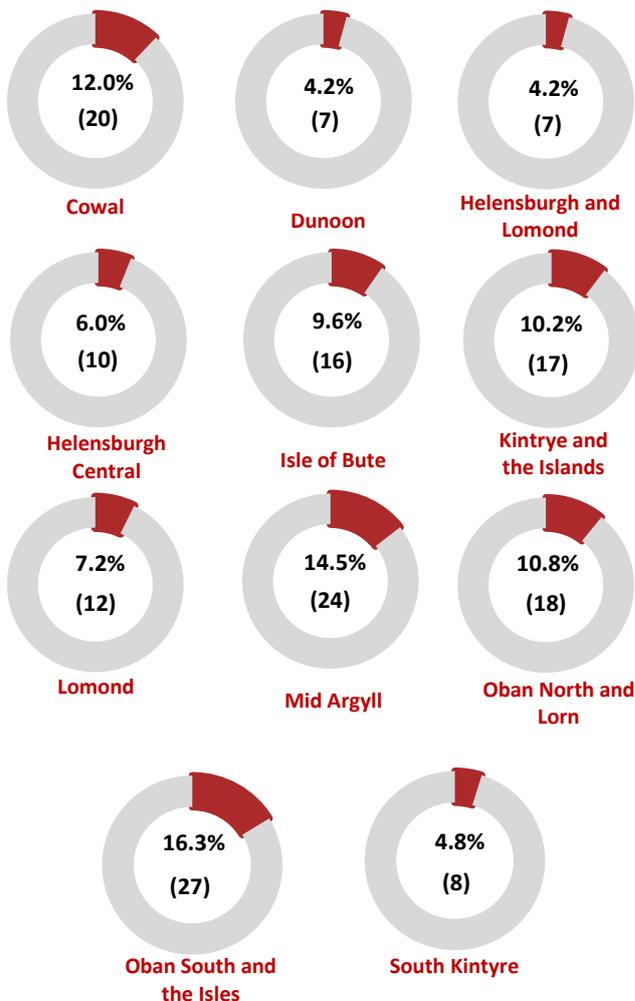
Performance Summary

Year on Year **-12%** 3 Year Average **-3%** 5 Year Average **2%**

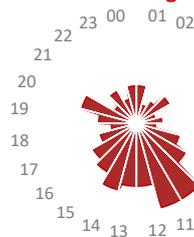
Unwanted Fire Alarm Signals Year to Date



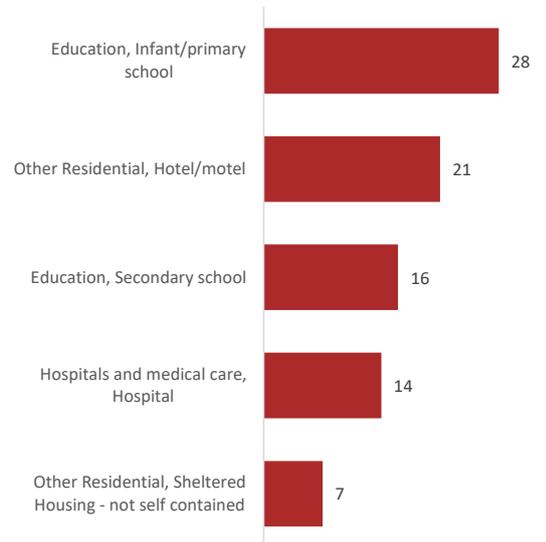
Unwanted Fire Alarm Signals by Ward (% share)



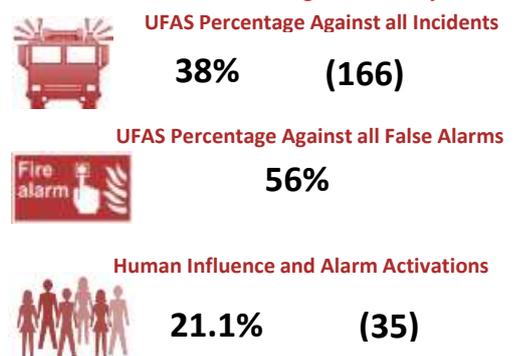
Unwanted Fire Alarm Signals by Time of Day



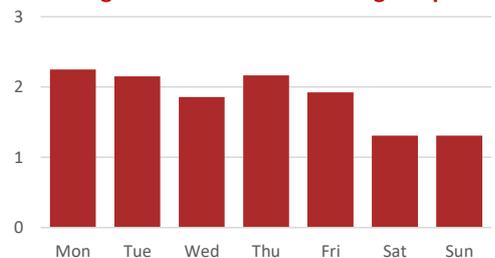
Unwanted Fire Alarm Signals - Top 5 Premises



Unwanted Fire Alarm Signals Activity Ratios



Average Unwanted Fire Alarm Signals per Day



ARGYLL AND BUTE COUNCIL**COMMUNITY SERVICES COMMITTEE****Argyll & Bute HSCP****8 DECEMBER 2020**

Argyll & Bute HSCP Annual Performance Report 2019/20

1.0 EXECUTIVE SUMMARY

The required content of the Argyll & Bute Health and Social Care Partnership Annual Performance Report is set out in The Public Bodies (Joint Working) (Content of Performance Reports) (Scotland) Regulations 2014

<http://www.legislation.gov.uk/ssi/2014/326/contents/made>

As a minimum the annual performance report must include:

- Assessment of performance in relation to the 9 National Health and Wellbeing Outcomes
- Assessment of performance in relation to integration delivery principles
- Assessment of performance in relation to the Partnership's Strategic Plan
- Comparison between the reporting year and previous reporting years, up to a maximum of 5 years. (This does not apply in the first reporting year)
- Financial performance and Best Value
- Information about Localities
- Details of Service Inspections
- Details of any review of the Strategic Plan.

Due to the impact of the COVID-19 pandemic on the services and supporting services we are unable to produce the Annual Performance Report for 2019/20 in its customary format and content. As such the report appended is a summary report and is enabled by the legislation.

ARGYLL AND BUTE COUNCIL

COMMUNITY SERVICES COMMITTEE

Argyll & Bute HSCP

8 DECEMBER 2020

Argyll & Bute HSCP Annual Performance Report 2019/20

2.0 INTRODUCTION

- 2.1 Robust performance management arrangements are critical to the delivery of the HSCP Strategic Plan. There is a legislative requirement to provide an annual report. Coronavirus legislation has taken into account the focus on pandemic response and provided the facility for a shorter annual report at this time which takes account of the change of activity.
- 2.2 The Health and Social Care Partnership has focused on the pandemic response and in line with government guidance sought to remobilise services as soon as was feasible. Remobilised service provision is monitored weekly to prioritise delivery.

3.0 RECOMMENDATIONS

- 3.1 Note and comment on the Annual Performance Report for the Health and Social Care Partnership for the year 2019/20.

4.0 DETAIL

4.1 In accordance with the Coronavirus (Scotland) Act 2020, we have postponed the publication of our Annual Performance Report for 2019/20. This decision was taken at the Integration Joint Board meeting in October.

4.2 The Annual Performance report for 2019/20 is therefore of necessity a lighter content and further National Services Scotland (NSS) has advised that due to the impact of Covid 19, official performance information is incomplete for the Financial Year 2019/2020 and that Partnerships should use the 2019 calendar year for reporting, but to still compare against historical data for financial years.

4.3 The Annual Performance report for 2019/20 has been presented to the Strategic Planning Group, who have considered it and recommended it for approval to the IJB.

5.0 CONCLUSION

5.1 The Covid 19 response has had a significant impact on:

- the capacity of officers to produce a 2019/2020 IJB Annual Performance report to the legislated 31st July 2020 timescale
- The 2019/2020 Annual Performance report presented to the IJB demonstrate progress against the commitments laid out in the Strategic Plan for Health and Social Care.
- There remain challenges to meet some of the performance standards particularly emergency demand and waiting times.
- Publishing the IJB Annual Performance Report 2019/20 later will fulfil the IJB's reporting requirements under the 2014 Act

6.0 IMPLICATIONS

6.1 Policy – No policy implications

6.2 Financial - documented in the report

6.3 Legal -as noted

6.4 HR - documented in the report

6.5 Fairer Scotland Duty: none specific

6.6 Equalities – no action required for this report

6.7 Socio-economic Duty – no action required for this report

6.8 Islands – no action required for this report

6.9 Risk -Impact on strategic and operational risks will be assessed within existing risk assessment processes.

6.10 Customer Service – none

Stephen Whiston

Head of Strategic Planning

19 November 2020

For further information contact: Stephen Whiston

Stephen.whiston@nhs.scot

APPENDICES

Appendix 1 Argyll & Bute HSCP Annual Performance Report 2019-20



People in Argyll & Bute will live longer, healthier independent lives

**Argyll & Bute Health &
Social Care Partnership**

**Annual Performance
Report 2019/20**

Contents

Foreword

Introduction

Section 1 Strategic Plan, Vision and Key Achievements in 2019/20

- 1.1 Our Key achievements in 2019/20

Section 2 Section 2 - Performance Management and Governance

- 2.1 How we have performed in 2019/20 - Ministerial Steering Group Indicators

Section 3 National Health and Wellbeing Performance

- 3.1 National Health and Wellbeing indicator 1
- 3.2 National Health and Wellbeing indicator 2
- 3.3 National Health and Wellbeing indicator 3
- 3.4 National Health and Wellbeing indicator 4
- 3.5 National Health and Wellbeing indicator 5
- 3.6 National Health and Wellbeing indicator 6
- 3.7 National Health and Wellbeing indicator 7
- 3.8 National Health and Wellbeing indicator 8
- 3.9 National Health and Wellbeing indicator 9

Section 4 Financial Performance and Best Value

Appendices

- Appendix 1 Progress against National Health and Wellbeing Targets 2015/16 - 2019/20
- Appendix 2a Inspection Findings: Adult Services Inspection Reports 2019/20
- Appendix 2b Inspection Findings: Children & Families Inspection Reports 2019/20
- Appendix 3 Glossary of terms

Foreword

We are pleased to present Argyll and Bute HSCP's fourth Annual Performance report for 2019/20. This report continues to illustrate the significant progress we are making on providing integrated services which focus on keeping people healthy, safe and well, but also providing care and treatment quickly when needed.

Our staff and health and care partners continue to rise to these challenges as shown in the high quality of services we provide and the improved outcomes people are experiencing.

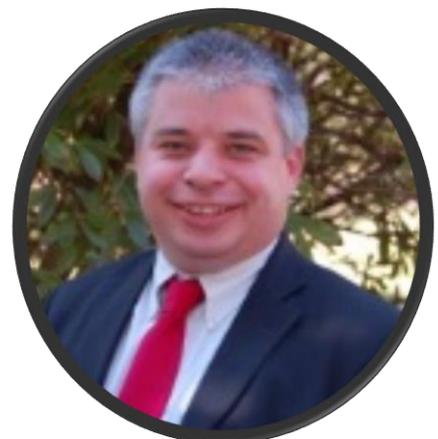
From March this year COVID-19 has affected service delivery across the HSCP and in-turn the usual delivery date of September for the publication of this Annual Performance Report. At the August meeting of the Integration Joint Board, the Chief Officer agreed to delay the publication date for the annual performance report until its meeting in November in exercise of the power granted to public authorities under the Coronavirus (Scotland) Act 2020 to do so. The staff who would have usually been involved in its preparation have been engaged in supporting the Covid-19 pandemic response and the result of this is a nationally agreed reduced version of the usual annual report format.

The Covid-19 pandemic has created an opportunity to speed up remote working, which has significantly reduced travel and reduced printing (through move to paperless office), and plans for the new normal intend to continue with extensive use of Near Me for remote consultations where this is appropriate, and continued use and expansion of Microsoft Teams.

Finally, we would like to thank all HSCP staff, partners, carers and volunteers for their continued dedication and commitment, going the extra mile when most needed.



**Joanna MacDonald,
Chief Officer Argyll &
Bute HSCP**



**Kieron Green, Chair of
Argyll & Bute Integration
Joint Board**

Introduction

Welcome to the fourth Annual Performance Report from Argyll and Bute Health and Social Care Partnership (HSCP). This report summarises what we have achieved in the last calendar year from 1st January to 31st December 2019 this is different from previous years when we have used data across the financial quarters. The reason for this is a direct effect of the redirection of national analytical services to support the COVID-19 reporting process which resulted in data lag across the last financial quarter data period. It was agreed in consultation with all HSCP's that calendar data would provide the most robust data to use across this report.

The Partnership has responsibility for the planning and delivery of all health and social care services to adults and children within Argyll and Bute. We routinely monitor our performance to ensure we are delivering services that meet the needs of our residents, and also which identifies areas where require improvement is required. All Health and Social Care Partnerships are required by the Public Bodies (Joint Working) (Scotland) Act 2014 to publish an Annual Performance Report.

Our report aims to measure the progress we have made, specifically in relation to

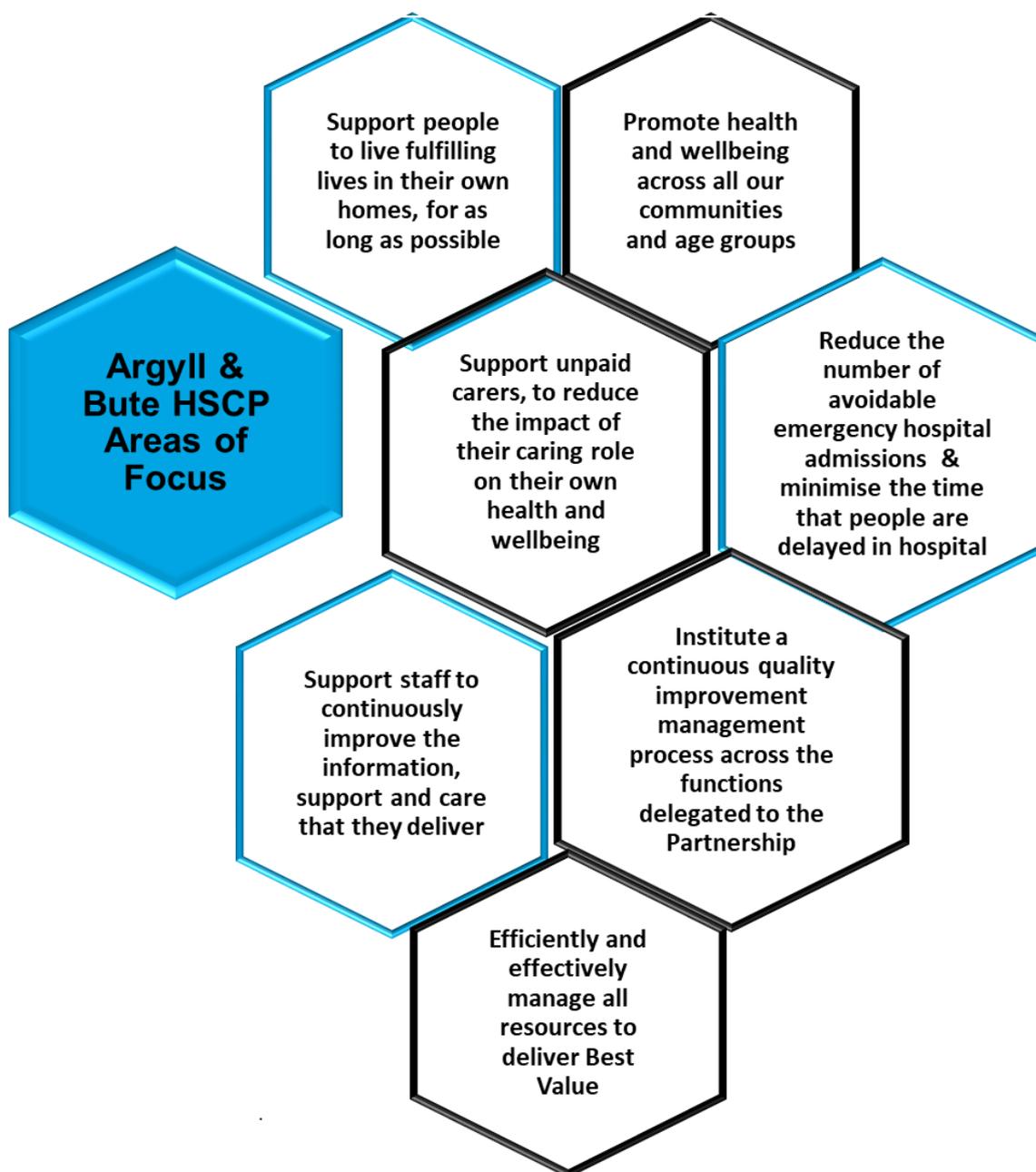
- National Health & Wellbeing Outcome Indicators
- Finance & Best Value
- Inspection of Services

The full breakdown of our performance against the nine National Health and Wellbeing Outcomes over the past 4 years is available in Appendix 1. This includes all national and local indicators which we have used to measure progress. How our performance compares against other HSCP areas is documented in Appendix 2

We have also included some good practice highlights and case studies describing service developments and improvements which have occurred within Argyll and Bute over the last year, which demonstrate the work of the Partnership and the impact it has had on our communities.

Section 1: Strategic Plan, Vision and Key Achievements in 2019/20

The Partnership's vision and priorities for health and social care in Argyll and Bute were developed for our first Strategic Plan 2016-2019. This describes how we intend to deliver integrated health and social care services to the communities within Argyll and Bute and identified seven key areas of focus for us as a partnership. These are shown in the diagram below.



Our Vision:

People in Argyll and Bute will live longer, healthier independent lives

The Public Bodies (Scotland) Act 2014 requires Integration Authorities (IA's) to review their strategic plan at least once every three years. We completed this in 2018 and included a robust three month engagement programme where we sought the views of public, service users, carers, partner agencies and staff.

This confirmed that our objectives remain current and relevant to our communities, staff, partners and stakeholders.

Section 2 - Performance Management and Governance

The National Health and Wellbeing Outcomes provide a strategic framework for the planning and delivery of health and social care services. These suites of outcomes, together, focus on improving the experiences and quality of services for people using those services, carers and their families.

Currently there are 9 key National Health and Wellbeing Outcomes (NHWBO) and 23 sub-indicators. These form the basis of the reporting requirement for Health and Social Care Partnerships across Scotland. A full breakdown of all the Outcomes, Indicators and our local indicators is available in Appendix 1.

Our Performance for 2019/20

There are currently 43 indicators against which we measure our performance. 27 measures are reported as meeting target or better and 15 off target and 1 measure under development. Further analysis of the trends across the outcomes notes 11 indicators remain unchanged against target, 12 are down against target and 19 are up against target.

Benchmarking against other Health and Social Care Partnerships

We regularly benchmark our performance against similar Health and Social Care Partnerships in order to compare our performance and identify any areas of potential improvement. Health Improvement Scotland has identified Moray, Stirling, East Lothian, Angus, Scottish Borders and Highland as areas which are similar in terms of population size, relative deprivation or affluence and rurality of area. Our performance against 23 National Indicators is presented in **Appendix 2** in comparison to these areas.

Performance Governance development over the last year

- **Delivery of new IJB performance scorecard in Pyramid Balanced Scorecard**
As part of the ongoing review of the current Integrated Joint Board (IJB) a number of duplicated measures have been removed, bringing the total number down from 66 to 44 measures. A new scorecard was designed and delivered informed through two

development sessions with IJB members and built within the corporate Pyramid Balanced Scorecard

- Delivery of a new performance scorecard for Adult Protection**
 Following two development sessions with the Adult Protection Committee members a new scorecard was developed and built in Pyramid Balanced Scorecard which focussed on performance improvement across key indicators identified by the committee and through direct user consultation and feedback
- Delivery of new national Performance Indicators for Child Protection**
 Working alongside the national delivery team and Child Protection Committee saw the delivery of the new national data set for Child Protection. Argyll & Bute were one of the first HSCP's to deliver this new and exciting data set to the local teams and Committee allowing HSCP's to benchmark nationally their performance activity.
- Delivery of Children & Young Peoples Service Plan**
 A series of development sessions were organised using a Logic Modelling approach to the new plan for 2020-23.

Section 2.1 – How have we performed in 2019/20 - Ministerial Steering Group Indicators

The Ministerial Steering Group (MSG) Performance Measures have been developed **in addition to** the National Health and Wellbeing Outcome Indicators. These are intended to measure the improved outcomes resulting from the integration of HSCP services.

Our performance for 2019/20 against the Ministerial Group Indicators is shown in the table below:

Measure	2015/16	2016/17	2017/18	2018/19 ^P	2019/20	Target 2019/20
Emergency admissions (All Ages)	8,638	8,715	9,018	8,659	8,756	8,569
A&E attendances (All Ages)	15,113	16,105	16,026	17,060	17,135	16,957
Unplanned bed days (All Ages)	65,847	65,705	64,800	58,941	62,791	58,495
Delayed discharge bed days (18+)	8,857	6,803	8,414	9,561	7,863	8,605

Emergency Admissions Performance

Performance for 2019 notes a 1% increase in the previous year levels of emergency admission and a 2% increase against target. Performance across the other years notes a relatively flat trajectory and work continues across the HSCP with regards to reducing multiple emergency admissions.

Accident & Emergency (A&E) attendances

An increasing year on year trend against the target and statistically there is a 0.5% increase from last year and a 1% increase in performance this year against target.

Unplanned bed days

Against target, performance notes a 7% increase in unplanned bed days against target and against the previous year an increase of 6.5%

Delayed Discharge Bed days

Delayed Discharge performance notes a 9% reduction against target and a 22% reduction against last year. This reduction for 2019 is significant when projected against the other year's performance.

Section 3. National Health and Wellbeing Indicators Performance

In this section we aim to demonstrate our performance against each of the National Health and Wellbeing Indicators over the last year.

3.1 National Health and Wellbeing indicator 1

People are able to look after and improve their own health and wellbeing and live in good health for longer.

National Health and Wellbeing Indicator 1 aligns directly to Argyll and Bute HSCP Strategic Plan area of focus:

Within Argyll & Bute we are committed to supporting individuals to look after their own health and wellbeing in their communities. We aim to support individuals to prevent illness and focus on wellbeing and health improvement and have identified **6** targets by which we measure our performance in relation to National Health and Wellbeing Outcome 1.

These are listed in **Appendix 1** and this year we have achieved target in **4** of the **6** identified indicators.

This chapter described the work we have done over the last year, and areas where we recognise that more work is required in order to achieve our targets.

**REDUCE THE NUMBER OF
AVOIDABLE EMERGENCY
HOSPITAL ADMISSIONS &
MINIMISE THE TIME THAT
PEOPLE ARE DELAYED IN
HOSPITAL**

ARGYLL & BUTE HSCP
AREA OF FOCUS
A&B | Transforming
HSCP | Together
Argyll & Bute Health & Social Care Partnership

3.1.1 Smoking Cessation – Quit Your Way

We have reviewed and set up a new model for delivering our smoking cessation service. The new model involves specialist staff working in communities delivering a person centred approach to stopping smoking, this model was launched in January 2020 once the team had completed the national training for specialist advisors.

- The types of services accessed to support smoking cessation makes a difference, with those accessing specialist services twice as likely to be still not smoking after 12 weeks compared with those who use pharmacy based services (34.6% and 18.4% respectively).
- 5 staff completed the newly developed national Specialist Advisor Training, this included training online and face to face as well as shadowing and mentoring.

- 4 part time advisors form part of The Quit Your Way service along with 3 contracts with GP Practices. The Health Improvement team manage the advisors and monitor the contracts.
- Part of the role of the advisors is to work in partnership with communities, pharmacies, GP practises and hospitals to ensure those wanting to stop smoking are offered behavioural support as well as medication.
- The Argyll and Bute target for smoking cessation is agreed locally and forms part of the NHS Highland Local Delivery Plan (LDP) standard which is set by the Scottish Government. NHS Highland's LDP Standard is 336 successful 12 week quits (those people still not smoking at 12 weeks) within the 40% most deprived areas, and to date have achieved 288.
- The team work towards meeting an Argyll and Bute target of 57 successful 12 week quits within the 40% most deprived areas. At the time of writing this report 29 quits had been achieved against this target. Whilst the team are very focussed on the target group, anyone wanting to stop smoking in Argyll and Bute will be supported. To date, the team have recorded 46, successful 12 week quits overall, however this does not include the clients they have supported in partnership with pharmacies through shared care.
- Shared care is the term used when pharmacies and advisors work in partnership to deliver co-ordinated care for clients. Pharmacies reported 42 successful 12 week quits overall, of which 21 were within the LDP standard. 17 successful 12 week quits were through shared care, 6 of which were within the LDP standard.
- The Public Health Scotland report for quarter three identifies that 9 out of 14 health boards have not met their Quarter three target for the LDP standard, reporting that Scotland achieved 67% of the annual LDP standard. NHS Highland was performing slightly behind this figure at the time the report was produced. These nationally set targets are derived to help us achieve a tobacco-free generation (a smoking population of 5% or less) by 2034 and forms part of the Scottish Government's strategy; Raising a Tobacco Free Generation : Our Tobacco Control Action Plan 2018

3.1.2 Telecare

Argyll and Bute HSCP Telecare Service continues to grow year on year. During the year 2019/10 we:

- Achieved virtual working across Argyll and Bute and Islands which supports some of Argyll and Bute's more rural and isolated settings.
- Developed a robust reporting suite of data to ensure our work streams provided early intervention for clients to prevent any delay or issues that would be a risk to our clients.
- Held workshops for Technology Enabled Care, Housing and Health to investigate a way to work together with all internal and external partners and reduce duplication –

Outcome being a TEC, Housing and Health Forum will be established. TEC and Housing colleagues are part of strategic developments around older adult care.

- The HSCP are part of exciting National discussions and Test of Change Groups to be part of shared learning across Scotland to ensure the HSCP are at the forefront of service redesign and opportunity to improve.
- We were successful in a bid for funding to roll out the use of activity monitoring “Just Checking” and a purchase of 2 years licenses for 48 units to support reablement.
- Achieved a full migration of Data into Carefirst and the archive of the old Telecare Database for a more visible data stream
- Developed the TEC Equipment Technician post and a plan for developing and implementing a full asset management service
- Increased the enhanced our use of different equipment and peripherals to enhance the service we provide.
- Developed consistent Telecare processes across all localities.
- Joined the Telecare Service Association (TSA) which is the representative body for technology enabled care. Their vision is that people can choose technology enabled care to enrich their lives.

3.2 National Health and Wellbeing indicator 2

People, including those with disabilities, long term conditions, or who are frail, are able to live, as far as reasonably practicable, independently and at home or in a homely setting in their community.

National Health and Wellbeing Indicator 2 aligns directly to the Argyll and Bute HSCP Strategic Plan area of focus:

Our Community teams work across disciplines to ensure that people with intensive needs are cared for within their homes, and that people with chronic conditions are managed within the community where possible. Over the last year we have worked hard to further develop our community care teams to ensure that reablement is at the centre of our work. This has shown to be effective in reducing the need for long term care packages and in ensuring that essential home care services are matched to needs. There will be further work to develop a consistent reablement approach as part of developments around community teams in 2020-21.



We have identified **6** targets by which we measure our performance in relation to National Health and Wellbeing Outcome 2. These are listed in **Appendix 1** and this year we have achieved the target in **1** of the **6** identified indicators.

This chapter describes the work we have done over the last year, and areas where we recognise that more work is still required in order to achieve our targets.

3.2.1 Reducing Unplanned Bed Days & Emergency Admissions

The main drive for the partnership has been a sustained focus with regards to reducing unplanned bed days and this has seen an improvement and reduction of 15% across mental health specialities. With regards to emergency admission and unplanned bed days across acute specialities both trends note a further reduction this year. Accident and emergency attendances have increased by 4% from the previous year, this increase could in part be attributable to increase attendance at A&E in the first few weeks of the COVID-19 pandemic.

The rate of emergency admissions has reduced against target and this has been supported with a further reduction in readmissions within 28 days. Trends in both these indicators note ongoing reductions for the most part year on year.

3.3 National Health and Wellbeing Indicator 3

People who use health and social care services have positive experiences of those services, and have their dignity respected.

National Health and Wellbeing Indicator 3 aligns directly to the Argyll and Bute area of focus:

Within Argyll & Bute Partnership it is important to us that our citizens have a positive experience when using our services. We endeavour to ensure we enable them to give feedback about their experiences of health and social care services in a range of ways. This feedback supports us to improve and develop services in line with the needs of our local communities. We have identified **5** targets by which we measure our performance in relation to **National Health and Wellbeing Outcome 3**.

These are listed in **Appendix 1** and this year we have achieved target in **3** of the **5** identified indicators. This chapter described the work we have done over the last year and areas where we recognise that more work is required in order to achieve our targets.

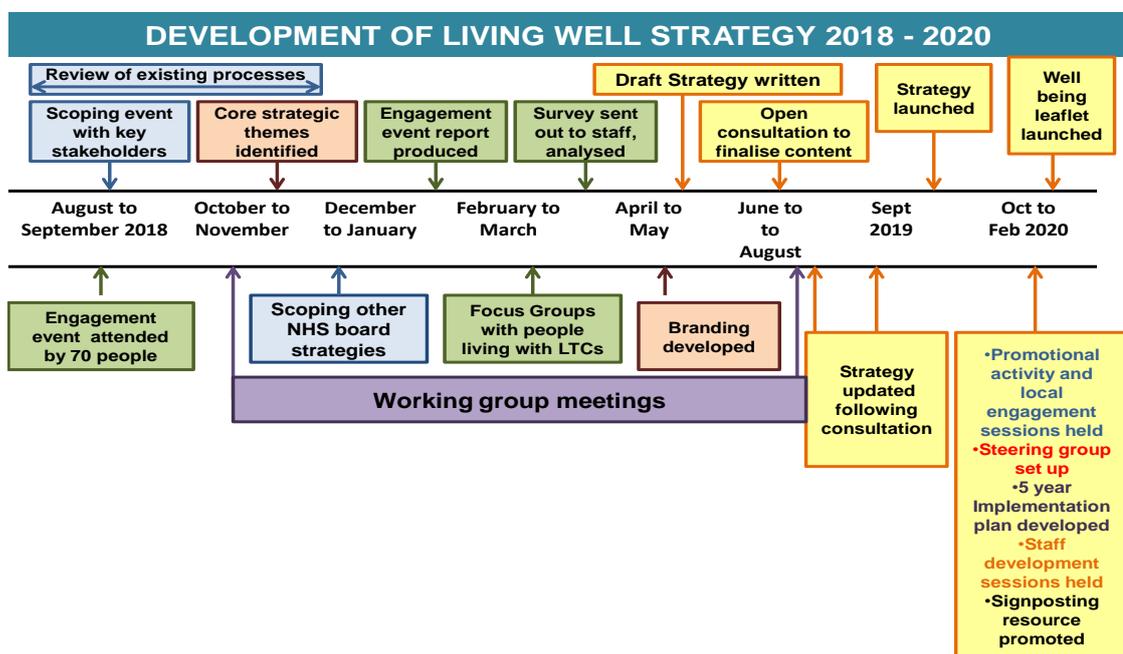


3.3.1 Living Well Strategy

The Living Well strategy was launched at the IJB in September 2019 following extensive engagement with over 450 people, stakeholders, partners and staff during 2018. The draft strategy was developed and consulted on in June and July 2019 prior to its launch.

Progress includes-

- An overarching steering group linked to various related work across the HSCP and other partners.
- Development of a 5 year implementation plan
- 8 projects funded with small grants to support people in local communities to self-manage
- 4 reflective practice sessions delivered in partnership with the Health and Social Care Alliance.
- Type 2 diabetes framework action plan linked to the Living Well strategy
- Self-management course delivery continues through an Argyll and Bute Healthy Living Partnership made up of 3rd sector partners with HSCP representation and funded by the Alliance
- Two pain events planned by the Healthy Living partnership 1 in Inveraray was very well received by staff, 3rd sector and in particular people and their families living with chronic pain. The second in Dunoon was cancelled due to Covid 19 pandemic.



3.4 National Health and Wellbeing Indicator 4

Health and social care services are centred on helping to maintain or improve the quality of life of service users

National Health and Wellbeing Indicator 4 aligns directly to all our areas of focus.

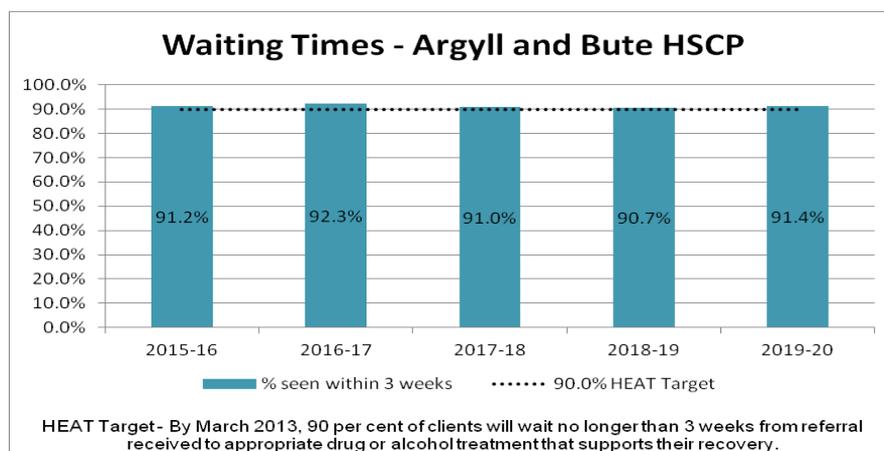
Within Argyll & Bute Partnership we recognise the importance of supporting people to maintain or improve their quality of life. We have identified targets by which we measure our performance in relation to **National Health and Wellbeing Outcome 4**.

These are listed in **Appendix 1** and this year we have achieved targets in **4** of the **5** identified indicators.

3.4.1 Alcohol and Drug Services

The Argyll & Bute Alcohol and Drug Partnership (ADP) have oversight of the delivery of the drug and alcohol treatment waiting times target and the Alcohol Brief Intervention target.

- **Waiting Times Target** – “By March 2013, 90 percent of clients will wait no longer than 3 weeks from referral received to appropriate drug or alcohol treatment that supports their recovery.” Argyll and Bute HSCP has met or exceeded this target since 2015.



- **ABI Heat Target** – “NHS Boards to sustain and embed alcohol brief interventions in priority settings (primary care, A&E antenatal) and broaden delivery in wider settings.” Argyll and Bute HSCP did not meet their part of the delivery target for Alcohol Brief Interventions (ABI) however, a new plan to increase ABIs in Argyll and Bute is being developed including:
 - Three community hubs have been setup across Argyll and Bute to offer Job Seekers, financial support, housing and/or general advice to people in the area who are in recovery. A fourth hub is in development.
 - A family’s support group has been setup in Helensburgh with more to follow across Argyll and Bute.
 - Forty-four people were supplied with take home Naloxone last year, which is almost double the number from the year before. Plans are in place to increase

the number of people who will supply and carry Naloxone across Argyll and Bute. Argyll and Bute now have Intranasal Naloxone which will make this life saving medication easier to administer.

3.5 National Health and Wellbeing Indicator 5

Health and social care services contribute to reducing health inequalities

National Health and Wellbeing Indicator 5 aligns directly to the Argyll and Bute HSCP Strategic Plan area of focus:

Within Argyll & Bute Partnership we recognise the importance of supporting our service users to maintain or improve their quality of life. We have identified **5** indicators by which we measure our performance in relation to **National Health and Wellbeing Outcome 5**. These are listed in **Appendix 1** and this year **we have marginally missed both our targets in this area.**

This chapter describes the work we have done over the last year and areas where we recognise work is still required in order to achieve our targets.



3.5.1 Engagement

The Public Health team consolidated statutory engagement responsibilities developed in 2018-19 by leading and coordinating the HSCPs annual engagement plan. Highlights from this work included-

- Providing advice and support to a number of services to deliver their engagement activities such as the dementia service review and the care home review
- Our dementia redesign involved significant engagement from local communities and despite Covid-19, services are building on this and are developing longer term co-production approaches to dementia redesign
- Conducted a formal evaluation on feedback from people accessing HSCP services
- Provided professional advice to the HSCP on statutory responsibilities for equality and diversity impact assessment. Implemented a new assessment process in line with Argyll and Bute council's processes and accommodating the new responsibilities for Fairer Scotland.
- 7 conversation cafes were held as part of the new engagement process linked to the review of Locality planning Groups with a total of 183 people in attendance. 3 were cancelled due to Covid 19.
- Additionally as a result of our response to Covid-19, a unique partnership was formed with all care homes in Argyll and Bute whether internal or externally commissioned strongly supported by Scottish Care, known as the Care Home Task Force, this group is moving from a pandemic response to embedded within planning structures

3.5.2 Young People

- P7 Smoke Free Programmes includes 5 lesson plans delivered by teachers and a travelling theatre production delivering 9 interactive shows to 979 pupils across Argyll & Bute. Every primary school in Argyll and Bute is offered the Smoke Free Programme and secures an extremely high uptake.
- S3 health drama “You are not alone” is a travelling theatre production and forms part of an educational programme which includes lessons and meeting service providers. The aim is to improve pupil’s knowledge of services and encourage them to access support. 2019 is the third year that all Argyll and Bute secondary schools have participated in the programme, reaching 755, S3 pupils. Smaller and remote schools were supported with travel and accommodation to reach one of the 7 schools used as venues
- Cool2talk was reviewed and a new delivery model is in place from April 2020. It will now be delivered by a third sector partner. Funding sourced from a number of partners, but will still be supported by the Public Health team

3.5.3 Sexual Health

- A new contract was awarded to Waverly Care as part of a Highland procurement process for BBV and LGBT support and services
- The CCard service giving young people access to free condoms has been included in the new contract with Waverly Care
- 2 Pride events were supported in Oban and Bute

3.5.4 Independent Sector Partners

Argyll & Bute HSCP commission a wide range of services from the independent sector, with 80% of all home care provision and 85% of care home placements fulfilled by the sector. The HSCP continues to work in partnership with these organisations and with Scottish Care who represent the voice of the independent sector. There is representation from Scottish Care Independent Sector Leads who sit on our Integrated Joint Board and on our Strategic Planning Group and we value their ongoing contributions.

We are committed to developing a program of works and consultations with the Scottish Care Independent Sector Leads and the providers they represent and recognise the importance of the sector and value the role they bring to the partnership. We look forward to working with them to develop and create opportunities for collaboration as we continue to develop services and workforce capacity and capabilities to meet our community’s future needs.

3.6 National Health and Wellbeing Indicator 6

People who provide unpaid care are supported to reduce the potential impact of their caring role on their own health and wellbeing

National Health and Wellbeing Indicator 6 aligns directly to the Argyll and Bute HSCP Strategic Plan area of focus:

Within Argyll and Bute HSCP, 17% of adults are reported as being providers of unpaid care.

We are committed to supporting carers of all ages across Argyll and Bute in their caring role especially by recognising the importance of their own wellbeing. We currently still have 1

indicator by which we measure our performance in relation to **National Health and Wellbeing Outcome 6**. This is listed in **Appendix 1** and this year we have marginally missed this target.

Below we describe our support to carers over the last year and areas where we recognise that more work is required in order to achieve our target.

3.6.1 Carers Strategy

The Carers Strategy was launched in April 2019. It has a detailed implementation plan that has progressed in some areas and focus is required on the areas that have not progressed.

Feedback from managers to Scottish Health Council highlighted that the informal tender process had been very difficult with communication and timescales leading to the contracts having to be accepted with limited time for discussion or negotiation. The feedback has identified other areas for consideration and these have informed the recommendations. The informal process was used for experience for the centres who will have to operate within a formal tender process for the next contract period. Progressing formal contracts for third sector providers for unpaid carer services was unknown territory for management and teams like finance and procurement and made more difficult by services being set up and run differently in each area. Carer services now have longer periods of contract security, the process was challenging but the fact that it has progressed formally is to be acknowledged but did distract from the work of the Carers Strategy implementation plan.

Sections of the implementation plan require operational capacity like training and education of HSCP teams and improving pathways for carer support in the localities. This capacity will come with recruitment of the Carers Officer and it is recommended that moving to a permanent post will assist recruitment and support long-term work to improve our unpaid carer support.

The HSCP established a Carers Act Implementation Group and last year this moved back to the Carers Partnership. It is acknowledged that the current Partnership has not had the

**SUPPORT UNPAID CARERS, TO
REDUCE THE IMPACT OF THEIR
CARING ROLE ON THEIR OWN
HEALTH AND WELLBEING**

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HSCP | Together
Argyll & Bute Health & Social Care Partnership

right representation or enough focus on continued implementation so it is recommended that the Carers Act Implementation Group is reformed and the HSCP will lead on progressing the implementation plan.

We currently have unpaid carer support commissioned across 6 services in Argyll & Bute;

- North Argyll Carer Centre
- North Argyll Crossroads
- Dochas Centre (based in Mid Argyll)
- Mid Argyll Youth Development Service
- Cowal Crossroads
- Helensburgh and Lomond Carer Centre

There are of course a range of other organisations who work with and support unpaid carers.

Recently our partners in the Scottish Health Council carried out informal consultation with our carer service managers to review progress towards implementation of the Carers Act. This has provided useful feedback to help focus future plans for the future.

3.7 National Health and Wellbeing Indicator 7

People who use health and social care services are safe from harm.

National Health and Wellbeing Indicator 7 aligns directly to the Argyll and Bute HSCP Strategic Plan area of focus:

We have identified **7** indicators by which we measure our performance in relation to National Health and Wellbeing Outcome 7. This is listed in **Appendix 1** and this year we have achieved **5** of the **7** identified targets. This chapter describes the work we have done over the last year to support the most vulnerable individuals within our communities and keep them safe from harm.

3.7.1 Adult Support and Protection Committee

The Adult Support and Protection Committee has benefitted from an improved performance data and analysis service provided to it, both in 'live' input to committee from Pyramid materials and to the Chair and Lead Officer. The refinement of both service data on adult protection referrals, service user group, geographical area, harm groupings, and on performance data on reporting timescales, activity completion and outcomes has been of considerable operational value to the partnership approach to protection.



The Performance team have assisted in preparation of material for the National Inspection of adult protection, and for statistical analysis for the Independent Convenors Biennial Report to the Scottish Government, and work progressing from the Committee to locality analysis and development.

3.7.2 Child Protection

Trauma Training

Argyll and Bute continue to be one of three areas in Scotland leading the way in developing a trauma informed workforce. As part of this we have developed and collated a range of easy to use on line learning materials for everyone in the children's services workforce to help support the different groups of staff who come into contact with children and families as part of their job. As we work through all the implications coronavirus many of us are also finding that these materials are invaluable in helping support our colleagues, teams and communities through these difficult times.

Getting it Right for Every Child Leadership Programme

The GIRFEC Leadership Programme aims to increase capability and capacity around collective leadership in partnerships to drive forward integration and fully embed GIRFEC at the local level, using a 'place-based' approach, providing necessary support to leaders at all levels in their local partnerships, enabling them to apply learning to live situations as part of the 'day job'. A trial of the Programme in two partnership areas (Argyll & Bute, and Fife), and in addition, SG are working with local partnerships across Scotland to deliver a series regional leadership seminars to address common challenges, with a particular focus on collective leadership, integrated practice and GIRFEC. Four seminars have been delivered to date.

3.8 National Health and Wellbeing Indicator 8

People who work in health and social care services are supported to continuously improve the information, support, care and treatment they provide and feel engaged with the work they do

National Health and Wellbeing Indicator 8

aligns directly to the Argyll and Bute HSCP Strategic Plan area of focus:

We have identified **3** indicators by which we measure our performance in relation to **National Health and Wellbeing Outcome 8** This is listed in **Appendix 1** and this year we have achieved **1** of the **3** identified targets

This chapter describes the work we have done over the last year to support our staff to deliver services across the communities of Argyll and Bute.

**SUPPORT STAFF TO
CONTINUOUSLY IMPROVE THE
INFORMATION, SUPPORT AND
CARE THAT THEY DELIVER**

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3.8.1 Workforce development

The Public health team are involved in workforce development at differing levels. This includes delivery and coordination of education and training and also supporting the health and wellbeing of staff.

- A new NES Map of Health Behaviour Change programme has been implemented with local trainers in place with 46 people trained between October 2019 to March 2020
- 2 events were held our Annual Health and Wellbeing development day focused on Health Behaviour change with a follow up day in February on developing a coaching model
- Monthly virtual education sessions were developed with a range of topics and are opened up to relevant staff groups
- We continue to deliver training on mental health first aid.
- As part of our SLA with Waverly Care they also delivered a range of training sessions across Argyll & Bute

3.8.2 Sturrock review.

In November 2018, the Scottish Government announced a fully independent external review into allegations of a bullying culture at NHS Highland which includes the Argyll & Bute Health and Social Care Partnership (HSCP), as an integrated arrangement under the direction of the Argyll & Bute Joint Board. The Review was commissioned following the public disclosure of concerns about bullying and harassment in September 2018.

The Sturrock Review was published in April 2019 and was based on engagement with 340 people across the NHS Highland area. One of the report's recommendations was that an

independent review of NHS Highland Culture in Argyll & Bute HSCP should be carried out, since only 6% of respondents to the Review were from Argyll & Bute, although they are around 15% of the colleague population.

In November 2019, NHS Highland Board commissioned Progressive Partnership Ltd to carry out a survey of NHS Highland colleagues working in Argyll & Bute and ensured the A&B HSCP were consulted upon the work being undertaken. The HSCP has around 1540 NHS Highland employees and 770 Council employees and the scope of the review did not include Council employees, so this report only covers two thirds of the HSCP.

Summary of findings:

- 68% (344) of the 508 respondents to the survey (which includes 62 former colleagues) reported experiencing bullying or harassment within the Argyll & Bute Health and Social Care Partnership (HSCP).
- 65% (291) of the 446 respondents who are still employed (i.e. current not ex-staff) reported experiencing bullying and harassment. This represents 19% of the current 1540 NHS Highland employees in the Argyll & Bute HSCP.
- 49% (167) of those 344 respondents who said they had experienced bullying reported experiencing issues within the last 6 months. This represents 11% of the current 1540 NHS Highland colleagues in the Argyll & Bute HSCP.
- 41% (140) of those 344 respondents who said they had experienced bullying reported that it happened/happens frequently. This represents 9% of the current 1540 NHS Highland colleagues in Argyll & Bute.
- It was reported that both managers and colleagues were responsible for bullying, although individuals were able to report bullying by more than one type of person, so it is difficult to assess this more specifically.
- Bullying was reported across all grades from the 344 who responded that they had experienced bullying and harassment (out of the 508 respondents from the target population of 1540).
- Respondents from Bands 1 to 4 (99 of the 160 respondents from this grade range, which is 62%) were significantly less likely than those in Bands 5 to 7 to experience this (191 of the 266 respondents from this grade range, which is 72%).
- Bands 1-4 also had greater confidence than Bands 5-7 that reported incidents would be treated seriously.
- Those working for NHS Highland within the Argyll & Bute HSCP for less than 2 years were least likely to have experienced bullying (42% which is 31 of the 73 respondents, versus 66% which is 100 of the 151 respondents with 3-10 years' service and 75% which is 212 of the 283 respondents with 10+ years' employment).

- Those working less than 2 years were also more confident that any issue they reported would be taken seriously (42% agreed which is 25 of the 60 respondents versus 24% which is 31 of the 131 respondents with 3-10 years' service and 25% which is 62 of the 244 respondents with 10+ years' service).
- 67% (129) of the 271 respondents who had experienced bullying and answered this question had reported it via one of the formal channels, although 61% (264) of the 435 respondents who answered this question (from the target population of 1540) believe there is a culture of discouraging reporting.

The findings are deeply concerning and we accept them fully and offer a sincere apology to every colleague who has experienced bullying or harassment. We would also like to thank those who responded for having the bravery to respond.

The main themes from the survey were in line with the Sturrock findings and are part of our ongoing programme and action plan to transform the culture to one where colleagues feel listened to, valued and respected. We have brought forward timings and increased resources as a result of the findings and address the themes of rurality and history within the Argyll & Bute HSCP.

We have also created a **100 day plan** setting out 5 priority actions which we will continue to engage with colleagues and staff side on developing and delivering. Some of these were already part of our wider culture programme plans, but we have advanced the pace and resources on these. Others are new actions to address the themes that are specific to Argyll & Bute.

Progress with the plan will be tracked through partnership forum, leadership meetings and the Culture Programme Board. It is proposed there will be joint plan across both NHS Highland and Argyll & Bute only actions although they may be discussed or taken forward in different forums.

3.9 National Health and Wellbeing Indicator 9

Resources are used effectively and efficiently in the provision of health and social care services

National Health and Wellbeing Indicator 9 aligns directly to the Argyll and Bute area of focus:

We have identified **4** indicators by which we measure our performance in relation to **National Health and Wellbeing Outcome 9**. This is listed in **Appendix 1** and this year we have achieved **4** of the **4** identified targets.

This chapter describe the work we have done over the last year to support and encourage continuous improvement throughout services and directly with our staff.



3.9.1 How we Reduce Harm, Eliminate Waste and Manage Variation

The Highland Quality Approach (HQA) continues to be used as our quality and continuous improvement methodology. We are consistently trying to reduce harm, to eliminate waste and to manage variation.

3.9.2 Public Health

The key work of the Argyll and Bute Public Health team is aligned to not only the National Public Health Priorities but also all 9 National Health and Wellbeing indicators and additionally to the HSCP 7 areas of focus.

1. A Scotland where we live in vibrant, healthy and safe places and communities.
2. A Scotland where we flourish in our early years.
3. A Scotland where we have good mental wellbeing.
4. A Scotland where we reduce the use of and harm from alcohol, tobacco and other drugs.
5. A Scotland where we have a sustainable, inclusive economy with equality of outcomes for all.
6. A Scotland where we eat well, have a healthy weight and are physically active.

We have 3 indicators that we measure performance against alcohol brief interventions, waiting times and smoking targets. Of these we have not reached our target for 2 of them despite additional measure in place. We recognise further targeted work is required to ensure we achieve these targets next year.

While we recognise that there needs to be a focus on prevention of health and social care problems from arising. There also needs to be a focus on supporting people and their circle of support who have developed long term physical and mental health to better manage their

conditions. By targeting both pre and post long term conditions we will be better equipped to reduce demand on health and social care services.

Section 4: Financial Performance and Best Value

5.1 Financial Performance

Financial management and performance is regularly reported to the IJB during the financial year, for the financial performance during the year and also the budget outlook for future years. This includes the monitoring and development of the annual Savings Plan. More detailed monitoring is carried out monthly by the Finance and Policy Committee.

NHS Highland and Argyll and Bute Council delegate funding to the Integration Joint Board. The IJB then determines how to deploy these resources to achieve the objectives and outcomes in the Strategic Plan. The IJB then directs the Health Board and Council to deliver services in line with these plans.

This section summarises the main elements of our financial performance for 2019-20 and highlights the financial position and risks going forward into future years.

5.1.1 Financial Performance 2019-20:

It was clear from the beginning of financial year 2019-20 that the HSCP had financial challenges. The final revenue outturn for 2018-19 was an overspend of £6.681m. The health related overspend of £3.554m was covered by the Scottish Government brokerage given to NHS Highland. The social work related overspend amounting to £3.127m has to be repaid to Argyll and Bute Council.

At the IJB meeting on 27 March 2019, when the budget for 2019-20 was considered, the Board set a balanced budget which required new savings of £6.794m to be delivered. In addition there was £3.029m of previously agreed savings still to be delivered, making the total savings due to be delivered in year £9.823m which was a significant challenge. Further in-year savings were agreed through financial recovery plans which increased the total to be delivered to £10.877m, of which £7.665m was subsequently delivered. The shortfall in savings delivery and the SLA dispute with NHS GG&C were the two key reasons for the outturn overspend of £2.446m in 2019/20. It should be noted that although there is an overspend, the level of overspend is well reduced from that in 2018-19, which is a considerable achievement.

The Chief Financial Officer post was covered by the Council's Head of Strategic Finance (in addition to her Council post) until 31 May 2019. A new Head of Finance and Transformation was appointed for a 2 year fixed term from 1 June 2019 to 31 May 2021. The enhanced budgetary control arrangements introduced by the Chief Officer and the Council's Head of Strategic Finance have been continued and expanded and comprehensive financial reports are now being presented to the IJB and to the Finance and Policy Committee on a regular basis. Although unable to break even at the end of 2019-20, there is now greater control and transparency over the partnership's financial position.

The forecast outturn position was reported to the IJB at each meeting throughout the financial year. The overall financial performance against budget for financial year 2019-20 was an overspend of £2.446m, with an overspend of £1.280m on health related services and an overspend of £1.166m on social work services.

The overspend for health related services took an adverse dip between February and the end of the financial year. This was as a result of recognition of the disputed charging of services from NHS Greater Glasgow and Clyde (GG&C). At the end of financial year 2019-20 the dispute remained unresolved. This dispute has continued throughout the financial year, with £1.1m of charges from 2018-19 remaining in dispute and a further disputed amount for 2019-20 of £1.324m. (These disputed amounts are for increases above the normal inflationary uplift which has been offered.) Without the need to make the provision for the disputed amount, the Health position would have shown a small underspend of £44k, and the overall overspend would have been reduced to £1.122m. The dispute has been escalated to the chairs of the respective health boards, and they have agreed to a meeting with the relevant chief executives supported by their directors of finance in order to bring this matter to a resolution. This meeting has understandably been delayed by the Covid-19 pandemic.

The main service areas contributing to the overall overspend position are noted below:

- Looked After Children - Overspend arises due to service demand for external residential placements, overspends on the Life Changes Trust project, overspends on staffing costs within children's homes and slippage on agreed savings in residential placements (£200k) partially offset by underspends in fostering arising due to lower than budgeted service demand.
- Physical Disability - Overspend arises mainly due to higher than budgeted demand as well as slippage on the delivery of efficiency savings for supported living services. This is partially offset by an underspend in respite and payments to other bodies.
- Learning Disability - Overspend arises due to a combination of higher than budgeted demand for supported living and care home services and slippage on savings developed to reduce both of these commitments partially offset by underspends on day services and respite.
- Adult Services West – Overspend arises due to savings not being achieved and several budget overspends, including; Mull Medical Group - GP locums £668k, Psychiatric medical services - locums £603k, LIH General Medical Services - locums £308k, GP prescribing Campbeltown £123k, LIH Laboratory - agency staffing £136k, LIH Ward B - agency nurses £106k, Kintyre Medical Group - GP locums £92k, Campbeltown Hospital nursing £102k, and Jura out of hours GP service. (LIH: Lorn & Isles Hospital)
- Commissioned Services – NHS GG&C – overspend arises mainly due to disputed element of SLA accounted for as per NHS accounting rules, £1.324m. Balance of variance relates to cost per case charges, mainly cystic fibrosis drug costs.

The main reason for the overall overspend was the failure to deliver all the agreed savings. As at end of March, £7.665m of the target £10.877m savings have been delivered, 70% of the total – this includes £1.080m non-recurring savings.

The shortfall for Social Work savings is £3.212m. The shortfall for Health savings of £1.080m was fully offset by non-recurring (one-off) savings many of which relate at least in part but where the saving cannot yet be regarded as recurring. The Health savings are being tracked through the Project Management Office approach co-ordinated by NHS Highland which includes greater visibility of progress against agreed milestones. This approach is now being rolled out to Social Work savings through the Finance team. The regular meetings to review the savings were paused in March due to work on the Covid response and restarted in late May. A Service Improvement Officer (SIO) post dedicated to tracking and progressing social work savings has been recruited to, in addition to two SIOs focussed on Learning Disability and Care Homes / Home Care for Older people. These are expected to improve the focus on savings delivery in 2020-21.

Efforts to deliver savings were hampered by the need to prioritise responses to Covid-19 pandemic. Where we can, we will ensure that actions for Covid-19 are aligned and capitalised on such as increasing use of Near Me.

The table overleaf summarises the financial performance against budget for 2019-20, split across Health and Social Work related services.

Service	Annual Budget £000	Outturn £000	Variance £000	% Variance
COUNCIL SERVICES:				
Chief Officer	1,477	798	679	46.0%
Children and Families Central Management Costs	2,285	2,399	(114)	-5.0%
Child Protection	3,348	3,068	280	8.4%
Children with a Disability	874	815	59	6.8%
Criminal Justice	151	(36)	187	123.8%
Looked After Children	6,885	7,385	(500)	-7.3%
Adult Services Central Management Costs	501	464	37	7.4%
Learning Disability	14,679	15,812	(1,133)	-7.7%
Mental Health	2,707	2,482	225	8.3%
Older People	35,078	35,369	(291)	-0.8%
Physical Disability	2,192	2,790	(598)	-27.3%
Service Development	412	409	3	0.7%
COUNCIL SERVICES TOTAL	70,589	71,755	(1,166)	-1.7%
HEALTH SERVICES:				
Adult Services - West	54,702	56,314	(1,612)	-2.9%
Adult Services - East	30,237	30,230	7	0.0%
Children & Families Services	7,257	7,031	226	3.1%
Commissioned Services - NHS GG&C	65,457	66,925	(1,468)	-2.2%
Commissioned Services - Other	3,929	4,044	(115)	-2.9%
General Medical Services	17,720	17,409	311	1.8%
Community and Salaried Dental Services	3,793	3,493	300	7.9%
Other Primary Care Services	9,406	9,406	0	0.0%
Public Health	1,812	1,656	156	8.6%
Lead Nurse	1,516	1,433	83	5.5%
Management Service	3,808	3,679	129	3.4%
Health Board provided services	2,047	2,047		0.0%
Planning & Performance	2,190	2,144	46	2.1%
Depreciation	2,516	2,494	22	0.9%
Income	(1,533)	(1,920)	387	-25.2%
Estates	5,322	5,501	(179)	-3.4%
Budget Reserves	427	0	427	100.0%
HEALTH SERVICES TOTAL	210,606	211,886	(1,280)	(0.6%)
GRAND TOTAL	281,195	283,641	(2,446)	(0.9%)

The Scheme of Integration states that any overspend is funded from additional payments in-year by the IJB partners, i.e. Argyll and Bute Council and NHS Highland. The Health overspend of £1.280m is covered by brokerage from the Scottish Government in the first instance and this will require to be repaid unless the dispute with NHS GG&C is settled in our favour. It is expected that discussions will be held next year about a repayment schedule. At the earliest, repayment might commence in 2022-23.

The Council has allocated additional funding to the IJB to cover the social work overspend of £1.166m. This needs to be repaid to Argyll and Bute Council along with the repayment of the 2018-19 and 2017-18 overspends. The agreed schedule for repayments is set out overleaf:

	Repayment 2017-18 Overspend £000	Repayment 2018-19 Overspend £000	Repayment 2019-20 Overspend £000	Total Repayment £000
2020-21	400			400
2021-22	655	545		1,200
2022-23		1,255		1,255
2023-24		1,327		1,327
2024-25			1,166	1,166
Total	1,055	3,127	1,166	5,348

Financial Outlook, Risks and Plans for the Future

The IJB has a responsibility to make decisions to direct service delivery in a way which ensure services can be delivered within the finite financial resources available.

Taking into account the estimated available funding and the pressures in relation to costs, demand and inflationary increases the budget gap for the Partnership for 2020-21 is summarised below:

	2020-2021 £m
Baseline Budget	278.9
Cost and Demand Pressures	4.8
Inflation (employee and non-pay)	9.3
Previously agreed savings	(1.3)
Total Expenditure	291.7
Total Funding	(286.3)
In-Year Budget Gap	5.4

There are significant cost and demand pressures across health and social care services and these are expected to outstrip any available funding uplifts and have a significant contribution to the overall budget gap. The main pressures relate to demographic and volume pressures including amongst other areas healthcare packages, growth in prescribing, growth in adult social care services, younger adult supported living services and acute health services. There are also significant costs of the uplift in the Living Wage rate, pay inflation costs for HSCP employees, inflationary increases for drugs and prescribing costs and for commissioned services.

A savings plan for the budget gap shortfall of £5.4m has been agreed by the Integration Joint Board comprising management / operational savings of £4.242 and policy savings of £1.463m along with a further investment of £0.318m to deliver financial sustainability.

The IJB approved the 2020-21 budget proposals at their meeting on 25 March 2020 delivering a balanced budget for 2020-21. The approval of the budget proposals should provide reassurance to the public, staff and stakeholders that the HSCP is determined to work within budget. Moving into 2020-21, there is a continuing need for robust budget monitoring, and when an activity deviates from plan corrective action will have to be taken immediately to minimise any future overspends.

Looking into 2021-22 and beyond, it is anticipated the Scottish public sector will continue to face a very challenging short and medium term financial outlook with significant uncertainty over the scale of funding.

The budget gap over 2020-21 to 2022-23 across each scenario is summarised in the table below:

Budget Gap	2021-22 £000	2022-23 £000	2023-24 £000	Total £000
Best Case	1,906	476	842	3,224
Mid-Range	5,678	4,411	4,932	15,021
Worst Case	11,865	10,528	11,088	33,482

The most significant financial risk is the contract with NHS Greater Glasgow and Clyde (NHS GG&C). NHS Highland has a Service Level Agreement (SLA) with NHS GG&C for services provided to Argyll and Bute residents in NHS GG&C hospitals. The annual value of the SLA has been successfully agreed for over a decade, usually following a period of negotiation but always without the need for arbitration. However in 2018-19, an impasse was reached with NHS GG&C seeking payment of a higher value than that willing to be agreed to by NHS Highland (and the IJB) which included the usual inflationary uplift. The difference was £1.1m. At the end of financial year 2019-20 the dispute remained unresolved with a further difference of £1.324m after offering an inflationary uplift at the nationally agreed rate.

Another major risk is around uncertainties on funding for costs and undelivered savings resulting from the Covid-19 pandemic. In addition there are risks resulting from continued use of agency medical staff in psychiatry and for locum GPs and other agency staffing, potential for growth in high cost care packages, and the largely unquantifiable potential implications of the UK's withdrawal from the European Union.

5.2 Best Value

NHS Highland and Argyll and Bute Council delegate funding to the Integration Joint Board (IJB). The IJB decides how to use these resources to achieve the objectives of the strategic plan. The IJB then directs the Partnership to deliver services in line with this plan.

The governance framework is the rules and practices by which the IJB ensures that decision making is accountable, transparent and carried out with integrity. The IJB has legal responsibilities and obligations to its stakeholders, staff and residents of Argyll and Bute.

The Health and Social Care Partnership ensures proper administration of its financial affairs by having an appointed Chief Financial Officer (section 95 of the Local Government (Scotland) Act 1973). The Chief Financial Officer is required to keep proper accounting records and take reasonable steps to ensure the propriety and regularity of the finances of the Integration Joint Board. A short summary against the 8 best value themes is given below:

Vision and Leadership

The IJB and Senior Leadership team are involved in setting clear direction and organisational strategy which is expressed in the 3 year Strategic Plan. There are strong mechanisms for contributions from the Locality Planning Groups and the Strategic Planning Group. The latter Group is currently working on the Strategic Commissioning Plan informed by a formal Joint Strategic Needs Analysis and has reported regularly to the IJB on its progress with this.

Governance and Accountability

There has been an internal audit of corporate governance in 2019-20. In addition the scheme of integration has been reviewed, the strategic risk register has been maintained and reviewed, the committee terms of reference have been reviewed, Data Protection Officer appointed, and an arrangement concluded with the Council to provide formal committee support, all of which had contributed to improved governance and accountability.

Effective use of resources

Finance & Policy Committee now meet on a monthly basis to scrutinise monthly budget monitoring and progress of delivering against savings. NHS Highland has utilised a formal Project Management Office approach to delivering savings throughout 2019-20 and this has included all health savings in the HSCP. This approach has started to be extended to social work savings and additional resource to support this is being recruited to following approval by IJB in March 2020. A formal grip and control regime has been in place through the year for all purchases of supplies and services, and workforce monitoring has reviewed all vacancies before agreeing to fill essential posts only. This has continued post Covid.

Partnership and Collaborative Working

The IJB works closely with NHS Highland and Argyll and Bute Council. The Chief Officer is a member of both of their Strategic Management Teams and attends relevant Board meetings. These close relationships have been particularly evident in the joined up responses to the Covid-19 pandemic through the Local Resilience Partnership and the Caring for People Tactical Group. In addition the HSCP has worked extremely closely with its commissioned service providers holding weekly meetings with care homes and care at home providers and has been commended by these stakeholders for this. This illustrates the ethos of true partnership working.

Community Responsiveness

The Locality Planning Groups ensure that local concerns are addressed and feed through to the Strategic Plan. In addition the Engagement Strategy ensures that full consultation and engagement is carried out before policy changes are agreed. Most recently this has been illustrated through the extensive consultation carried out for the changes to dementia services, and through the budget consultation.

Fairness and Equality

The Equality Impact Assessments now include an assessment of socio-economic impact. There is a single process used across the HSCP and EQIAs are published. EQIAs were produced for all policy related budget saving proposals.

Performance, Outcomes & Improvement

The quarterly performance reporting has moved to a system of reporting by exception. The number of performance indicators has been reduced to 45 to improve focus. An integrated performance reporting regime has been designed but is still being fully implemented.

Appendix 1- Health & Wellbeing Outcome Indicators

Please note for 2019/20 due to effect on data availability as a result of COVID 19 the most recent data reported is calendar year (2019) and not financial quarter as in previous years.

Outcome 1 - People are able to improve their health	2016/17	2017/18	2018/19	2019 Calendar Year	Target (CY)	Status	Trend
NI-1 - % of adults able to look after their health very well or quite well	96.0%	93.0 %	93.0%	93.0 %	93.0 %	●	⇒
NI-3 - % of adults supported at home who agree they had a say in how their support was provided	82.0%	76.0 %	76.0%	76.0 %	76.0 %	●	⇒
NI-4 - % of adults supported at home who agree that their health & care services seemed to be well co-ordinated	81.0%	72.0 %	72.0%	72.0 %	74.0 %	●	⇒
NI-16 - Falls rate per 1,000 population aged 65+	26	26	26	23	20	●	↑
A&B - % of Total Telecare Service Users with Enhanced Telecare Packages				45.7 %	31.0 %	●	↑
NI-13 - Emergency Admissions bed day rate	107,343	107,548	108883	109,759	123,200	●	↑
Outcome 2 - People are able to live in the community	2016/17	2017/18	2018/19	2019 Calendar Year	Target (CY)	Status	Trend
MSG 1.1 - Number of emergency admissions - A&B	8,716	9,046	9,003	8,902	8,509	●	↑
MSG 2.1 - Number of unplanned bed days acute specialties - A&B	65,707	65,030	67,060	64,407	57,139	●	↑
MSG 2.2 - Number of unplanned bed days MH specialties - A&B	13,034	13,755	14,623	13,835	15,896	●	↓
MSG 3.1 - Number of A&E attendances - A&B	16,130	16,026	16,912	17,623	16,960	●	↓
MSG 6.1 - % of population in community or institutional settings - A&B	2.2%	2.2%	2.2 %	2.1 %	2.0 %	●	⇒
A&B - % of LAC who are looked after at home or in a community setting				82.4 %	90.0 %	●	↑

Outcome 3 - People have positive service-user experiences	2016/17	2017/18	2018/19	2019 Calendar Year	Target (CY)	Status	Trend
NI-2 - % of adults supported at home who agree they are supported to live as independently	84.0%	79.0 %	79.0%	79.0 %	81.0 %	●	⇒
NI-5 - % of adults receiving any care or support who rate it as excellent or good	82.0%	80.0 %	80.0%	85.0 %	80.0 %	●	↑
NI-6 - % of people with positive experience of their GP practice	91.0%	85.0 %	85.0%	85.0 %	83.0 %	●	⇒
MSG 3.2 - % A&E attendances seen within 4 hours - A&B	95.0%	93.5%	93.4%	91.6%	95.0 %	●	↓
CA72 - % LAAC >1yr with a plan for permanence	88.0%	100.0%	65.0%	85.2%	81.0%	●	↑
Outcome 4 - Services are centred on quality of life	2016/17	2017/18	2018/19	2019 Calendar Year	Target (CY)	Status	Trend
NI-7 - % of adults supported at home who agree their support had impact improving/maintaining quality of life	87.0%	74.0 %	74.0%	74.0%	80.0%	●	↓
NI-12 - Rate of emergency admissions per 100,000 population for adults	12,145	12,617	12,678	11,353	12,241	●	↑
NI-14 - Readmission to hospital within 28 days per 1,000 admissions	80.0	87.0	87.0	76.0	98.6	●	↑
MSG 5.1 - % of last six months of life by setting community & hospital - A&B	90.0%	90.0%	90.0%	89.9%	88.2%	●	↑
A&B - % of Waiting Time breaching >12 weeks				21 %	25 %	●	↓
Outcome 5 - Services reduce health inequalities	2016/17	2017/18	2018/19	2019 Calendar Year	Target (CY)	Status	Trend
NI-11 - Rate of premature mortality per 100,000 population	418	380	380	393	425	●	↓
NI-17 - % of SW care services graded 'good' '4' or better in Care Inspectorate inspections	84.0%	86.0%	86.0%	84.1 %	83.0 %	●	↓
NI-19 - No of days people [75+] spent in hospital when ready to be discharged, per 1,000 population	597 Days	625 Days	640 Days	540 Days	640 Days	●	↑

CPC01.4.4 - % Waiting time from a patient's referral to treatment from CAMHS	95.0%	89.0 %	91.0%	92.5%	90.0%	●	↑
AC21 <=3 weeks wait between SM referral & 1st treatment	93.0%	95.0 %	90.5%	91.3%	90.0%	●	↓
Outcome 6 - Unpaid carers are supported	2016/17	2017/18	2018/19	2019 Calendar Year	Target (CY)	Status	Trend
NI-8 - % of carers who feel supported to continue in their caring role	41.0%	33.0 %	33.0%	33.0%	37.0%	●	⇒
Outcome 7 - Service users are safe from harm	2016/17	2017/18	2018/19	2019 Calendar Year	Target (CY)	Status	Trend
NI-9 - % of adults supported at home who agree they felt safe	84.0%	83.0 %	83.0%	83.0%	83.0%	●	⇒
CP16 - % of Children on CPR with a completed CP plan	91%	99 %	91%	89%	100%	●	↓
CP43 - No of Child Protection Repeat Registrations - 18 months				0	0	●	⇒
CJ63 - % CPO cases seen without delay - 5 days	86.0%	94.0%	84.8%	95.6%	80.0%	●	↑
A&B - % of Adult Protection referrals completed within 5 days				45.8 %	80.0%	●	↓
A&B - % of Adult Protection referrals that lead to AP Investigation				12.5%	10.0%	●	↑
A&B - % of complaints [Stage 2] responded within timescale				25.0 %	20.0 %	●	↑
Outcome 8 - Health and social care workers are supported	2016/17	2017/18	2018/19	2019 Calendar Year	Target (CY)	Status	Trend
NI-10 - % of staff who say they would recommend their workplace as a good place to work	71%	71%	71%	71%	67%	●	⇒
Health & Social Care Partnership % of PRDs completed	52%	30%	37%	37%	90%	●	↓
SW only - HSCP Attendance	3.90 Days	5.70 Days	5.20 Days	5.23 Days	3.78 Days	●	↓

Outcome 9 - Resources are used effectively in the provision of health and social care services	2016/17	2017/18	2018/19	2019 Calendar Year	Target	Status	Trend
NI-15 - Proportion of last 6 months of life spent at home or in a community setting	89.8%	89.6%	90.0%	91.0%	89.0%	●	↑
NI-18 - % of adults with intensive needs receiving care at home	67%	67%	67%	68%	62%	●	↑
NI-20 - % of health & care resource spend on hospital stays where patient admitted in an emergency	24%	22%	22%	22%	24%	●	⇒
MSG 4.1 - Number of DD bed days occupied - A&B	6,803	8,414	9,530	8,113	8,604	●	↑

Appendix 2a: Adult Services – Inspection Reports for 2019/20

Internal Care Home Provision					
Service Provider	How well do we support people's wellbeing?	How well is care and support planned?	How good is our setting?	How good is our staff team?	How good is our leadership?
Ardfenaig	4	4	4	4	4
Eadar Glinn	4	3	4		
Gortanvogie	4	4	4	4	3
Struan Lodge	4	5			
Thomson Court	5	4			
Tigh a Rhuda	4	3	4	3	2
External Care Home Provision					
Service Provider	How well do we support people's wellbeing?	How well is care and support planned?	How good is our setting?	How good is our staff team?	How good is our leadership?
Ardenlee	4	4	4	5	4
Ardnahein	4	3	3	4	4
Argyle Care Centre	4	4			
Ashgrove	4	5			
Etive Care Home	4	3	4	4	4
Kintyre Care Centre	2	3	3	3	3
Lochside Care Home	4	4	4	5	4
Morar Lodge Nursing Home	5	4			
North Argyll House	5	4			
Northwood House	5	4			

Palm Court	2	2	4	2	2
Internal Home Care & Day Centre Provision					
Service Provider	How well do we support people's wellbeing?	How well is care and support planned?	How good is our setting?	How good is our staff team?	How good is our leadership?
ASIST	5	4	4	4	3
Service Provider	Care & Support	Environment	Staffing	Management & Leadership	
Mid Argyll , Jura, Islay, and Kintyre Homecare	4	NA	4	4	
Mull & Iona, Tiree and Colonsay Homecare	5	NA	4	4	
Lynnside Day Centre	5	5	5	4	
Struan Lodge Day Care	4	5	5	4	
Thomson Court Day Care	5	4	5	4	
Phoenix Resource Centre	5	4	5	5	
Greenwood	5	NA	4	4	
Community Resource Team	4	NA	4	3	
Lochgilphead Resource centre	6	4	4	5	
Lorne Resource Centre	4	4	4	3	
Woodlands Centre	5	4	5	5	

External Home Care & Day Centre Provision				
Service Provider	Care & Support	Environment	Staffing	Management & Leadership
Allied Health Care (Helensburgh & Cowal)	5		4	4
Allied (Isle of Bute)	5		4	4
Argyll Homecare	5		5	4

Care+ (Oban)	4		3	3
Careplus	5		5	5
Carers Direct	4		4	4
Carr Gomm Argyll & Bute	5		5	5
Oasis Day Centre	6	6	6	5
Cowal Care Services	6		6	5
Crossroads (Cowal & Bute)	5		5	4
Joans Carers	4		5	4
Mears A&B	5		5	5
Premier Healthcare	5		5	4
Crossroads North Argyll	5		5	4
Blue Triangle Oban Housing	4		3	3
Affinity Trust	5		4	5
Enable Scotland (Dunoon)	5		5	5
Enable Scotland (Helensburgh)	5		5	6
Enable Scotland (Lorn & Isles)	5		5	5
Enable Scotland (Helensburgh Day Services)	5	4	5	5
Mariner Homecare	5		5	5
South Peak	5	4	4	4
Maxie Richards Foundation	5		5	5
Beechwood	5			4
Oban Community Carers Ltd	5		5	4
ACHA Sheltered Housing Service	5		5	4
Cowal Care Services Home Care	6		6	5
Abbeyfield Helensburgh	6		5	6
HELP (Argyll & Bute) Ltd Housing Support Service	6		6	6

Appendix 2b: Children & Families Inspection Reports 2019/20

The latest inspection grading for Children and Families services registered with the Care Inspectorate are as below.

Children and Families - Quality Theme Care Inspectorate Grades (1-6)						
Care Inspectorate Number	Name	How well do we support people's wellbeing?	How well is care and support planned?	How good is our setting?	How good is our staff team?	How good is our leadership?
CS2005091229	Achievement Bute	5	5		5	5
CS2012307560	Cornerstone	5	5		4	4
CS2010249688	Ardlui Respite House – Sense Scotland	4	3			
CS2003000426	Helensburgh Children's Unit (Argyll and Bute Council)	4	4			
CS2003000461	Shellach View (Argyll and Bute Council)	5	5			
CS2003000451	Dunclutha Residential Home (Argyll and Bute Council)	5	5			
CS2006115758	Dunoon School Hostel (Argyll and Bute Council)	3	3	4	4	3
CS2006130205	Glencruitten Hostel (Argyll and Bute Council)	4	4	5	4	4
CS2004082322	Argyll and Bute Adoption Service	5	5		5	4
CS2004082341	Argyll and Bute Fostering Service	5	5		5	4

Appendix 3: Glossary of terms	
Advanced Nurse Practitioners (ANP)	Advanced Nurse Practitioners are Registered Nurses who have done extra training and academic qualifications to be able to examine, assess, make diagnoses, treat, prescribe and make referrals for patients who present with undiagnosed/undifferentiated problems.
Alcohol and Drug Partnership (ADP)	A multi-agency group tasked by the Scottish Government with tackling alcohol and drug issues through partnership working. There are 30 ADPs in Scotland.
Analogue to Digital	The Technology Enabled Care (TEC) Programme has been exploring the scope of benefits of switching the current Telecare provision from an analogue based system via traditional telephony connections, to a digital service.
Allied Health Professionals (AHPs)	Allied Health Professionals (AHPs) are a diverse group of professionals supporting people of all ages focusing on personal outcomes. They provide preventative interventions in such areas as supported self-management, diagnostic, therapeutic, rehabilitation and enablement services to support people to live healthy, active and independent lives. The Active and Independent Living Programme (AILP) supports AHPs, working in partnership with multi-disciplinary teams and agencies to improve the health and wellbeing of the population throughout the life-course. For the full list of AHP professions please see: https://www2.gov.scot/Topics/Health/NHS-Workforce/Allied-Health-Professionals
Alternative Care Pathways (ACP)	Community or primary care pathways ; Self-care and are an effective alternative pathway of care for patients with long term conditions that enables health professionals to identify when referral to expert community teams may be a better option for the patient.
Anticipatory Care/ Anticipatory Care Planning	An Anticipatory Care Plan is a dynamic record that should be developed over time through an evolving conversation, collaborative interactions and shared decision making. It is a summary of Thinking Ahead discussions between the person, those close to them and the practitioner. More information is available on: https://www.gov.scot/publications/anticipatory-care-planning-frequently-asked-questions/
Attend Anywhere	Attend Anywhere is a web-based platform that helps health care providers offer video call access to their services as part of their 'business as usual', day-to-day operations
Beating the Blues	Beating the Blues® is a computerised cognitive behavioural therapy (CBT) programme for depression and anxiety.
Benchmarking	The process of comparing quantitative or qualitative information, often related to practices, performance or prices, against a point(s) of reference. A point(s) of reference might be, for example, an agreed standard, established targets, or the performance of other organisations.

CareFirst information system	CareFirst is a web based, multi modular Case Management system commonly used by local authorities for recording care arrangements, statutory interventions and related events pertaining to Social Care Service Users.
Cardiopulmonary resuscitation (CPR)	Cardiopulmonary resuscitation is an emergency procedure that combines chest compressions often with artificial ventilation in an effort to manually preserve intact brain function until further measures are taken to restore spontaneous blood circulation and breathing in a person who is in cardiac arrest.
Child Protection Register (CPR)	In Scotland the child protection register (CPR) is a confidential list of all children in the local area who have been identified as being at risk of significant harm. It allows authorised individuals to check if a child they are working with is known to be at risk.
Chronic Obstructive Pulmonary Disease (COPD)	Chronic Obstructive Pulmonary Disease (COPD) is an umbrella term used to describe progressive lung diseases including emphysema, chronic bronchitis, and refractory (non-reversible) asthma. This disease is characterized by increasing breathlessness.
Cognitive Behavioural Therapy (CBT)	Cognitive behavioural therapy (CBT) is a talking therapy that can help you manage your problems by changing the way you think and behave. It is most commonly used to treat anxiety and depression, but can be useful for other mental and physical health problems.
Core and Cluster Housing	The term 'cluster accommodation' refers to shared accommodation, in which people have their own private bedroom, or other single person accommodation units, but they share communal facilities such as kitchens, bathrooms and so on
Health and Social Care Partnership (HSCP)	Health and Social Care Partnerships, (HSCPs) are the organisations formed as part of the integration of services provided by Health Boards and Councils in Scotland. Each partnership is jointly run by the NHS and local authority. HSCPs manage community health services and create closer partnerships between health, social care and hospital-based services.
Information Services Division (ISD)	The Information Services Division (ISD) is a division of National Services Scotland, part of NHS Scotland. ISD provides health information, health intelligence, statistical services and advice that support the NHS in progressing quality improvement in health and care and facilitates robust planning and decision making.
Integration Authority (IA)	The Public Bodies (Joint Working) (Scotland) Act 2014 requires councils and NHS boards to work together to form new partnerships, known as integration authorities (IAs).

Integration Delivery Principles	The integration planning and delivery principles are the lens through which all integration activity should be focused to achieve the national health and wellbeing outcomes. More information is available on: https://www2.gov.scot/Topics/Health/Policy/Adult-Health-SocialCare-Integration/Principles
Integration Joint Board (IJB)	The Argyll and Bute Integration Joint Board is responsible for the planning, performance, resourcing, and operational management of health and social care services delivered through the Argyll & Bute Health & Social Care Partnership (HSCP).
iMatter	Imatter is a staff experience continuous improvement tool designed with staff in NHSScotland to help individuals, teams and Health Boards understand and improve staff experience.
Interagency Referral Tri-partite Discussions (IRTD)	Interagency planning and decision making procedures for responding to allegations or concerns about children at risk.
Just Checking	Just Checking is an activity monitoring system that helps people live in their own homes for longer by showing family and professionals their day-to-day capabilities — or where support is needed.
Lean	Lean Process Improvement is the process of continually reviewing a process identifying waste or areas in a process map that can be improved. It is an ongoing feedback process of loop that over time improves the business through better processes.
Local Intelligence Support Team (LIST Team ISD)	Local Intelligence Support Team (LIST Team ISD) have staff with a wide skill set who can assist GP Clusters and Practices to gain a better understanding of their own data and with data linkage give a broader picture of how patients are interacting across a complex landscape. Profiling local populations, projecting future demand and looking at alternative models of service delivery and care can help find potential answers to complex problems
Locality Planning Group (LPG)	A Locality Planning Group (LPG) brings together NHS and Council staff, community members, carers, representatives from third and independent sectors and community based groups. These individuals collectively work together to improve the health and wellbeing of the community in which they live. LPGs develop a locality plan, influence priorities in their local area, agree mechanisms for all members to contribute to the delivery of actions at a local level and review and regularly report progress to the Strategic Planning Group.

Looked After Children (LAC)	Under the Children (Scotland) Act 1995, ' looked after children ' are defined as those in the care of their local authority – sometimes referred to as a 'corporate parent'.
National Health and Wellbeing Outcomes (NHWBO)	The National Health and Wellbeing Outcomes are high-level statements of what health and social care partners are attempting to achieve through integration and ultimately through the pursuit of quality improvement across health and social care.
NHSGGC	This refers to NHS Greater Glasgow and Clyde from whom we buy acute health services.
Options Appraisal	Options Appraisal is a technique for setting objectives, creating and reviewing options and analysing their relative costs and benefits.
Out of Hours Services (OOH)	Across Scotland, NHS Boards provide Primary Care Out of Hours (OOH) services for patients' when their registered GP practice is closed.
The Partnership	The Partnership means the Health and Social Care Partnership, also referred to as the HSCP.
Psychological Therapies	A range of interventions, based on psychological concepts and theory, which are designed to help people understand, and make changes to, their thinking, behaviour and relationships in order to relieve distress and to improve functioning.
Reablement	Reablement is a short and intensive service, usually delivered in the home, which is offered to people with disabilities and those who are frail or recovering from an illness or injury.
Scotland Excel	Scotland Excel is the Centre of Procurement Expertise for the local government sector and offers training and provides assessment, consultancy and improvement services to help councils transform their procurement capability.
Scottish Children's Reporter Administration (SCRA)	The Scottish Children's Reporter Administration (SCRA) is a national body focused on children and young people most at risk. SCRA was formed under the Local Government (Scotland) Act 1994 and became fully operational on 1st April 1996.
Self-Directed Support	Self-Directed Support is a way of providing social care support that empowers individuals to have informed choice about how support is provided to them with a focus on working together to achieve individual outcomes.
Self-management	Self-management is the name often given to a set of approaches which aim to enable people living with long term conditions to take control and manage their own health and put them in the "driving seat" of their care.

SOURCE Team ISD	The Source Tableau Platform is a tableau visualisation tool with interactive features aimed at Health and Social Care Partnerships (HSCPs) or Integrating Authorities (AI). It contains a wide range of information on health activities, expenditure and linked data to support HSCPs with understanding local activities, decision making, and planning and performance management.
Strategic Planning Group (SPG)	The Strategic Planning Group is responsible for advising the Integration Joint Board, the development and review of the HSCP Strategic Plan and Commissioning Plan ensuring the alignment of service strategies. This group is also responsible for monitoring progress against the strategic priorities and National Health and Wellbeing Outcomes (NHWBO).
SWOT analysis	SWOT Analysis is a useful technique for understanding your Strengths and Weaknesses, and for identifying both the Opportunities and the Threats of particular options
Wellbeing Monitoring System (Activity Monitoring System)	These systems are designed to automatically check your wellbeing on a regular basis. Some rely on you pressing a button once or twice a day. If you do not press the button a call centre will ring you to check you are ok. Just Checking is an example of one type of activity monitoring system.

If you would like a copy of this document in Gaelic or another language or format, or if you require the services of an interpreter, please contact Argyll and Bute Health and Social Care Partnership on 01546 605664 or email nhs.abhscp@nhs.net



Argyll & Bute Health & Social Care Partnership

Argyll and Bute Health and Social Care

Partnership (HSCP)

Aros, Blarbuie Road,

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Website: <https://www.argyll-bute.gov.uk/health-and-social-care-partnership>



Facebook

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<https://twitter.com/abhscp>

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ARGYLL AND BUTE COUNCIL**COMMUNITY SERVICES COMMITTEE****COMMUNITY SERVICES****Date 8th December 2020**

CHILDREN AND YOUNG PEOPLE'S SERVICES PLAN 2020 - 2023

1.0 EXECUTIVE SUMMARY

- 1.1 Part 3 of the Children and Young People (Scotland) Act 2014 introduces the requirement for Argyll and Bute Council and NHS Highland to prepare a Children and Young People's Services Plan to cover the period 2020 to 2023.
- 1.2 The Children and Young People's Services Plan has been prepared to share the local priorities for achieving Argyll and Bute's vision for all children and young people and makes clear what services and partners need to do together to achieve them. The plan provides a framework for professionals, parents, carers and volunteers working with children and young people helping to shape and improve the services provided in Argyll and Bute.
- 1.3 The Children and Young People's Services Plan 2020 – 23 will replace the 2017-20 Children and Young People's Services Plan and is the key strategic plans with the aim of delivering the priorities and local outcomes for children and young people articulated in the Argyll and Bute Local Outcome Improvement Plan (LOIP).

RECOMMENDATION

It is recommended that the Community Services Committee:

- I. Note that both NHS Highland and Argyll and Bute Council are jointly and equally responsible for children's services planning.
- II. Note the Argyll and Bute's Children and Young People's Services Plan 2020-23 was considered, and approved at the Full Council meeting on the 26th November 2020, subject to further scrutiny by the Community Services Committee.
- III. Undertake further scrutiny of the Argyll and Bute's Children and Young People's Services Plan 2020-23.
- IV. Note that the Full Council agreed to delegate any amendments that are required to the Executive Director with responsibility for Education in consultation with the Leader, Leader of the largest Opposition Group and the Chair of the Community Services Committee.
- V. Note that the Council and the Integration Joint Board approved Children and Young People's Services Plan will be submitted to the Scottish Government.

- VI. Note that Argyll and Bute's Children's Strategic Group will oversee the delivery of the outcomes and actions identified in the plan with annual performance and progress reports to be presented to future meetings of the Community Services Committee and the Integration Joint Board.

CHILDREN AND YOUNG PEOPLE'S SERVICES PLAN 2020 - 23

2.0 INTRODUCTION

- 2.1 This report introduces member to our new Children and Young People's Services Plan. The requirement to produce the plan is laid out in Part 3 of the Children and Young People (Scotland) Act 2014.
- 2.2 The responsibility for preparing children service's planning rests with the local authority and its relevant health board who are considered jointly and equally responsible, with other members of the Community Planning Partnership and some national public bodies either consulted with, or obliged to participate at various stages of the plan's development and review.
- 2.3 The preparation of Argyll and Bute's Children and Young People's Services Plan has been overseen by Argyll and Bute's Children's Strategic Group, chaired by Joanna MacDonald, Chief Officer, Argyll and Bute HSCP. The plan will cover the time period 2020 - 2023 replacing the 2017 – 2020 Plan.
- 2.4 The plan reflects our strategic priorities for children and young people having taken time to consider Scottish Government's expectations and aspirations in relation to the Children and Young People (Scotland) Act 2014.

3.0 RECOMMENDATIONS

- 3.1 It is recommended that the Community Services Committee:
 - I. Note that both NHS Highland and Argyll and Bute Council are jointly and equally responsible for children's services planning.
 - II. Note the Argyll and Bute's Children and Young People's Services Plan 2020-23 was considered, and approved at the Full Council meeting on the 26th November 2020, subject to further scrutiny by the Community Services Committee.
 - III. Undertake further scrutiny of the Argyll and Bute's Children and Young People's Services Plan 2020-23.
 - IV. Note that the Full Council agreed to delegate any amendments that are required to the Executive Director with responsibility for Education in consultation with the Leader, Leader of the largest Opposition Group and the Chair of the Community Services Committee.

- V. Note that the Council and the Integration Joint Board approved Children and Young People's Services Plan will be submitted to the Scottish Government.
- VI. Note that Argyll and Bute's Children's Strategic Group will oversee the delivery of the outcomes and actions identified in the plan with annual performance and progress reports to be presented to future meetings of the Community Services Committee and the Integration Joint Board.

4.0 DETAIL

- 4.1 Argyll and Bute's Children and Young People's Services Plan has been prepared in in partnership with our children and young people and the range of agencies and services who support them. The plan sets out the shared local priorities for achieving Argyll and Bute's vision for all children and young people and makes clear what services and partners need to do together to achieve them. The plan provides a framework for professionals, parents, carers and volunteers working with our children and young people helping to shape and improve the services we offer.
- 4.2 This Children and Young People's Services Plan, while acknowledging the provision of universal services, focuses on services that target the most vulnerable and disadvantaged children who require care and support from a number of agencies, including education, social work, health, Police, Scottish Fire and Rescue, Third Sector children's services and other partners.
- 4.3 This plan builds on the work described in the previous 2017 – 20 Plan and has been informed by what children, young people and families have told us about their needs and experiences. As a consequence of what we have learned, we have committed ourselves to work in partnership to continuously improve how we coordinate and deliver our universal and targeted services to ensure children and families get the help they need when they need it.
- 4.4 The outcomes and actions included within the plan were identified after thorough engagement and consultation with practitioners, young people and their parents who attended a programme of focus groups held across Argyll and Bute.
- 4.5 The Children and Young People's Services Plan is the core plan for the multi-agency delivery of children's services in Argyll and Bute. It is one of the key strategic plans developed and implemented on behalf of NHS Highland, Argyll and Bute Council and the Community Planning Partnership, with the aim of delivering those priorities and local outcomes articulated in the Argyll and Bute Local Outcome Improvement Plan (LOIP).
- 4.6 The Children and Young People's Services Plan is underpinned by the Getting It Right for Every Child framework. This ensures that we link the outcomes set out in the plan with both the Argyll and Bute Local Outcome

Improvement Plan (LOIP) and the relevant National Performance Framework.

- 4.7 The implementation of the plan will be overseen by Argyll and Bute's Children's Strategic Group. Argyll and Bute Council and NHS Highland have a duty to report annually on the performance and progress in delivering the plan. The review must: (a) establish if services are being delivered in line with the plan's aims and objectives; (b) ascertain what impact, if any, the services covered by the plan are effectively safeguarding, supporting and promoting the wellbeing of children; and (c) identify ways in which either delivery and/or the plan may be improved (to better meet current aims and requirements). The review must be published and shared with the Scottish Government.

5.0 CONCLUSION

- 5.1 The Children and Young People's Services Plan presented to Community Services Committee has been prepared in compliance with the requirements set out in the Statutory Guidance accompanying the Children and Young People (Scotland) Act 2014.
- 5.2 The purpose of the Children and Young People's Services Plan is to:
- Provide a clear statement of direction and vision for children's services over the life of the Plan.
 - Produce a statement of purpose and intent that provides a basis for meaningful engagement with partner agencies over the co-ordination of work and appropriate allocation of resources.
 - Provide a planning framework agreed by all partner agencies that will be used to develop, monitor, review and improve how we deliver services to children and families in Argyll and Bute.
 - Provide leadership and support to operational staff by delivering a coherent and rational framework that clarifies the structure, direction, purpose and priorities to be taken forward.
 - Show how children's services in Argyll and Bute are working to meet national and local legislation and policy.
- 5.3 The plan is the overarching strategic planning document for integrated children services in Argyll and Bute with a range of existing plans feeding into it.

6.0 IMPLICATIONS

- 6.1 **Policy:** The Children and Young People's Services Plan is underpinned by the Getting It Right for Every Child framework.
- 6.2 **Financial:** None known at this time.
- 6.3 **Legal:** The Council and NHS Highland are required to prepare and publish the Children and Young People's Services plan as directed within the

Children and Young People (Scotland) Act 2014, set out within the supporting Statutory Guidance (second edition) published in January 2020.

- 6.4 **HR:** None
- 6.5 **Equalities:** The Children and Young People's Services Plan identifies how health and social care services contribute to reducing health inequalities.
- 6.6 **Risk:** There are potential reputational risks for the Council should they fail to deliver the legislative requirements as set out within the Children and Young People (Scotland) Act 2014, Statutory Guidance (second edition) January 2020.
- 6.7 **Customer Service:** The publication of the Children and Young People's Services Plan will inform our young people, parents, carers, volunteers and practitioners of the outcomes and actions that all partner agencies have committed to deliver in order to ensure that children and young people living in Argyll and Bute get the possible start in life.

Joanna MacDonald
Chief Officer Argyll and Bute HSCP

7th October 2020

For further information contact:

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Head of Children, Families and Justice (Interim)
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ARGYLL AND BUTE COUNCIL

COMMUNITY SERVICES COMMITTEE

COMMERCIAL SERVICES

8 DECEMBER 2020

**LIVE ARGYLL – MONITORING AND PERFORMANCE REPORTING – UPDATE
REPORT**

1.0 EXECUTIVE SUMMARY

- 1.1 The purpose of this report is to provide the Community Services Committee with an update on the performance and monitoring arrangements between Live Argyll (LA) and the Council as set out in the various agreements between the Council and the Trust.

RECOMMENDATIONS

It is recommended that:

- 1.2 Members note and consider the contents of the report.

ARGYLL AND BUTE COUNCIL

COMMUNITY SERVICES COMMITTEE

COMMERCIAL SERVICES

8 DECEMBER 2020

LIVE ARGYLL – MONITORING AND PERFORMANCE REPORTING - UPDATE REPORT

2.0 INTRODUCTION

2.1 The purpose of this report is to provide the Community Services Committee with an update on the performance and monitoring arrangements between Live Argyll (LA) and the Council as set out in the various agreements between the Council and the Trust.

3.0 RECOMMENDATIONS

It is recommended that:

3.1 Members note and consider the contents of the report.

4.0 DETAIL

4.1 The Council approved the implementation of a Leisure and Libraries Trust on 24 November 2016, following a recommendation by the Community Services Committee of 21 November 2016.

4.2 Thereafter, LA was constituted on 29 September 2017 and the Council entered into a Transfer Agreement, Service Agreement, Support Services Agreement and Facility Licence. These set out a number of reporting and monitoring requirements.

SERVICES AGREEMENT

4.3 There is a Services Agreement in place between LA and the Council in respect of the leisure and library services to be delivered by LA on behalf of the Council. LA are operating in terms of their current business plan from the date of the constitution to the end of Financial Year 2020-21.

BUSINESS PLAN

4.4 The Council in constituting LA was mindful of the code of guidance on funding external bodies and following the public pound. In exercising its business plan and delivering the services LA reports that it continues to adhere to those

principles. The overarching business plan based on the financial operating model and services specification was previously agreed by the Council and covers the period from 29 September 2017 -1 April 2021. The Plan refers to 3 main themes set out below each of which LA advises is currently showing a positive trend specifically:

- **Growth:** Pre Covid Pandemic forecast revenues for 2020-21 were anticipated to be positive with a projected increase on previous years revenue estimates, the cessation of services and on-going governmental restrictions have resulted in a significant reduction in income levels, it is anticipated that it may take between 1 and 3 years to return to previous performance levels;
- **Participation:** Pre Covid Pandemic participation figures were strong with substantial individual increases within Leisure services. Library indicators were in line with national trends; and
- **Quality:** LA continue to place a significant amount of emphasis on the quality of product and service on offer and introduced a range of measures and protocols identified and aimed at ensuring a consistent quality offering across all of their services.

BUSINESS PLANNING: SECTOR PLANS

4.5 LA report that despite the significant interruption to front line services, plans are in place to continue with implementing Sector Plan proposals and priorities for change. As with the vast majority of services, plans have been reviewed and where appropriate updated to ensure priorities support the organisation in its re-opening and recovery plan. It is understood that good progress is being made and the plans are on track to deliver or contribute to their proposed outcomes. The following are examples of current work sector plans:

- Re-purposing facilities to support commercial and service activity;
- Replacement Leisure Management system with a focus on customer experience, introduction of an information and booking app;
- Library service review with increased focus on digital provision;
- Leisure Pricing Review stage 2: Outcome increased participation and increase in associated income streams;
- Introduction of a User Accreditation scheme;
- Introduction of a Volunteer scheme;
- Continuation with Helensburgh Innovation Hub; and
- Continuation with Helensburgh Victoria Halls Storage Project.

THE SERVICES / PERFORMANCE MANAGEMENT

SERVICE SPECIFICATION

4.6 LA is responsible for delivering Leisure, Library, Halls, Community Centres, Museum, Archive and Active Schools services across Argyll and Bute. The

Service Specification sets out the specific services LA have committed to deliver and that they are required to ensure they adhere to those commitments.

PERFORMANCE MANAGEMENT

- 4.7 In order to establish if and to what extent they have complied in the provision of the services, the Services Agreement requires LA to provide operational performance information to the Council with a Performance Report on its operational performance in the second and fourth quarter of each financial year (namely June and December). The Trust are also required to provide a complete set of relevant accounts to the Council no later than 5 months from the end of each financial year.

PERFORMANCE REPORT

- 4.8 It is not appropriate to report on growth, participation and quality measures for the latest period given the governmental closedown of Leisure and Library services. The annual report for the period end March 20, immediately preceding closedown clearly demonstrates positive trends across the significant majority of indicators.

LiveArgyll report that analysis of performance data available for those services which were allowed to resume show a reasonable uptake to date and figures are in line with national and local customer survey expectations. It should be noted that it is envisaged that in some cases it may take between 1 and 3 years to return to pre-covid levels.

FINANCIAL POSITION

- 4.9 LA, continue to actively manage their financial position. LA have successfully accessed the UK Government Employee Retention Scheme alongside accessing some sector specific support funds. This has allowed the company to offset a 7 month loss of self-generated income and an on-going reduction in activity as a result of restrictions. A phased approach to re-opening is in place which takes cognisance of on-going government restrictions, customer demand and available governmental support. This approach is proving successful and is highlighted in the fact that LA have not requested any additional funds, a position which is significantly different across Scottish Local Authorities where there is a £120 million in year shortfall being reported with Council being asked to fund individual shortfalls. The financial position will continue to be reviewed by Commercial Services and Financial Services to confirm the final outcome.

2021 - 2024: Positive discussions have taken place in respect of future funding requirements for the 3 year period to 2024. LA are intending to fulfil their over-arching objective of being less reliant on management fee funding at the same time as retaining a quality service offering.

SCHEDULED DEVIATIONS

- 4.10 Against a background of national imposed restrictions it is considered that LA have fulfilled their service delivery obligations. It should be noted that LA were one of very few trusts which as a result of robust planning and collaboration with Council partners, re-opened their full Leisure service provision on the first allowable date.

SUPPORT SERVICES AGREEMENT

- 4.11 There is a Support Services Agreement in place between LA and the Council in respect of central support services delivered by the Council to the Trust. As part of the requirements of the agreement, the operation of the support services are kept under annual review by the Council and LA. LA has advised that from their perspective, arrangements continue to operate satisfactorily with effective working partnerships in place.

OTHER DEVELOPMENTS

- 4.12 In addition to the monitoring and reporting requirements above LA report that there are a number of other developments coming forward in 2021 across all service areas including but not limited to:
- Working with Health and Social care partners to develop social prescribing opportunities across Argyll;
 - Continue to work with Citizens advice and other partners in respect of utilising library venues;
 - Introduction of a virtual fitness class offering; and
 - Further expansion of their highly successful borrow-box service (digital book lending).
- 4.13 LA report that they will also continue to focus on their maximising charitable status strategy. This work stream will look at a number of areas including donations, legacy funding, grants and sponsorship as well as inclusion, accessibility, literacy, social interaction and mental health initiatives.

5.0 CONCLUSION

- 5.1 The current arrangements between the Council and LA are working well with no areas of service which are of particular concern. The specific reporting and monitoring requirements are deemed fit for purpose. Given the extra-ordinary operating circumstances of 2020, LA has adapted well and robust recovery plans are in place.

6.0 IMPLICATIONS

- 6.1 Policy - In line with Council policy in relation to Leisure and Libraries Trust
6.2 Financial – None

- 6.3 Legal - In line with relevant contractual agreements between Council and Live Argyll
- 6.4 HR - None
- 6.5 Fairer Scotland Duty: None
- 6.5.1 Equalities - protected characteristics – None
- 6.5.2 Socio-economic Duty:
- 6.5.3 Islands – None
- 6.6 Risk – as outlined in body or report above
- 6.7 Customer Service - None

Douglas Hendry, Executive Director with responsibility for Commercial Services, and Legal and Regulatory Support

November 2020

For further information contact:

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CONTENTS

Welcome to our Annual Report	3-4
Our facilities	5
Our values & organisation	6-7
Why Leisure and Library Trusts matter	8
A year in numbers	9
What our customers say	10
Case studies	11-18
Our Marketing	19
Looking ahead	20
Financial statement	21-25
Thanks to our partners	26

Welcome to our annual report 2019/2020

Welcome from Andrew Nisbet, Chair of our Board and Kevin Anderson, General Manager

On behalf of the Board and Management of liveArgyll we are delighted to introduce our third annual report for the year ended 31 March 2020.

We would like to start by taking a moment to reflect on the circumstances in which we and the wider world find ourselves in. The Covid-19 pandemic is unprecedented and we're not sure any words can really convey or express our feelings at this time. What it has given us is time to reflect on our values as an organisation and what is important to us. From that perspective the message is very clear, our staff and our customers are our number one priority.

We took the very difficult decision to cease our operations during March 2020, in advance of formal government advice to close facilities. Our sincere thanks to all staff for ensuring a smooth transition from a fully operating business to a closure position. As a Board we take our responsibility to protect the company's position extremely seriously and whilst we remain in a closedown period we are already planning for recovery and taking all necessary steps to ensure we are best placed to continue to deliver what will be ever more important Health and Well-being services.

Prior to the emergence of Covid-19 our focus continued to be our participation, quality and growth objectives and our performance was strong across all themes. It is these objectives which will allow us to "go again" and provide us with a stable base to build upon.

There have been many achievements during the 2019-20 financial year and, when we look back, it is encouraging to see the uptake and participation in the wide range of services which liveArgyll provides.

Like other similar organisations, availability of resources and increased costs together with increased competition in the sector remains a risk. However, our priorities and proposals for change have allowed us to grow and develop as an organisation. We are pleased that we have been able to invest in key facility developments during the year, including refreshing and updating equipment in our gyms and fitness studios, significantly expanding our fitness class programme, launching our new digital BorrowBox service in our library service as well as attracting a number of high profile artists and shows to our venues and halls.



Welcome to our annual report 2019/2020

Our decision to revise our Leisure membership pricing was particularly successful with uptake reaching targeted levels very early into the new programme. This key initiative introduced low cost affordable price points and crucially will play an important role moving forward as our economy recovers. We are also pleased to note the continued commitment from our funding partners, sportscotland and Macmillan Cancer Support. As the delivery agent for their respective programmes, we look forward to seeing these develop further, building on the excellent offering already in place.

In October 2019 we launched our Volunteer Programme with the support of our many partners. A number of volunteering roles are now in place across our services offering individuals a fun way to improve self-confidence, learn new skills, make friends and provide a real boost to our communities. The programme will fundamentally support our charitable objectives and allow us to continue to broaden the range of services on offer.

In the period ahead, undoubtedly there will be further challenges arising from the Covid-19 outbreak which will require changes to our service delivery models. We will work closely with all of our key partners to ensure our services continue to be safe, affordable and accessible to all. At all times we will endeavour to ensure that these services are aligned to existing and new customer needs. We will actively monitor the implementation of our agreed proposals and priorities for change, to ensure wherever possible we are being pro-active and at the very minimum responsive to emerging circumstances. The successes achieved across the organisation are, in no small part, due to the commitment of our employees and volunteers.

Once again, the staff and volunteers have been our greatest resource, working extremely hard to deliver high quality services to our customers in our facilities and the communities of Argyll and Bute. The support of our partners, and the efforts of the management team and Board members, ensure that liveArgyll delivers on its key objectives. We would like to thank them all for their hard work and contribution. We look forward to continuing to work on delivering our vision

- "Our communities and visitors lead richer and more active lives".



OUR FACILITIES

LEISURE

Aqualibrium
Helensburgh Pool
Mid Argyll Sports Centre
Riverside Leisure Centre
Rothesay Leisure Centre



HALLS & COMMUNITY CENTRES

Queen's Hall, Dunoon
Victoria Hall, Campbeltown
Victoria Halls, Helensburgh
Ramsay Hall, Isle of Islay
The Corran Halls, Oban
Kintyre Community Centre
Lochgilphead Community Centre
Dunoon Community Centre
Moat Centre, Rothesay



LIBRARIES

Campbeltown
Cardross
Dunoon
Helensburgh
Lochgilphead
Oban
Rosneath
Tobermory
Tiree
Rothesay
Tarbert
Sandbank Office
Islay Mobile Library



ARCHIVES

PITCHES

COMMUNITY LETS

CAMPBELTOWN MUSEUM

SERVICES

Active Schools and Sports Development
Local Studies

THE ORGANISATION

LiveArgyll was launched on 2nd October 2017 and provides sport, leisure, recreation and cultural opportunities for the communities of Argyll and Bute.

LiveArgyll is a not-for-profit charitable company, limited by guarantee.

(Charity No SC047545)

We have 7 Trustees, all of whom are volunteers and support the strategic direction and governance of the company led by Kevin Anderson, General Manager.

OUR VISION

“Our communities and visitors lead richer and more active lives.”

OUR VALUES

EMPLOYEES

The Trust values all employees. Through investment we will maximise their potential, helping them to achieve their career aspirations and deliver high quality customer service that exceeds expectations

CUSTOMER SERVICE

We are passionate about delivering the highest level of customer service

SAFETY

Ensuring the health and safety of employees and customers, going above and beyond legal requirements to provide a safe environment for all

INCLUSIVE

Continuing to adopt an inclusive approach, recognising and respecting the needs of all within our communities

EXPERTISE

The Trust will continuously build and enhance the knowledge and expertise of its workforce and strategic partners to deliver high quality services that respond to our customers needs

EQUALITY

Maintaining in depth policies and procedures to ensure equality in the workplace and for customers alike

DEVELOPMENT

A continuous cycle of improving and introducing new products, services or processes

INNOVATION

Understanding the need to be innovative across all areas of the business to reach and deliver new benchmarks in service delivery

ASPIRATION

The Trust has a culture of being aspirational and will strive to challenge its status and align itself with continuous improvement and examples of best practice

Why Leisure and Library Trusts matter...

What does working for communities and not profit really mean?



Balancing charitable and business objectives and remaining competitive within the sector is not always easy, but essential for liveArgyll. Our work as a charity not only adds great value to our communities but can quite literally be life - saving and life changing.



Wider corporate social responsibility is at the heart of our organisation and we are very proud as a charity to reinvest every penny of income back into our facilities and services for the benefit of our customers and key partners that we serve. However, to ensure our continued success and longevity, we work on the basis of commercial principles for community good. We also match our community focus with a commercial offer that allows us to remain competitive in the market.



The liveArgyll website and partner page within this report demonstrates the rich and broad menu of services and activities we offer. Our case studies provide a flavour of the many examples of the real difference we are making to the lives of others.



Improving health through wider engagement with members of our communities is becoming a key focus for liveArgyll. With the support of our wider partners we have the ability to promote inclusion, connect people, build friendships, reduce isolation and improve health outcomes. Over the coming years we will undertake further research and gather data to measure the impact of our work. This will include our work with stakeholders that can evidence a reduction in reliance on the health service, a focus on long term outcomes and articulate wider social value. Our staff team of just over 200 are our best asset and we will continue to invest in training and support to ensure we continue to meet the needs of our customers and offer the very best of service.

Supporting our communities

232 staff employed by liveArgyll contributing to the local employment and the economy with **92%** living in the local area

Our volunteers kindly gave

16,438

hours of service = a monetary value of

£152,813

£31,701 - the value of liveArgyll's investment in concession leisure activity, supporting those who need it the most

2298 Argyll Active sessions took place supporting members of the community to be active as part of our exercise referral programme

A YEAR IN NUMBERS

107,563
attendances at
our events and
shows



123,000
visits to our
gyms, an
increase of
48% from the
previous year



560

families have
joined our new
affordable
leisure
membership
scheme



Macmillan Move More

exercise referral scheme embedded into liveArgyll's
Argyll Active programme with a self - referral system
also now in place



1200
children jumped
into the pool as part
of our learn to swim
programme



Website visits
increased from

44,000
last year to
211,000 this
year

Supporting safe well governed clubs
by training 28 sports coaches in child
protection in sport and

14

new child protection officers now in post

3790 children joined in **417** bookbug sessions in our libraries

1120
users enjoyed
BorrowBox our
e-Book and
e-Audio service



46% of all pupils in the most deprived
areas, SIMD decile 1 and 2, took part in an
Active Schools club

52% of total school population took
part in an Active Schools club

Helensburgh
pool gained a Net
Promoter score of

72

What our customers say...

We actively encourage feedback from our customers through our website, in person in our facilities, and through surveys and focus groups. This helps us improve the services we offer. Customers are also encouraged to share their inspirational stories and provide testimonials, which we really appreciate. Here are a selection of comments we have received this year:

"The library is the perfect setting for Alzheimer Scotland to hold our weekly book group for people who have dementia. The librarians are extremely helpful and go out of their way to ensure we have everything we need".

"Inspiring meeting an author in person and now going to read his books. Very interesting and thought provoking."

"Staff are very helpful, lots of classes to choose from which is great. Great swimming lessons scheme."

"Very good service, staff are pleasant and attentive. Good customer experience! I would recommend to a friend."

"The rapport that you have with all your students is lovely to watch. As a parent, it is also nice to see your classes are structured and disciplined but also lots of fun. My girls are buzzing about going to their class. In fact, my daughter waits up for me to arrive home from work on a Friday evening to tell me about her class. I'm particularly looking forward to seeing the new development scheme in action this block. For classes at their level and age, I think the visual development cards will be great for them to use as they work towards the next level."

"I appreciate having the immensely affordable facility locally."

"Thanks for today, I really enjoyed it. What great pre and post - natal sessions and so fab to have such tailored support. Definitely wouldn't have been confident enough to go myself. See you next week! "

"Thank you as always. Exercise classes are great variety, a good social occasion, great friendly staff."

"I use the facilities all day, every day, the swimming pool, the gym and the fitness suite. The facilities and the staff are great, I have no complaints. Also I have Multiple Sclerosis and the staff are so supportive."

"A well run organisation with good facilities, clean surroundings and helpful staff."



CASE STUDY ONE:

HEALTH AND WELL-BEING AT THE HEART OF liveARGYLL



Elaine's story is such a positive one and is incredibly inspiring. With the unerring help and support, which our liveArgyll fitness teams offer, this is a very positive story to tell to others in Argyll and Bute who have access to our facilities and want to begin their own fitness journey. It certainly meets our own aspirations - Be Inspired, Be You.

Very well done, Elaine!





CASE STUDY ONE

At the beginning of 2020 liveArgyll began the leisure get healthier lose weight programme - New Year... New You!

Elaine Ross a regular liveArgyll leisure member at Aqualibrium in Campbeltown decided to sign up for the new 12 week programme. She met with and worked alongside our qualified fitness instructor Mairi McKillop putting together a personalised plan changing both her diet and her fitness regime and over the following twelve weeks worked hard to achieve her goals.

Encouraged by our fitness team and working tirelessly, Elaine attended daily fitness classes and made safe and healthy adjustments to her diet. By lockdown, Elaine had completely changed her lifestyle. She had lost 2.3 stones which amounts to an incredible loss of 31lbs of body weight. This has given Elaine the confidence to continue on her fitness and weight loss journey and she has now altered her goal aiming to further her healthy weight loss by 1.5 stones.

She has acknowledged that the help and support that she received from our Campbeltown, Aqualibrium fitness team has been key to her weight reduction so far. The confidence she has gained has enabled her to continue with her fitness regime whilst we are currently closed. Elaine says that she wanted to send her thanks to Mairi and the team at Aqualibrium. "It's all down to you for starting me off!" she said.

liveArgyll are thrilled by Elaine's story. It shows what a difference our programmes can make to peoples' lives. It's fantastic for our fitness team to see all the hard work that Elaine has put in and very rewarding to be a part of her fitness and wellbeing journey. They look forward to supporting her in continuing her progress and achieving her goals!



CASE STUDY TWO:

INVESTING IN OUR YOUNG PEOPLE



Jasmine Smith began her coaching journey with us while a pupil at Dunoon Grammar School, her first involvement being with the Active Schools' Sports Leadership programme.

On this programme she was supported through various coaching and leadership skills development programmes including: Scottish Disability Sport's - Disability Inclusion training, Football Coaching, and Badminton Coaching. As well as the support of the Active Schools Coordinator, she was also supported by the Hub Officer and teachers within her school's PE department.





CASE STUDY TWO:

This example of partnership working is utilised throughout our delivery in order to achieve the best outcomes for our individuals and communities. The Sports Leadership Programme has given many young people the opportunity to volunteer with LiveArgyll and gain a range of valuable skills.

"I volunteered at Dunoon Primary for two years. I would make session plans and evaluate myself every week, as I was so keen to keep improving. The support I had from the school was amazing as I felt all the staff encouraged me which gave me the confidence to lead Active Schools extra-curricular clubs."

The Active Schools programme is run in partnership with sportscotland to provide more and higher quality opportunities to take part in sport and physical activity before school, during lunchtime and after school, and to develop effective pathways between schools and sports clubs in the local community. Volunteers like Jasmine are vital to the programme to ensure that the activity opportunities are created and sustained.

Jasmine was developing some valuable coaching skills, and as a school pupil, her volunteering was also supporting her wider development as confident individual, a responsible citizen and an effective contributor to her community.

Having volunteered in schools, Jasmine was offered a paid coaching position at one of liveArgyll's Summer Activities Camps. Our Activities Camps are run during the holidays to give young people the opportunity to take part in lots of different activities at liveArgyll facilities. Activities offered include swimming, football, basketball, cycling, gymnastics and many more. Jasmin's work in the summer programme introduced her to coaching gymnastics. Through working with liveArgyll's Gymnastics Senior Sports Coach, she was identified as someone who could get involved with our growing gymnastics programme.

The programme which had started fairly small was growing, and the need for an increase in the number of skilled, enthusiastic and knowledgeable coaches was identified. Jasmine started supporting sessions in Bute and Dunoon, before undertaking her UK Coaching Certificate (UKCC) Level 1. The course tutor identified Jasmine to be one of the most competent on the course, and it was recommended that she was fast tracked to the UKCC Level 2 course.

LiveArgyll's gymnastics programme now has sessions in Dunoon, Rothesay and Campbeltown, with plans to grow to other areas of Argyll and Bute in the near future.

As well as her work in the gymnastics programme, Jasmine remains involved in school sport, and coaches at the "Zone Club", which is a club run in partnership between Active Schools and Cowal Local Action for Special Projects (CLASP) to ensure that young people with additional needs across Cowal are given an opportunities to take part in sport and activities.

With all of Jasmine's volunteering, work and involvement across the school community she was recently asked if she's be interested in being involved in the Dunoon Sports Hub. The Sports Hub brings together sport clubs and community organisations who want to develop and grow the sporting offering in the community. They focus on sustainable, community-led approaches that get clubs working together to develop welcoming, safe and fun environments for sport. Jasmine's role in the Sports Hub is to give the voice of the young person, to ensure that the work done is informed by youth as well as more experienced representatives.





CASE STUDY THREE:

LIBRARIES - AN INVALUABLE COMMUNITY RESOURCE

Local author, poet and historian, Angus Martin is a long-time member of Campbeltown Library. He is a regular and sometimes daily visitor who uses the library as a means of research. He makes use of the library's microfiche reader to access records including articles from Campbeltown's various local newspapers in order to find historically correct content for his books. Angus is a known supporter and contributor to the library service and continues to gift three copies of each of his published books and booklets to Campbeltown Library.

In recent times he has been involved in a Whisky Night, hosted by the library, where he spoke about his booklet: *Glen Scotia: a history – appendix* by Iain McAlister, Distillery Manager. liveArgyll's Campbeltown Library further hosted a book signing to launch Angus's latest title - *Campbeltown Whisky: An Encyclopaedia*



CASE STUDY THREE:

Libraries - an invaluable community resource

liveArgyll libraries provide access to local history and in particular Parish and Census records and newspapers, from as early mid nineteenth century. Various local newspapers (mostly on microfilm) are available at some of our branches. This service is widely used by library members and visitors for research purposes.

Donated monies, including partial proceeds from the sale of Angus's books at these events, are now being re-invested in the library that has supported him throughout the years. We are grateful for his continuing contributions. Microfilm of missing years from the Campbeltown Courier (1950-1986) will now be purchased and made available to all library members and visitors expanding this already widely used service.

Angus is proactive in the local community and is Chairperson of the Friends of Campbeltown Museum. Monies raised by this group have recently been contributed to funds being used to build a new dedicated entrance to the museum which is also run by liveArgyll.

Angus told us - "The public library is an indispensable resource for me, and also a haven of tranquillity and a place where I meet up with other researchers - especially genealogists - some of them by arrangement and others by chance. One small cabinet at the back of the room contains microfilmed records of local newspapers, old parish registers and censuses, and that resource alone, over the years, has saved me thousands of pounds in travel and accommodation expenses, because before then I had to go to Edinburgh and Glasgow to access the records. Add to that the comprehensive collection of books on local history held by the Library, and the picture is complete. A town the size of Campbeltown is very fortunate to have such a spacious and welcoming library, which has, indeed, become almost a second home to me, especially in the dark, wet days of winter."



CASE STUDY FOUR:

Community collaboration at its best

During 2019 liveArgyll's Area Operations Manager instigated a very special new collaboration with Dunoon Players and YouthSTUFF, having had a vision of bringing local partners round the table to stage a pantomime. The area had been crying out for such a show for many years. Following the refurbishment of the Queen's Hall, liveArgyll was presented with a unique opportunity to reach out to our local partners and community to host this wonderful event. Realising the success of the pantomime the community as a whole experienced what can be achieved when local partners work together.

Panto is such a great way of getting people, who may not necessarily see themselves as theatre-goers, coming along, enjoying a show and maybe even getting involved and supporting future productions. As mentioned by one of the Players "It's a great way to involve the community with the Queen's Hall being a perfect venue with its large stage, fly tower, professional sound and lighting, it easily accommodated such a lavish sell out production of Peter Pan".

The enchanted audience were treated to a spectacular production where they were whisked away on a magical adventure to a tropical Neverland filled with Lost Children, a shoal of singing mermaids, dancing Pathfinders and pesky pirates.

As a charity liveArgyll is proud to support local communities and with this project the local team was able to offer organisational and management support, technical, staging, and sound to the partnership.



ken clark photography

CASE STUDY FOUR:

The feedback from all partners was overwhelmingly positive as we've shown in the quotes below.

I think we should all be very proud that this was essentially a "homegrown" production, with really only the back-drops and the flying rig having been hired in. Everything else, sets, costumes (hats!!) lighting, sound, and music were organised and produced by talented local people.

I think this show was a great example of community collaboration, (not to mention the power of panto!) and hope it can become a regular pre-Christmas event that the whole community can look forward to.

It was great to collaborate with other groups to put on a fabulous show and create an opportunity for our young people to shine.

The positive feedback from our members and their families has been overwhelming. Creating and performing Peter Pan has definitely been an inspiring and rewarding experience for all our young people.



The pantomime was the talk of the town for all the right reasons and we have set a high bar for any future joint ventures but I am sure we are all up for the challenge!

FOCUS ON MARKETING

CAMPAIGN HIGHLIGHTS 2019/20

ALL NEW PRICING STRUCTURE - LESS IS MORE

GET HEALTHIER - LOSE WEIGHT CHALLENGE

ARGYLL ACTIVE - SELF REFERRAL SCHEME

GYM REFURBISHMENT AND LAUNCH OF PULSE

LESS IS MORE
With our new membership prices

ALL INCLUSIVE £24.99

NEW MONTHLY ALL FACILITY membership prices

Membership	NEW Price	Current Price
Argyll	£24.99	£35
Highland	£29.99	£39.99

NO JOINING FEE

UNLIMITED use of gyms, pools, fitness classes, sauna and steam rooms.

MEMBERSHIP BENEFITS
- Access to all facilities
- 24/7 access to gyms & pools
- Priority booking for classes & pools
- 12 months membership for £249.99

OUR COMMITMENT
- Live Argyll is committed to providing the highest quality of service to our members and ensuring that we are always available to support you.

live Argyll
liveargyll.co.uk

Get Healthier - Lose Weight CHALLENGE

Lose weight & feel great!

The challenge includes:

- Small follow workout
- Personalised programme
- Diets & health advice
- Access to all facilities
- Live Argyll
- Sign up today & receive your second week!

JOIN NOW
- 12 weeks
- 1000 calories per day
- 1000 steps per day
- 1000 reps per day

Offer available from 7th January - 31st February 2020

live Argyll
01436 672 224
Newburgh Leisure Centre
Highland Road, Newburgh

Argyll Active

EXERCISE ON REFERRAL SCHEME

Want to become more active but don't know where to start?

Get a referral from your GP or Health Professional to join the Argyll Active Exercise on Referral Scheme. This is a free service for people aged 16 and over who are unable to exercise due to a long-term health condition.

Become fitter and healthier in just 12 weeks!

The challenge includes:

- Personalised programme
- Small follow workout
- Personalised programme
- Diets & health advice
- Access to all facilities
- Live Argyll
- Sign up today & receive your second week!

JOIN NOW
- 12 weeks
- 1000 calories per day
- 1000 steps per day
- 1000 reps per day

live Argyll
01436 672 224
Newburgh Leisure Centre
Highland Road, Newburgh

NEW GYM REFURBISHMENT

Includes myzone & pulse

You can now monitor your workout MORE EFFECTIVELY with our new Pulse fitness equipment!

Come train with us!

Join Now
- 12 weeks
- 1000 calories per day
- 1000 steps per day
- 1000 reps per day

live Argyll
01586 551 212
Apollonia Leisure Centre
Highland Road, Apollonia

FOCUS ON THE FUTURE



As the Country slowly begins to return from lockdown, a number of challenges lie ahead. However, within these challenges, lie a number of opportunities and going forward, it is these opportunities which we will look to maximise.

As a consequence of Covid-19 our operating environment has significantly changed. A combination of ongoing restrictions, customer confidence and behaviour will undoubtedly impact us as an organisation which is reliant on self-generated income. We need to ensure that we are best placed to continue to meet our user needs in the most efficient and effective manner.

liveArgyll is acutely aware of the funding challenges the Council faces now, and in the future, and therefore, the associated risk of future funding reductions to our annual services payment. Principal risks, uncertainties and opportunities arising from both macro and micro economic challenges will mean that service provision will need to change. In some cases this may be significantly different from pre Covid-19 provision and involve the repurposing of sites, ceasing of elements of service and introduction of new services. Whilst we will always endeavour to be pro-active, given the unprecedented times, our approach will require to be suitably flexible to be able to respond to any emerging trends.

In respect of our Leisure offering we will continue to promote our affordable access for all price points, however considerable emphasis will also be given to our overall positioning within the Public Health domain. liveArgyll can and does play a key role in improving local health outcomes. There needs to be a real focus on prevention and approaches such as social prescribing, which is likely to be in high demand.

This will require a high-quality, population level response as well as a diverse activity offer to meet individual needs. Working with our Health and Social Care Partnership colleagues, we aim to diversify from our universal offering to a more targeted provision of service.

Moving forward we have the price points, the product and the people and therefore emphasis now needs to be placed on the "prescribing" of our services. We need to build on the recognition of the importance of physical activity and cultural engagement through lockdown and use this to inspire people to live healthy and active lives.

A review of outdoor offering will take place with a view to maximising the natural resources on our doorstep. There are also significant opportunities to build on our on-line service delivery within the Library and Leisure Sector via our BorrowBox library provision and our on-line fitness classes. Location should in many cases no longer be a barrier to accessing some services.

Change will be a key feature moving forward, however driving this change will be the underlying ambition to continue to grow and expand our offering; to design services based on customer feedback, needs and expectations. We also need to continue to build on the positive reputation that has been developed in a very short period of time and ensure that our growth, participation and quality objectives underpin everything we do.

We continue to work with our council partners on the Helensburgh Waterfront Development and look forward to work starting on the new Leisure Centre. Upon completion this modern, well equipped facility will provide further opportunities to develop our offering, align the benefits of being physically active with local priorities and show how physical activity can be a real driver of prosperity and well-being.

- Kevin Anderson, General Manager

Consolidated Statement of Financial Activities (incorporating the income and expenditure account) for the year ended 31 March 2020

	Note	Unrestricted Funds £	Restricted Funds £	Pension Fund £	Total Funds 2020 £	Total Funds 2019 £
Income:						
Charitable activities	4	2,214,867	451,049	-	2,665,916	2,847,141
Management fee	4	3,615,205	-	-	3,615,205	3,556,729
Other trading activities	5	209,041	-	-	209,041	157,603
Total income		6,039,113	451,049	-	6,490,162	6,561,473
Expenditure:						
Charitable activities	6	(5,680,932)	(422,527)	(835,000)	(6,938,460)	(7,067,265)
Other trading activities	5	(208,001)	-	-	(208,001)	(178,326)
Total expenditure		(5,888,933)	(422,527)	(835,000)	(7,146,461)	(7,245,591)
Net income / (expenditure)		150,179	28,522	(835,000)	(656,299)	(684,118)
Transfers between funds		-	-	-	-	-
Other recognised gains / (losses):						
Actuarial gains / (losses) on defined benefit pension schemes	15	-	-	1,580,000	1,580,000	(738,000)
Net movement in funds		150,179	28,522	745,000	923,701	(1,422,118)
Reconciliation of funds:						
Total funds brought forward		297,854	43,104	(1,961,000)	(1,620,042)	(197,924)
Total funds carried forward		448,033	71,626	(1,216,000)	(696,341)	(1,620,042)

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

Company Statement of Financial Activities (incorporating the income and expenditure account) for the year ended 31 March 2020

	Note	Unrestricted Funds £	Restricted Funds £	Pension Fund £	Total Funds 2020 £	Total Funds 2019 £
Income:						
Charitable activities	4	2,214,867	451,049	-	2,665,916	2,847,141
Management fee	4	3,615,205	-	-	3,615,205	3,556,729
Total income		5,830,072	451,049	-	6,281,121	6,403,870
Expenditure:						
Charitable activities	6	(5,674,406)	(422,527)	(835,000)	(6,931,934)	(7,067,265)
Total expenditure		(5,674,406)	(422,527)	(835,000)	(6,931,934)	(7,067,265)
Net income / (expenditure)		155,665	28,522	(835,000)	(650,813)	(663,395)
Transfers between funds		-	-	-	-	-
Other recognised gains / (losses):						
Actuarial gains / (losses) on defined benefit pension schemes	15	-	-	1,580,000	1,580,000	(738,000)
Net movement in funds		155,665	28,522	745,000	929,187	(1,401,395)
Reconciliation of funds:						
Total funds brought forward		318,577	43,104	(1,961,000)	(1,599,319)	(197,924)
Total funds carried forward		474,242	71,626	(1,216,000)	(670,132)	(1,599,319)

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

Consolidated balance sheet as at 31st March 2020

	Note	£	2020 £	£	2019 £
Current assets					
Stock	12	16,328		16,144	
Debtors	13	132,743		153,047	
Cash at bank and in hand		883,211		693,011	
Total current assets		1,032,282		862,202	
Current liabilities					
Creditors: amounts falling due within one year	14	(512,623)		(521,244)	
Net current assets			519,659		340,958
Net assets excluding pension liability			519,659		340,958
Defined benefit pension scheme liability	15	(1,216,000)		(1,961,000)	
Net liabilities			(696,341)		(1,620,042)
Funds					
Unrestricted funds	16	448,033		297,854	
Restricted funds	16	71,626		43,104	
Pension reserve	15	(1,216,000)		-1,961,000	
Total funds			(696,341)		(1,620,042)

Company balance sheet as at 31st March 2020

	Note	£	2020 £	£	2019 £
Fixed assets					
Investments	11		<u>1</u>		<u>1</u>
Total fixed assets			1		1
Current assets					
Stock	12	8,762		12,902	
Debtors	13	139,269		153,047	
Cash at bank and in hand		883,211		693,011	
Total current assets		1,031,242		858,960	
Current liabilities					
Creditors: amounts falling due within one year	14	(485,375)		(497,280)	
Net current assets			545,867		361,680
Net assets excluding pension liability			545,868		361,681
Defined benefit pension scheme liability	15	(1,216,000)		(1,961,000)	
Net liabilities			(670,132)		(1,599,319)
Funds					
Unrestricted funds	16		474,242		318,577
Restricted funds	16		71,626		43,104
Pension reserve	15		(1,216,000)		(1,961,000)
Total Funds			(670,132)		(1,599,319)

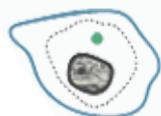
Operating Results (Excluding the pension liability adjustment)

17 Operating results (excluding the pension liability adjustment)

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Income:				
Charitable activities	2,214,867	451,049	2,665,916	2,847,141
Management fee	3,615,205	-	3,615,205	3,556,729
Other trading activities	209,041	-	209,041	157,603
Total income	6,039,113	451,049	6,490,162	6,561,473
Expenditure:				
Charitable activities	(5,680,932)	(422,527)	(6,103,460)	(6,250,265)
Other trading activities	(208,001)	-	(208,001)	(178,326)
Total expenditure	(5,888,933)	(422,527)	(6,311,461)	(6,428,591)
Net income / (expenditure)	150,179	28,522	178,701	132,882
Transfers between funds	-	-	-	-
Surplus/(deficit) from operations	150,179	28,522	178,701	132,882

The operating results for liveArgyll for the year ended 31 March 2020, excluding the pension adjustment, report an overall surplus of £178,701 of which £150,179 is in unrestricted funds and £28,522 is in restricted funds.

OUR PARTNERS



CULTURE, HERITAGE & ARTS.
ARGYLL & ISLES



ARGYLL AND BUTE COUNCIL
EDUCATION

COMMUNITY SERVICES COMMITTEE
8 DECEMBER 2020

EDUCATION SERVICE FQ2 2020/21 PERFORMANCE REPORT

1.0 EXECUTIVE SUMMARY

- 1.1 The Council's Performance and Improvement Framework (PIF) sets out the presentation process for regular performance reporting. As a consequence of Covid-19 alternative options for each PIF activity have been agreed by the Strategic Management Team.
- 1.2 This paper presents the Community Services Committee with the FQ2 2020/21 performance report for the Education Service.
- 1.3 It is recommended that the Community Services Committee reviews and scrutinises the FQ2 2020/21 performance report as presented.

ARGYLL AND BUTE COUNCIL

COMMUNITY SERVICES COMMITTEE

EDUCATION

8 DECEMBER 2020

EDUCATION SERVICE FQ2 PERFORMANCE REPORT

2.0 INTRODUCTION

2.1. The Council's Performance and Improvement Framework (PIF) sets out the presentation process for regular performance reporting. As a consequence of Covid-19 alternative options for each PIF activity have been agreed by the Strategic Management Team.

2.1 This paper presents the Community Services Committee with the FQ2 2020/21 performance report for the Education Service, in a revised simplified format, commensurate with the Covid-19 situation.

3.0 RECOMMENDATIONS

3.1 That members review and scrutinise the FQ2 2020/21 performance report as presented.

4.0 DETAIL

4.1 As a consequence of Covid-19 the normal arrangements for members' scrutiny of performance has been suspended with an interim arrangement in place.

4.2 To simplify the process during the Council's response to Covid-19, Heads of Service were asked to identify Key Performance Indicators for their Service and these are attached at appendix 1.

4.3 Simplifying and focusing the performance reports in this manner is a proactive approach to help minimise back office function/non-essential activities whilst maintaining a level of service that supports scrutiny, performance monitoring and out statutory duties.

5.0 IMPLICATIONS

- 5.1 Policy None
- 5.2 Financial None
- 5.3 Legal The Council has a duty to deliver best value under the Local Government in Scotland Act 2003
- 5.4 HR None
- 5.5 Fairer Scotland Duty: None
 - 5.5.1 Equalities - protected characteristics None
 - 5.5.2 Socio-economic Duty None
 - 5.5.3 Islands None
- 5.6 Risk Ensures that all our performance information is reported in a balanced manner
- 5.7 Customer Service None

Douglas Hendry
Executive Director with responsibility for Education

Policy Lead: Councillor Yvonne McNeilly

9 November 2020

For further information contact:

APPENDICES

Appendix 1 – Education Service - Key Performance Indicators

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FQ2 2020/21 PERFORMANCE REPORT

This report provides an overview of the FQ2 2020/21 performance for the Education Service

Delivering Our Outcomes – This highlights past performance as illustrated through the Services' Key Performance Indicators

KEY TO SYMBOLS

R Indicates the performance has not met the expected Target

G Indicates the performance has met or exceeded the expected Target

 The Performance Trend Arrow indicates the direction of travel compared to the last performance reporting period

FQ2 2020/21 PERFORMANCE REPORT

This report provides an overview of the FQ2 2020/21 performance for the Education Service

DELIVERING OUR OUTCOMES – OUR KEY PERFORMANCE INDICATORS

Indicator: EDU107_01-Phasing in 1140 hours of Early Learning and Childcare (ELC) by 2020.

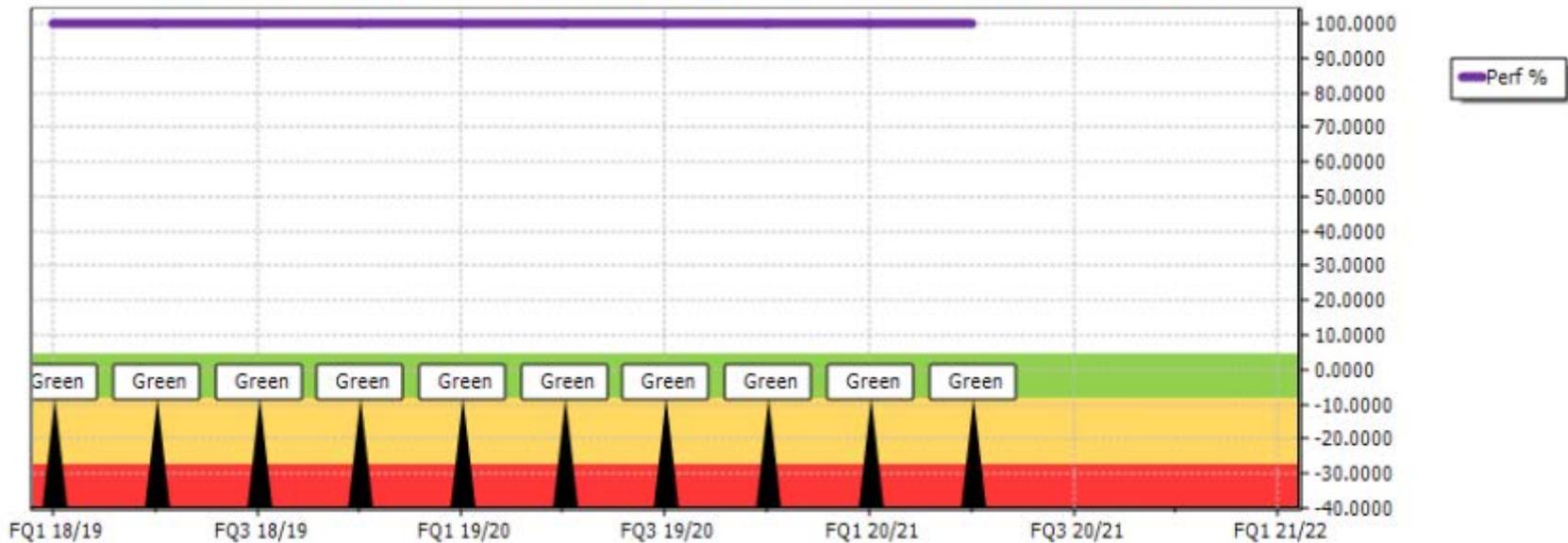
Why measure this? The need to ensure all 3 and 4 year olds have access to 1140 hours by August 2020.

Commentary: As of August 2020 all eligible children were able to receive 1140 hours. We were one of only 11 authorities to meet the original deadline.

This indicator is on track with no change in performance since the last reporting period.

TARGET FQ2	ACTUAL FQ2	BENCHMARK	PERFORMANCE TREND
On Track	On Track G	No Benchmark	➔

EDU107_01-Phasing in 1140 hours of Early Learning and Childcare (ELC) by 2020_Phase 4



FQ2 2020/21 PERFORMANCE REPORT

This report provides an overview of the FQ2 2020/21 performance for the Education Service

Indicator: EDU107_02-Early level and childcare learners spend 50% of their funded time outdoors.

Why measure this? All early level and childcare learners should have access to 50% outdoor provision.

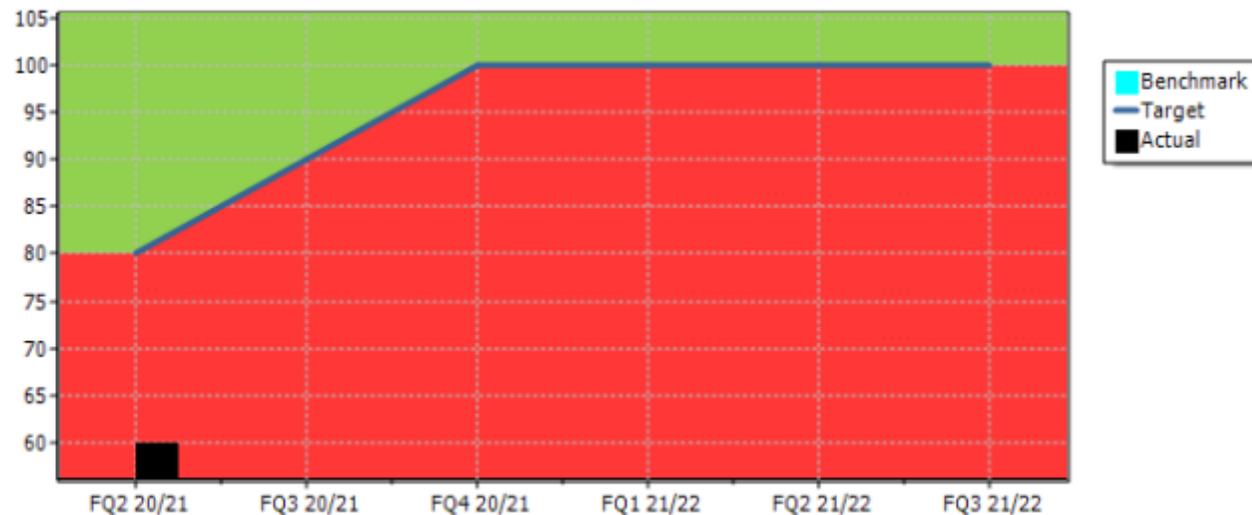
Commentary: 60% of learners on average are spending a minimum 50% of time outdoors. As a result of COVID 19 we have been unable to offer further training as planned again this quarter. However all settings have guidance to support high quality outdoor play. Our outdoor learning course has been prepared and presented to the SQA for verification this quarter now the SQA are accepting applications once again. Once verified this will allow us to deliver our own training and qualifications in outdoor learning.

This indicator is below target with no change in performance since the last reporting period

TARGET FQ2	ACTUAL FQ2	BENCHMARK	PERFORMANCE TREND
80%	60%	No Benchmark	➔
	R		

Latest status
FQ2 20/21
60

EDU107_02-Early level and childcare learners spend 50% of their funded time outdoors



FQ2 2020/21 PERFORMANCE REPORT

This report provides an overview of the FQ2 2020/21 performance for the Education Service

Indicator: EDU107_04-A counselling service is available in all secondary schools Why measure this? This will provide support for mental health and wellbeing in our young people.												
Commentary: The school counsellor posts have been advertised with a very encouraging level of skilled and appropriately qualified applicants. All posts have now been offered with the team lead anticipated to take up post on 1 November 2020 and the counsellors to be in post by 1 December 2020. Referral pathways and criteria are now being established and will be sent to schools and other referrers in early November.												
This is a new indicator for this reporting period and the performance is on track.												
TARGET FQ2 (ANNUAL) 100%	ACTUAL FQ2 (ANNUAL) 100% G	BENCHMARK NO BENCHMARK	PERFORMANCE TREND ➔									
EDU107_04-A counselling service is available in all secondary schools												
<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;">Latest status</div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;">FY 20/21</div> <div style="border: 1px solid black; padding: 5px;">100 %</div>	<table border="1" style="margin-top: 10px; width: 100%; border-collapse: collapse;"> <caption>Performance Data for EDU107_04-A</caption> <thead> <tr> <th>Year</th> <th>Actual (%)</th> <th>Target (%)</th> </tr> </thead> <tbody> <tr> <td>FY 20/21</td> <td>100</td> <td>100</td> </tr> <tr> <td>FY 21/22</td> <td>100</td> <td>100</td> </tr> </tbody> </table>			Year	Actual (%)	Target (%)	FY 20/21	100	100	FY 21/22	100	100
Year	Actual (%)	Target (%)										
FY 20/21	100	100										
FY 21/22	100	100										

FQ2 2020/21 PERFORMANCE REPORT

This report provides an overview of the FQ2 2020/21 performance for the Education Service

Indicator: EDU107_07-The percentage of schools that use the progress and achievement module

Why measure this? This will enable the Education Service to assess and track children and young people's progress in raising their attainment

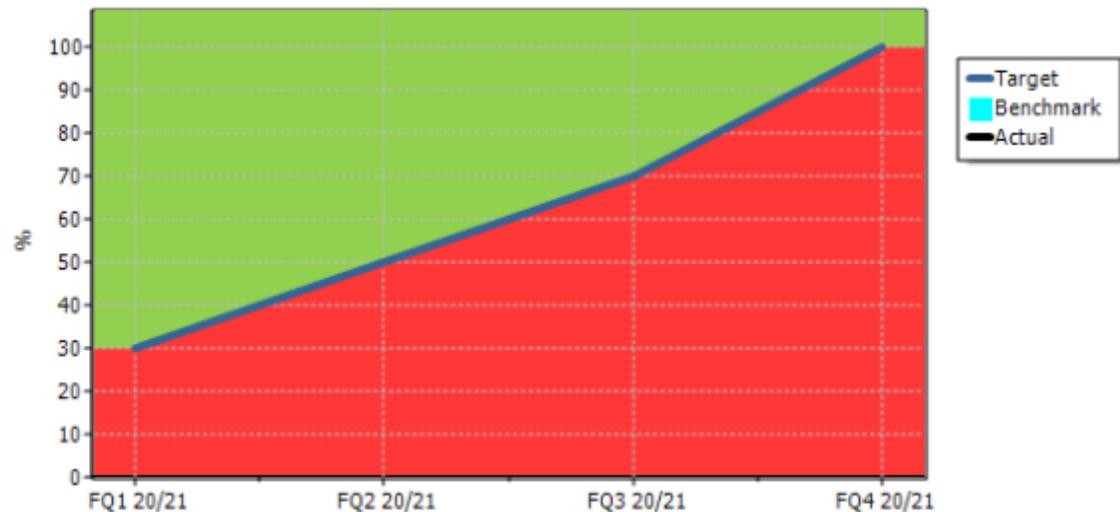
Commentary: 100% of schools across the authority are engaging with the Progress and Achievement module at 3 annual junctures - October, February and June. At these 3 points teachers of pupils from P1 to S3 enter data relating to every child's progress in literacy and numeracy within the Curriculum for Excellence level that they are currently working in. The resulting data sets are being used to develop planning and individualised targets for each pupil and identified groups. Data is analysed at school and authority level to ensure excellence and equity in provision. The authority uses the data to inform improvement planning with schools and clusters.

This indicator is above target and performance has increased since the last reporting period

TARGET FQ2	ACTUAL FQ2	BENCHMARK	PERFORMANCE TREND
50%	100%	NO BENCHMARK	↑

EDU107_07-The percentage of schools that use the progress and achievement module

Latest status
FQ2 20/21
100 %



FQ2 2020/21 PERFORMANCE REPORT

This report provides an overview of the FQ2 2020/21 performance for the Education Service

Indicator: EDU107_09-Support the increase in uptake of available Grants, Allowances and Entitlements.

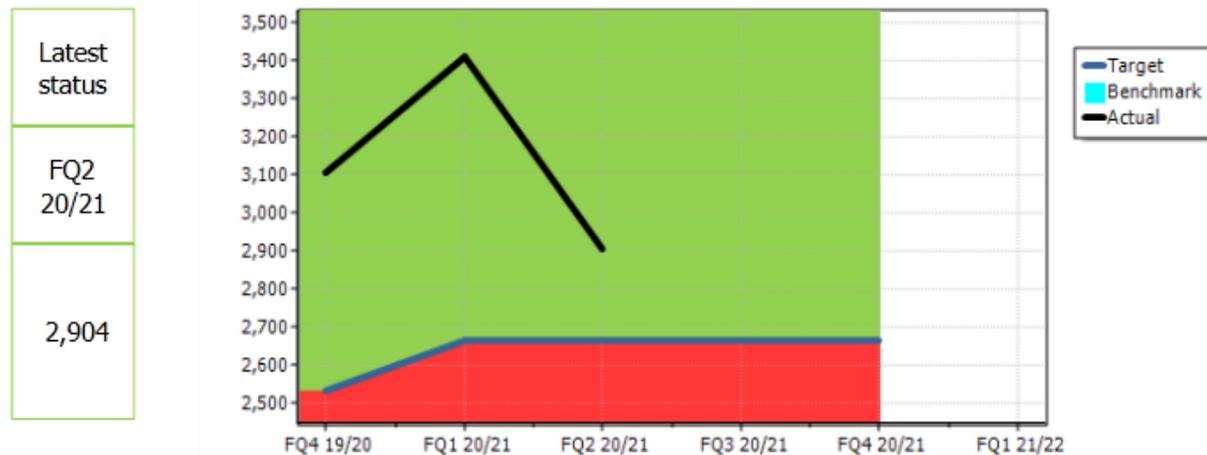
Why measure this? To demonstrate the support we are putting in to the most vulnerable families in the Authority to support children. This also maximises the Pupil Equity Fund allocation to schools through Scottish Government.

Commentary: Education Maintenance Allowance (EMA) - There is a very low uptake for FQ2 as Scottish Government were very late in issuing the letter of approval to local authorities which meant that we were unable to process applications. This will level out during FQ3. Free School Meals (FSM) - We have seen an increase in the number of applications for FSM so far this year, which could be down to the COVID-19 situation. Whilst the overall performance is above target please note the individual Target and Actual performance for each entitlement.

This indicator is above target however performance has decreased since the last reporting period

TARGET FOR FQ2 (ANNUAL)	ACTUAL FQ2 (ANNUAL)	BENCHMARK	PERFORMANCE TREND
CG 1464 FSM 928 EMA 273	CG 1570 FSM 1030 EMA 31 G	19/20 Performance	↓

EDU107_09-Support the increase in uptake of available Grants, Allowances and Entitlements.



FQ2 2020/21 PERFORMANCE REPORT

This report provides an overview of the FQ2 2020/21 performance for the Education Service

<p>Indicator: EDU107_12-Maintain the percentage of all young people achieving a positive destination</p> <p>Why measure this? This demonstrates the high level of the number of our young people that achieve positive destinations. This gives an overall assessment of Young People in Argyll and Bute.</p> <p>Commentary: The 2020 Annual Participation Measure headline figures confirm that 94.1% of 16-19 year olds in Argyll and Bute were participating in education, training or employment compared to 92.1% nationally. 2.4% were not participating compared to 2.8% nationally and 3.5% have an unconfirmed status compared to 5.1% nationally. Despite a fall of 0.7% (22 young people) in the number of young people participating last year, Argyll and Bute remains above the Scottish average in all three classifications.</p> <p>This is a new indicator for this reporting period and the performance is on track.</p>																			
<p>TARGET FQ2 (ANNUAL) 95%</p>	<p>ACTUAL FQ2 (ANNUAL) 94%</p> <p style="color: red; font-weight: bold; font-size: 1.2em;">R</p>	<p>BENCHMARK 93%</p>	<p>PERFORMANCE TREND</p> <p style="font-size: 2em;">➔</p>																
<p>EDU107_12-Maintain the percentage of all young people achieving a positive destination</p>																			
<p>Latest status</p>	<table border="1" style="margin: 10px auto; border-collapse: collapse;"> <caption>Performance Data from Chart</caption> <thead> <tr> <th>Quarter</th> <th>Actual (%)</th> <th>Benchmark (%)</th> <th>Target (%)</th> </tr> </thead> <tbody> <tr> <td>FQ2 20/21</td> <td>94</td> <td>93</td> <td>95</td> </tr> <tr> <td>FQ3 20/21</td> <td>94</td> <td>93</td> <td>95</td> </tr> <tr> <td>FQ4 20/21</td> <td>94</td> <td>93</td> <td>95</td> </tr> </tbody> </table>			Quarter	Actual (%)	Benchmark (%)	Target (%)	FQ2 20/21	94	93	95	FQ3 20/21	94	93	95	FQ4 20/21	94	93	95
Quarter				Actual (%)	Benchmark (%)	Target (%)													
FQ2 20/21				94	93	95													
FQ3 20/21	94	93	95																
FQ4 20/21	94	93	95																
<p>FQ2 20/21</p>																			
<p>94 %</p>																			

FQ2 2020/21 PERFORMANCE REPORT

This report provides an overview of the FQ2 2020/21 performance for the Education Service

Indicator: EDU108_01-Develop a nurture strategy for Argyll and Bute with an associated sustainable training model. Why measure this? Upskilling staff within nurture will help to improve the health and wellbeing of our children and young people.			
Commentary: The Community Mental Health paper has been endorsed by Argyll and Bute's Children, including appointment of Principal Teachers (PTs) for Nurture. This 23 month secondment has now been advertised and will be interviewed towards the end of October 2020. The Educational Psychology Service (EPS) has developed information to be sent to all educational establishments following the October break seeking expressions of interest and detailing the implementation of the nurture strategy. The nurture PTs will work with the EPS to provide direct support to schools across Argyll and Bute to enhance wellbeing for all and ensure that nurture developments: - are built on evidence informed approaches - are directed at the specific needs of the children in that school - create a school ethos and climate where all children, young people and staff can grow and flourish - consider the needs of parents / carers and family - build in effective strategies to measure progress and report on impact for children and young people .			
This indicator is on track with no change in performance since the last reporting period			
TARGET FQ2 ON TRACK	ACTUAL FQ2 ON TRACK G	BENCHMARK NO BENCHMARK	PERFORMANCE TREND ➔

FQ2 2020/21 PERFORMANCE REPORT

This report provides an overview of the FQ2 2020/21 performance for the Education Service

<p>Indicator: EDU108_07-Increase the uptake of wider achievement opportunities which offer alternative ways to develop learning, life and work skills. Why measure this? These opportunities help to improve the life chances of our young people and help them to achieve their positive destinations.</p>																			
<p>Commentary: Complete information still not available. It is however apparent that there are a significant number of wider achievement awards that were started but not completed due to Covid 19. Many of which will not be completed as young people move on causing a drop in the number of wider achievement awards completed.</p>																			
<p>This indicator is below target however performance has decreased since the last reporting period</p>																			
<p>TARGET FINANCIAL YEAR 2019/20 70</p>	<p>ACTUAL FINANCIAL YEAR 2019/20 64 R</p>	<p>BENCHMARK 70</p>	<p>PERFORMANCE TREND ↓</p>																
<p>EDU108_07-Increase the uptake of wider achievement opportunities which offer alternative ways to develop learning, life and work skills.</p>																			
<p>Latest status</p> <hr/> <p>FY 19/20</p> <hr/> <p>64</p>	<table border="1"> <caption>Performance Data from Chart</caption> <thead> <tr> <th>Financial Year</th> <th>Actual Performance</th> <th>Target</th> <th>Benchmark</th> </tr> </thead> <tbody> <tr> <td>FY 18/19</td> <td>~15</td> <td>~15</td> <td>70</td> </tr> <tr> <td>FY 19/20</td> <td>64</td> <td>64</td> <td>70</td> </tr> <tr> <td>FY 20/21</td> <td>70</td> <td>70</td> <td>70</td> </tr> </tbody> </table>			Financial Year	Actual Performance	Target	Benchmark	FY 18/19	~15	~15	70	FY 19/20	64	64	70	FY 20/21	70	70	70
Financial Year	Actual Performance	Target	Benchmark																
FY 18/19	~15	~15	70																
FY 19/20	64	64	70																
FY 20/21	70	70	70																

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ARGYLL AND BUTE COUNCIL
EDUCATION

COMMUNITY SERVICES COMMITTEE
08 DECEMBER 2020

DRAFT EDUCATION SERVICE PLAN 2021-22

1.0 EXECUTIVE SUMMARY

- 1.1 The main purpose of this report is to present to the Community Services (CS) Committee the Draft Education Service Plan 2021-22 prior to budget allocation.
- 1.2 Service Plans set out the Business Outcomes that each Service will work to deliver over the period of the plan. The Strategic Management Team agreed at their meeting on 21 September 2020 to proceed with one-year service plans with a one-year budget allocation. The Draft Education Service Plan attached covers the 2021-22 period for budget allocation for 2021/22.
- 1.3 It is recommended that the CS Committee approve the attached Draft Education Service Plan 2021-22(no finance) as presented prior to onward travel to the Policy and Resources Committee on 18 February 2021 and Full Council on 25 February 2021 for budget allocation.

ARGYLL AND BUTE COUNCIL

COMMUNITY SERVICES
COMMITTEE

EDUCATION

08 DECEMBER 2020

DRAFT EDUCATION SERVICE PLAN 2021-22

2.0 INTRODUCTION

- 2.1 The main purpose of this report is to present to the Community Services (CS) Committee the Draft Education Service Plan 2021-22 prior to budget allocation.
- 2.2 Service Plans set out the Business Outcomes that each Service will work to deliver over the period of the plan. The Strategic Management Team agreed at their meeting on 21 September 2020 to proceed with one-year service plans with a one-year budget allocation. The Draft Service Plans attached cover the 2021-22 period for budget allocation for 2021/22.

3.0 RECOMMENDATIONS

- 3.1 It is recommended that the CS Committee approve the attached Draft Education Service Plan 2021-22 (no finance) as presented prior to onward travel to the Policy and Resources Committee on 18 February 2021 and Full Council on 25 February 2021 for budget allocation.

4.0 DETAIL

- 4.1 The Strategic Management Team agreed at their meeting on 21 September 2020 agreed to proceed with one-year service plans with a one-year budget. The Draft Education Service Plan attached covers the 2021-22 period for the 2021/22 budget allocation.
- 4.2 Service Plans are a core part of the Council's Performance and Improvement Framework (PIF). They set out the 17 Business Outcomes that each Service will work to deliver over the period of the plan. They include the resources, both revenue and personnel, that are available to deliver on these Outcomes.

Service Plans clearly identify how different Services are contributing to the same Business Outcome along with the appropriate resources. Once approved the Service Plans are built in Pyramid and illustrated as Service Scorecards.

Appendix 1 illustrates the Business Outcomes mapped to the Corporate Outcomes.

- 4.3 Work has also continued to improve the format, consistency and use of plain language in the Service Plans. This has resulted in the Service Plans containing more appropriate and less operational success measures. To enable a better overview high level strategic plans and strategies are now also noted in the Service Plans. The Service Plans remain 2-part with a strategic 'locked-down' top level and operational, flexible lower level. These changes support high-level scrutiny and strategic focus by Elected Members.
- 4.4 The Draft Education Service Plan 2021-22 includes the Challenges that the Service is currently aware of along with key Improvements that have been identified it will work towards. The Operational Risk Register is aligned to the Challenges. Improvements are monitored and reported on by Senior Officers with additional Improvements added as they arise.
- 4.5 HR & Organisational Development supported Heads of Service throughout the service planning process and performed a quality assurance exercise.
- 4.6 Appendix 2 presents the Draft Education Service Plan 2021-22.
- 4.7 Work is underway to identify appropriate Outcome Measures. It is expected that a progress report will be presented during the 2021/22 financial year.

5.0 CONCLUSION

- 5.1 The Draft Education Service Plan 2021-22 for 2021/22 budget allocation support high-level scrutiny and strategic focus by Elected Members with a more consistent use of plain language throughout and are aligned to the delivery of the Corporate Plan.

6.0 IMPLICATIONS

- 6.1 Policy None
- 6.2 Financial None
- 6.3 Legal None
- 6.4 HR None
- 6.5 Fairer Scotland Duty: None
 - 6.5.1 Equalities - protected characteristics None
 - 6.5.2 Socio-economic Duty None
 - 6.5.3 Islands None
- 6.6. Risk None
- 6.7 Customer Service The Draft Education Service Plan 2021-22 for the 2021/22 revenue budget allocation shows improved use of content, consistency and use of plain language.

Executive Director with responsibility for Education

Policy Lead: Yvonne McNeilly

10 November 2020

For further information contact:

Jane Fowler, 01546 604466

Sonya Thomas, 01546 604454

APPENDICES

Appendix 1 Business Outcomes mapped to the Corporate Outcomes

Appendix 2 Draft Education Service Plan 2021-22

Joint Over-arching Vision	Argyll and Bute's Economic Success is built on a growing population						
Council Mission	Making Argyll and Bute a place people choose to Live, Learn, Work and do Business						
	Choose Argyll, Love Argyll						
	A Place people choose to Live			A Place people choose to Learn	A Place people choose to Work and Do Business		Getting It Right
Corporate Outcomes	People live active healthier and independent lives	People will live in safer and stronger communities	Children and young people have the best possible start	Education, Skills and training maximise opportunities for all	Our economy is diverse and thriving	We have an infrastructure that supports sustainable growth	
Business Outcomes	BO101 We Ensure Information And Support Is Available For Everyone.	BO104 Our Communities Are Protected And Supported.	BO106 Our Looked After Young People Are Supported By Effective Corporate Parenting.	BO108 All Our Children And Young People Are Supported To Realise Their Potential.	BO110 We Support Businesses, Employment And Development Opportunities.	BO113 Our Infrastructure Is Safe And Fit For The Future.	BO115 We Are Efficient And Cost Effective.
	BO102 We Provide Support, Prevention And Opportunities To Help People Make Better Lifestyle Choices.	BO105 Our Natural And Built Environment Is Protected And Respected.	BO107 The Support And Lifestyle Needs Of Our Children, Young People, And Their Families Are Met.	BO109 All Our Adults Are Supported To Realise Their Potential.	BO111 We Influence And Engage With Businesses and Policy Makers.	BO114 Our Communities Are Cleaner And Greener.	BO116 We Engage And Work With Our Customers, Staff And Partners.
	BO103 We Enable A Choice Of Suitable Housing Options.				BO112 Argyll & Bute Is Promoted To Everyone.		BO117 We Encourage Creativity And Innovation To Ensure Our Workforce Is Fit For The Future.
CROSS-CUTTING	Socio-Economic Duty, Equalities, Gaelic						
OUR VALUES	<p style="text-align: center;">Caring, Committed, Collaborative & Creative Cùramach, Dealasach, Cruthachail agus Com-pàirteach</p>						

Education (2021-2022)

The principal purpose of the Service is to:

The Education Service is responsible for the delivery of all aspects of Education. The Service provides Early Learning and Child Care, Primary Education, Secondary Education, Education Psychological Services and Community Learning and Development.

The Service employs 1523 FTE

The Service faces the following significant challenges:

Complete the infrastructure programme required to deliver the high quality provision of 1140hrs Early Learning and Childcare to all 3 and 4 year olds (and eligible 2s).

Improving attainment and achievement of all children and young people whilst closing the attainment gap and responding to National challenges. The national stretch aims for 2024-25 are very challenging, particularly in the current operating environment.

Challenges around recruitment and retention of head teachers and teaching staff.

Implementing savings whilst providing an effective service. Where the majority of functions are statutory so cuts may disproportionately affect non-statutory services.

The difference the Service makes:

The Service contributes to the following Business Outcomes:

BO106	EDU106	Our looked after young people are supported by effective corporate parenting
BO107	EDU107	The support and lifestyle needs of our children, young people, and their families are met
BO108	EDU108	All our children and young people are supported to realise their potential
BO109	EDU109	All our adults are supported to realise their potential
BO115	EDU115	We are efficient and cost effective
BO117	EDU117	We encourage creativity and innovation to ensure our workforce is fit for the future

Education (2021-2022): Success Measures

SM Code	Success measures	Target	Timescale	Benchmark
BO106	Our looked after young people are supported by effective corporate parenting			
EDU106_01	Increase positive destinations for our looked after children in Argyll and Bute.	90%	FQ3 Annually	2020/21: TBC 2019/20: 89.3%
	To ensure that our looked after young people have the best transitions possible to equip them for post school life.			
EDU106_02	Increase the percentage of successful presentations in levels 4 and 5 for Literacy and Numeracy by our senior phase pupils.	60%	FQ2 Annually	Virtual Comparator: 60%
	Increasing successful presentations to exams helps to ensure our young people have the skills for life, learning and work and move to a positive destination.			
EDU106_03	Maintain the low level of exclusion incidents experienced by our looked after children.	<5	Quarterly	2018/19 academic year: 23
	Low level of exclusions help to narrow the attainment and achievement gap between our care experienced young people and non care experienced young people.			
EDU106_04	Ensure there is a completed transition plan in place when a care experienced young person changes school / establishment	100%	Quarterly	2020/21: TBC
	To improve the support for every looked after child the individual transition plan is implemented by staff.			
EDU106_05	Increase the percentage of our care experienced young people that have the recommended additional tracking and monitoring plans in place.	100%	Quarterly	2020/21: TBC
	This is specific to each child and helps to support the child's educational journey.			

SM Code	Success measures	Target	Timescale	Benchmark
BO107	The support and lifestyle needs of our children, young people, and their families are met			
EDU107_01	Support the increase in the uptake of available Grants, Allowance and Entitlements. Increase from 2018/19 baseline Clothing Grants Free School Meals Education Maintenance Allowance	CG 1600 FSM 1100 EMA 273	FQ2 Annually	2020/21: TBC 2019/20: CG 1839 FSM 982 EMA 282
To demonstrate the support that we are putting in to the most vulnerable families in the Authority to support children. This also maximises the Pupil Equity Fund allocation to schools through Scottish Government.				
EDU107_02	A counselling service is available in all secondary schools.	100%	FQ4 Annually	2020/21:TBC
This will provide support for mental health and wellbeing in our young people.				
EDU107_03	All children and young people identified as requiring an adapted timetable will have a flexible leaning plan put in place.	100%	FQ3 Annually	2020/21: TBC
This ensures there is access to an appropriate curriculum for each child and young person that requires it.				
EDU107_04	Maintain the percentage of 16-19 year olds in Argyll and Bute participating in education, training or employment.	94%	FQ3 Annually	National figure: 92.6%
It is important that our young people are getting the best possible opportunities to reach and maintain positive destinations.				
EDU107_05	Maintain the percentage of all young people leaving school achieving a positive destination into further education, training or employment.	95%	FQ2 Annually	2020/21: 94%
This demonstrates the high level of the number of our young people that achieve positive destinations. This gives an overall assessment of Young People in Argyll and Bute.				

SM Code	Success measures	Target	Timescale	Benchmark
BO108	All our children and young people are supported to realise their potential			
EDU108_01	Increase the uptake of wider achievement opportunities which compliment traditional SQA awards and offer alternative ways to develop learning, life and work skills.	16% of presentations	FQ2 Annually	National figure: 16%
These opportunities help to improve the life chances of our young people and help them to achieve their positive destinations.				
EDU108_02	The percentage of children that achieve their appropriate developmental milestones by Primary 1.	70%	FQ2 Annually	2020/21: TBC 2019/20: 78%
The measure demonstrates that children are given the best start possible.				
EDU108_03	Maintain the percentage of primary pupils that become digital leaders.	54%	FQ3 Annually	New Measure, no benchmark
To demonstrate that young people are gaining the widest opportunities to become successful learners in the 21 century through digital resources.				
EDU108_04	Digital technology is used to deliver the curriculum wherever necessary as a cover for teacher vacancies or low rolls.	80%	Quarterly	2020/21: 100%
By making best use of digital technology also demonstrates the best use of staff across the area.				
EDU108_05	All secondary establishments have a minimum of two (local community) business partners.	90% 100%	FQ2 2021/22 FQ2 2022/23	2020/21: 100%
Working with business partners provides wider learning opportunities for pupils and demonstrates partnership working.				

SM Code	Success measures	Target	Timescale	Benchmark
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BO109 All our adults are supported to realise their potential

EDU109_01	Maintain the number of adults engaged in community learning and development (CLD) employability programmes.	50	FQ4 Annually	50
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To provide opportunities for citizens within Argyll and Bute to be life long learners and increase employability chances.

EDU109_02	Increase the number of adults with Individual Learning Plans that identify and address employability barriers such as training needs and skills gaps.	25 35	FQ4 2021/22 FQ4 2022/23	2020/21: TBC
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Official data indicates there is a steady rise in the number of unemployed adults aged 50+ that require assistance in Argyll and Bute.

	SM Code	Success measures	Target	Timescale	Benchmark
BO115		We are efficient and cost effective			
	EDU115_01	Our Grant spend is maximised: Gaelic Grant Glaif Looked After Children Attainment funding Scottish Attainment Challenge	95% of each funding stream. Cumulative	Quarterly	2020/21: TBC 2019/20: 95%

Attainment and achievement for our children and young people can be supported if available and entitled grants are maximised.

SM Code	Success measures	Target	Timescale	Benchmark
BO117	We encourage creativity and innovation to ensure our workforce is fit for the future			
EDU117_01	Increase the percentage of our early years workers who have gained or are working towards professional qualifications.	80% 90%	FQ4 2021/22 FQ4 2022/23	2020/21: TBC
To ensure effective delivery of 1140hrs for our children and to ensure our workforce are appropriately qualified to work with them.				
EDU117_02	Provide 6 probationer virtual learning days to our probationer teachers.	6	FQ1 Annually	2020/21: 6
To continue and support the professional learning journey of our probationer teachers.				
EDU117_03	The percentage of new head teachers who have or are working towards the statutory headship qualification.	90%	FQ1 Annually	2020/21: 90%
To ensure our head teachers have the appropriate leadership skills to lead our establishments and enhance education provision and outcomes for our children and young people.				

Education (2021-2022): Service Improvements

SI Code	Improvement Action	Completion date	Source of improvement	Source detail
BO106	Our looked after young people are supported by effective corporate parenting			
EDU106_01i	Extend tracking and monitoring to include all pupils from P1 to S3 using individual Progress and Achievement tracking and national Achievement of a Level (ACEL) data	FQ4 2021/22	Self-evaluation	
EDU106_02i	Improve the monitoring and evaluation of the impact of the multi-agency planning, review and risk management processes for our looked after and care experienced children	FQ2 2021/22	Self-evaluation	Case review
EDU106_03i	Improve the quality of our flexible learning planning by working with local employers to provide a range of nurturing work placements for our looked after and care experienced children.	FQ2 2021/22	Self-evaluation	Review of flexible learning practices
EDU106_04i	Complete the second cycle of individual tracking and monitoring of all Senior Phase pupils to ensure that progress and attainment are in line with the individual expectations for each child	FQ3 2021/22	Self-evaluation	Review of first cycle

SI Code	Improvement Action	Completion date	Source of improvement	Source detail
BO107	The support and lifestyle needs of our children, young people, and their families are met			
EDU107_01i	Implement actions in Education Psychology Service arising from the bi-annual survey with agency stakeholders.	TBC	Self-evaluation	

SI Code	Improvement Action	Completion date	Source of improvement	Source detail
BO108	All our children and young people are supported to realise their potential			
EDU108_01i	Work collaboratively with education establishments and partners to challenge and support the evaluation and moderation of the learning experiences of children and young people.	FQ1 2021/22	Self-evaluation	Education Annual Plan. The Education Team through self-evaluation of current practice and outcomes of inspection reports, have recognised the requirement to improve evaluation outcomes for learning, teaching and assessment.
EDU108_02i	Improve our identification and understanding of the challenges and barriers to learning for our children and young people in vulnerable groups and then plan to address these needs.	FQ1 2021/22	Self-evaluation	Education Annual Plan. The Education Team through self-evaluation of current practice and outcomes of inspection reports, have recognised the requirement to minimise the barriers to learning for our children and young people.
EDU108_03i	Develop a nurture strategy for Argyll and Bute with an associated sustainable training model.	FQ2 2021/22	Other	

SI Code	Improvement Action	Completion date	Source of improvement	Source detail
BO113	Our infrastructure is safe and fit for the future			
EDU113_01i	Develop a learning estate strategy that supports the provision of high quality education.	FQ4 2021/22	Self-evaluation	Scottish Government published its learning estate guidance in September 2019 which resulted in Argyll and Bute Education Service being proactive in reviewing it's current processes. Working with colleagues from Northern Alliance an implementation plan is currently being developed.

SI Code	Improvement Action	Completion date	Source of improvement	Source detail
BO116	We engage and work with our customers, staff and partners			
EDU116_01i	Improve the range and quality of methods used to communicate relevant performance information to all stakeholders.	FQ1 2021/22	Other	Analysis of parental questionnaire and compiled complaints data information has provided evidence for required improvement in relation to progress reports for parents.
EDU116_02i	Provide further support and training to Central Officers to ensure high-quality reporting on educational practice and improvement to Elected Members across the RIC and at national level using benchmarks.	FQ1 2021/22	Other	Analysis of parental questionnaire and compiled complaints data information has provided evidence for required improvement in relation to progress reports for parents.

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ARGYLL AND BUTE COUNCIL**COMMUNITY SERVICES COMMITTEE****EDUCATION****8 DECEMBER 2020**

EDUCATION PERFORMANCE DATA ANALYSIS 2020

1.0 EXECUTIVE SUMMARY

- 1.1 The main purpose of this report is to provide an overview of key performance data and outcomes for all pupils across each of the ten secondary schools for session 2019-2020 using the local authority data available.
- 1.2 Due to a delay in the release of Insight data this report does not include statistical analysis usually available at this time of year which would normally an overview of authority data and allow further comparison with virtual comparator and national data.
- 1.3 Insight is the national benchmarking tool that is designed to allow fair comparison of a group of pupils in Argyll and Bute with larger groups of pupils taken from all the other 31 local authorities with similar backgrounds (gender, additional support need, stage, and SIMD band). This is known as the Virtual Comparator (VC) and is a key feature of Insight.
- 1.4 It is recommended that the Community Services Committee:
- a) Notes the contents of this report and Appendices attached;
 - b) Notes that pupil performance and outcomes are based on teacher estimates and not through examination performance as in previous years; and
 - c) Agree that Local Authority and school performance would be considered further when the data from insight is made available and that this tool continues to be used by all secondary schools and teaching staff in Argyll and Bute to support improvement in educational outcomes for our young people.

EDUCATION PERFORMANCE DATA ANALYSIS 2020

2.0 INTRODUCTION

- 2.1 The Council received SQA awards for all pupils entered for formal qualifications in session 2019/20 in August 2020. This provided comprehensive information on the outcome of examination performance for all pupils across each of the ten Argyll and Bute secondary schools.
- 2.2 Following the cancellation of the formal SQA examination diet due to COVID-19 schools submitted estimate grades relating to each presentation and level made on behalf of each young person. These estimate grades were originally considered, moderated and awards allocated by the SQA to each presentation and level. However, on 11th August the Scottish Government indicated that SQA would change this approach and revert to candidate awards based solely on the estimates provided by schools and colleges. Any learner that was awarded a grade higher than their estimate in the original process maintained their award at the higher level.
- 2.3 The 2020 presentation pass rates at both school and authority level cannot be used for comparison with previous year's outcomes as the method of awarding grades is completely different.
- 2.4 The Insight data that is usually available in September each year from the National Benchmarking tool has not yet been released to Local Authorities and schools. Currently, there is no timescale that has been identified for release of this data.

3.0 RECOMMENDATIONS

- 3.1 It is recommended that the Community Services Committee:
- a) Notes the contents of this report and Appendices attached;
 - b) Notes that pupil performance and outcomes are based on teacher estimates and not through examination performance as in previous years; and
 - c) Agree that Local Authority and school performance would be considered further when the data from insight is made available and that this tool continues to be used by all secondary schools and teaching staff in Argyll and Bute to support improvement in educational outcomes for our young people.

4.0 DETAIL

- 4.1 Following the cancellation of the formal SQA examination diet due to COVID-19 schools submitted estimate grades relating to each presentation and level made on behalf of each young person. These estimate grades were originally considered, moderated and awards allocated by the SQA to each presentation and level. However, on 11th August the Scottish Government indicated that SQA would change this approach and revert to candidate awards based solely on the estimates provided by schools and colleges. Any learner that was awarded a grade higher than their estimate in the original process maintained their award at the higher level.
- 4.2 Following the release of the results Education Services conducted an initial analysis of the results to support the preparation of a summary report (Appendix 1) for presentation to and consideration by Elected Members at Committee in September 2020.
- 4.3 As presented to the Committee in September the outcome of the initial SQA examination results for pupils in academic year 2019/20 are outlined in the table below:

Qualification Level	Argyll and Bute	National Average	Difference
National 4	100%	90.9%	+9.1%
National 5	91.4%	88.9%	+2.5%
Higher	90.5%	89.2%	+1.3%
Advanced Higher	95.7%	93.1%	+2.6%

SUMMARY:

- National 4 results are above the national outcome by 9.1%.
- National 5 results are above the national outcome by 2.5%.
- Higher results are above the national outcome by 1.3%.
- Advanced Higher results are above the national outcome by 2.6%.
- All 10 secondary schools maintained their 100% pass rate for National 4 outperforming the national average.
- Nine of our secondary schools were above the 2020 national average for National 5.
- Seven of our secondary schools were above the 2020 national average for Higher.

- Eight of our secondary schools were above the 2020 national average with for Advanced Higher, one school did not present at this level. It should be noted that statistical variance at Advanced Higher level must be carefully interpreted. For example, 100% pass rate can be as a result of one subject presentation resulting in a pass.

4.4 Appendix 2 outlines the outcomes in national qualifications for the last 3 years from 2017-2020 and emerging trends. It also outlines the percentage of young people in Argyll and Bute gaining 1, 3 and 5 qualifications at SCQF levels 5 and 6 (National 5 and Higher) compared with national outcomes.

4.5 The Education Service will continue to take forward its programme of support and challenge with schools across the authority to secure further improvement in attainment and achievement outcomes for pupils. We will also continue to respond to emerging issues related to Covid-19 in relation to the SQA 2021 diet of examinations.

5.0 CONCLUSION

5.1 This report presents an overview of the key performance data that Argyll and Bute has to date and details outcomes for all pupils across the ten secondary schools for session 2019-2020 incorporating the information received from the SQA.

5.2 In 2020 the A-C and A-D pass rates for the young people in Argyll and Bute were above the national average in National 4, National 5, and Higher and Advanced Higher qualifications. Central Officers continue to take forward a programme of support and challenge with schools across the authority involving a range of actions and measures to support schools to secure further improvement in examination outcomes for pupils.

5.3 Heads of Service and Area Managers also meet regularly with Head Teachers to ensure appropriate levels of both scrutiny and collaboration around performance and securing positive outcomes for young people. This work is reinforced and enhanced by central staff through their involvement with national performance networks which allows them to share best practice with wider Local Authority colleagues.

5.4 Head Teachers will present individual school performance analysis using the data currently available, along with a wider holistic update at local area committees in December.

5.5 The Service will also continue to respond to emerging issues related to Covid-19 in relation to the SQA 2021 diet of examinations.

6.0 IMPLICATIONS

6.1 Policy: This report links directly to Outcome 3 in the Argyll and Bute Single Outcome Agreement (Education Skills and Training Maximises Opportunities for All). OCTF: Key Objective 1; NIF: Priority 1

- 6.2 Financial: None
- 6.3 Legal: None
- 6.4 HR: None
- 6.5 Fairer Scotland Duty:
 - 6.5.1 Equalities – None
 - 6.5.2 Socio-economic Duty
 - 6.5.3 Islands – Amendments to rezoning policy would apply to Island schools.
- 6.6 Risk: The performance of Argyll and Bute schools in national examinations can significantly enhance or detract from the Council's reputation and attractiveness as an area to work and live in.
- 6.7 Customer Service: This report provides elected Members with an overview of Service Performance.

Douglas Hendry, Executive Director with responsibility for Education

Councillor Yvonne McNeilly, Policy Lead for Education

Louise Connor, Head of Service: Education – Learning and Teaching

Douglas Morgan, Education Manager: 3-18 Curriculum

5th November 2020

APPENDICES

APPENDIX 1

Paper presented to Community Services Committee: September 2020



SQA Examination Awards 2020



This report presents an update to elected members on the initial outcome of the SQA 2020 awards at both authority and school level. A range of statistical information is provided illustrating performance of pupils across the range of national measures including:

- National 4;
- National 5;
- Higher, and
- Advanced Higher.

The Council received SQA awards for all pupils entered for formal qualifications in session 2019/20 in August 2020. This provided comprehensive information on the outcome of examination performance for all pupils across each of the ten Argyll and Bute secondary schools.

Following the cancellation of the formal SQA examination diet due to COVID-19 schools submitted estimate grades relating to each presentation and level made on behalf of each young person. These estimate grades were originally considered, moderated and awards allocated by the SQA to each presentation and level. However, on 11th August the Scottish Government, through a Ministerial direction, indicated that SQA would change this approach and revert to candidate awards based solely on the estimates provided by schools and colleges. Any learner that was awarded a grade higher than their estimate in the original process maintained their award at the higher level.

As a Local Authority we received the updated results from the SQA on 26th August 2020. Any candidate who has a grade changed as a result of this update, will receive a new certificate.

This report presents a summary overview of the updated awards issued by SQA following the ministerial direction and draws comparisons of the overall attainment of pupils in Argyll and Bute with pupils nationally.

In Session 2019/20 the **number of presentations** across National 4, National 5, and Higher and Advanced Higher qualifications were as follows:

Qualification Level	Number of Presentations
National 4	1385
National 5	4220
Higher	2451

Advanced Higher	256
-----------------	-----

Our young people have the opportunity to be presented at different levels throughout their chosen senior phase pathway. This means a young person can undertake subjects at different levels of qualifications eg 2 Advanced Highers, 2 Highers and 1 National 5. Therefore, the entries above include young people across S4, S5 and S6.

The number of pupils involved in the SQA 2020 presentations are as follows:

S4	784
S5	609
S6	395
Total	1788

The combined summary performance of Argyll and Bute Schools in 2020 (Table 1) with regard to SQA awards is as follows:

- Performance at National 4 (pass only) continues at 100% pass and this is **above** the national average. We have outperformed the national average for the last 4 years.
- National 5, Higher and Advanced Higher pass rate is **above** the A-C national average in 2020.

TABLE 1 – COMBINED SUMMARY PERFORMANCE

Qualification Level	Argyll and Bute	National Average	Difference
National 4	100%	90.9%	+9.1%
National 5	91.4%	88.9%	+2.5%
Higher	90.5%	89.2%	+1.3%
Advanced Higher	95.7%	93.1%	+2.6%

ADDITIONAL SQA PRESENTATIONS

As a Local Authority we offer a wide range of opportunities that help to meet the needs of our individual learners, whilst also supporting a variety of pathways into secure positive destinations.

The results reported within this report **do not include** the following presentations for our young people at this time:

- 1) College courses at levels 4, 5 and 6
- 2) National Progression Awards (NPA) at levels 4, 5 and 6
- 3) Foundation Apprenticeships at level 6
- 4) Presentation of S3 pupils at levels 4 and 5

In recent years this has increased individual school pass rates considerably once added after the release of Insight data in September and again in February.

TABLE 2

This table presents the overall pass rate for Argyll and Bute at grades A-C for the last three academic years (2018-2020) at National 4 (Pass only), National 5, Higher and Advanced Higher levels. National 4 is not graded A-C or A-D and is awarded as a pass only. For the last 4 years we have consistently performed above the national average in our pass rates at this level.

- Our National 5 pass rate has risen by 12.02%. This is **above** the 2020 national average by 2.5%
- Our Higher pass rate has risen by 17.26%. This is **above** the 2020 national average by 1.3%.
- Our Advanced Higher pass rate has risen by 20.02%. This is **above** the 2020 national average by 2.6%.

TABLE 2:

Course	17/18 (A-C)			18/19 (A-C)			19/20 (A-C)		
	A&B Attainment %	National Attainment %	Difference %	A&B Attainment %	National Attainment %	Difference %	A&B Attainment %	National Attainment %	Difference %
Nat 4	100%	91%	8.90%	100%	89%	11.5%	100%	90.9%	9.1%
Nat 5	79.86%	77.40%	2.46%	79.43%	78.20%	1.2%	91.45%	88.9%	2.5%
Higher	78.79%	76.80%	1.99%	73.19%	74.80%	-1.6%	90.45%	89.2%	1.3%
Adv H	81.90%	80.50%	1.40%	75.68%	79.40%	-3.7%	95.70%	93.1%	2.6%

TABLE 3

Table 3 illustrates the overall performance of Argyll and Bute Secondary Schools across all course levels against each of the four measures for the last 3 academic years.

- All 10 secondary schools maintained their 100% pass rate for National 4 outperforming the national average.
- Nine of our secondary schools were above the 2020 national average for National 5.
- Seven of our secondary schools were above the 2020 national average for Higher.
- Eight of our secondary schools were above the 2020 national average for Advanced Higher, one school did not present at this level. It should be noted that statistical variance at Advanced Higher level must be carefully interpreted. For example, 100% pass rate can be as a result of one subject presentation resulting in a pass.

TABLE 3: OVERALL PERFORMANCE OF ARGYLL AND BUTE SECONDARY SCHOOLS

Diet Year	Course	CGS	DGS	HA	IHS	LJC	OHS	RJC	Tar A	Ti HS	To HS	A&B	Difference % in A&B Attainment diet 2019-diet 2020	National
2020	NAT 4	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	0.00%	90.90%
2019	NAT 4	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%		88.50%
2018	NAT 4	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%		91.10%
2017	NAT 4	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%		92.80%
2016	NAT 4	91.15%	93.83%	100 %	100%	98.82%	93.03%	93.01%	100%	100%	100%	96.17%		93.20%
2020	NAT 5	89.32%	94.69%	91.26%	96.64%	95.80%	84.26%	94.88%	93.85%	90.63%	92.00%	91.45%	12.02%	88.90%
2019	NAT 5	72.58%	83.83%	83.79%	85.45%	79.19%	73.82%	65.69%	88.28%	67.65%	80.58%	79.43%		78.20%
2018	NAT 5	78.28%	83.41%	83.00%	87.26%	79.91%	72.78%	70.47%	83.46%	81.82%	83.93%	79.86%		77.40%
2017	NAT 5	81.27%	83.70%	86.36%	82.20%	83.08%	68.98%	72.46%	89.16%	91.67%	91.55%	81.10%		79.50%
2016	NAT 5	76.23%	82.85%	69.65%	81.86%	78.43%	71.75%	66.36%	85.71%	100%	85.92%	76.23%		79.40%
2020	Higher	83.78%	95.00%	88.30%	94.31%	95.94%	87.45%	94.85%	91.36%	60.00%	96.92%	90.45%	17.26%	89.20%
2019	Higher	67.36%	75.86%	78.25%	73.33%	70.08%	70.65%	53.91%	66.67%	50.00%	77.42%	73.19%		74.80%
2018	Higher	74.21%	80.80%	82.67%	75.74%	72.63%	75.94%	69.62%	80.00%	83.33%	83.67%	78.79%		76.80%
2017	Higher	74.10%	75.00%	79.50%	73.55%	80.00%	67.70%	72.52%	83.10%	50.00%	77.68%	75.89%		77.00%
2016	Higher	78.51%	80.91%	79.80%	76.88%	70.08%	77.62%	71.61%	81.67%	78.57%	87.91%	78.29%		77.20%
2020	Adv H	93.33%	93.75%	94.69%	85.71%	100%	97.30%	100%	100%	NP*	100%	95.70%	20.02%	93.10%
2019	Adv H	80.00%	69.57%	79.56%	81.82%	94.44%	51.72%	76.47%	66.67%	33.33%	76.92%	75.68%		79.40%
2018	Adv H	66.67%	82.14%	83.44%	81.82%	75.56%	84.85%	100%	90.00%	NP*	77.78%	81.90%		80.50%
2017	Adv H	93.75%	56.67%	78.63%	60.00%	96.30%	79.07%	57.14%	100%	100%	72.73%	76.98%		80.00%
2016	Adv H	61.90%	76.19%	78.63%	40.00%	75.47%	80.77%	50.00%	100%	87.50%	42.86%	75.22%		81.70%

Key to School abbreviations:

CGS	Campbeltown Grammar School	OHS	Oban High School
DGS	Dunoon Grammar School	RJC	Rothesay Joint Campus
HA	Hermitage Academy	TAR A	Tarbert Academy
IHS	Islay High School	TI HS	Tiree High School
LJC	Lochgilphead Joint Campus	TO HS	Tobermory High School

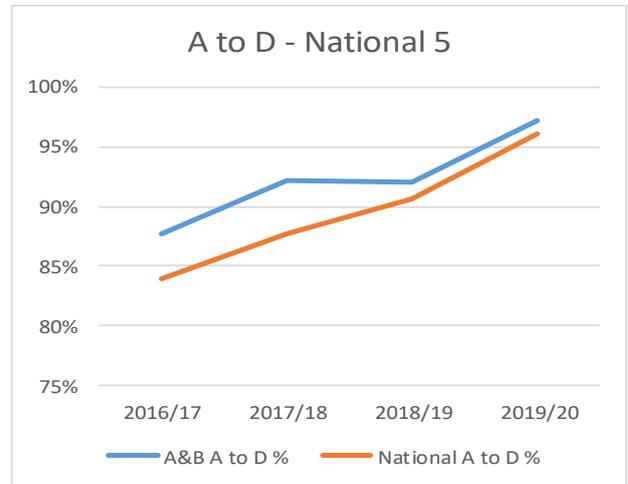
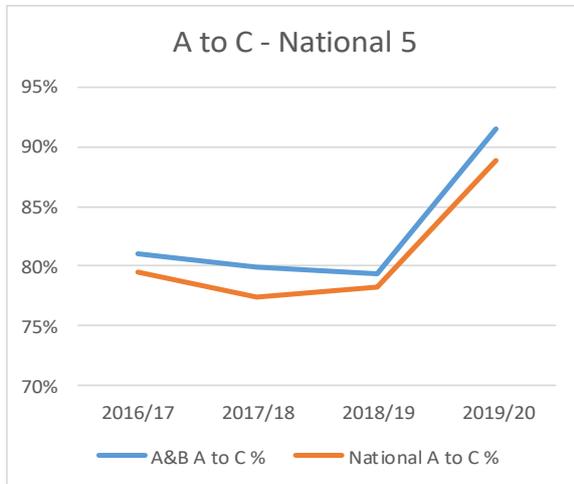
*** NP – Nil Presentations**

APPENDIX 2

OUTCOMES IN NATIONAL QUALIFICATIONS - 2017-2020

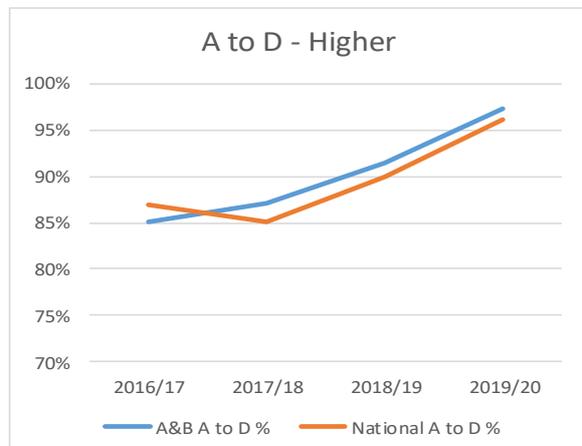
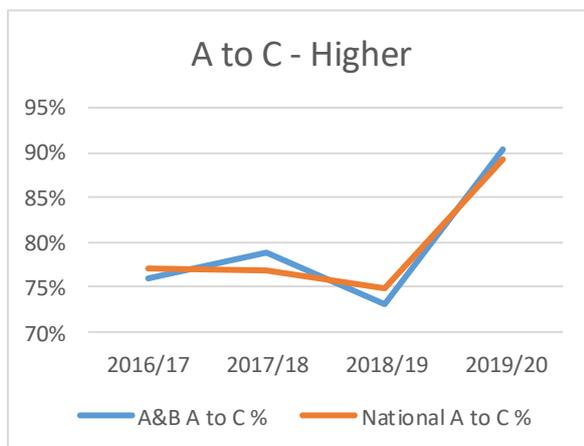
National 5:

National 5 A-C and A-D pass rates in Argyll and Bute remain greater than the national average. This continues the trend of the past three years.



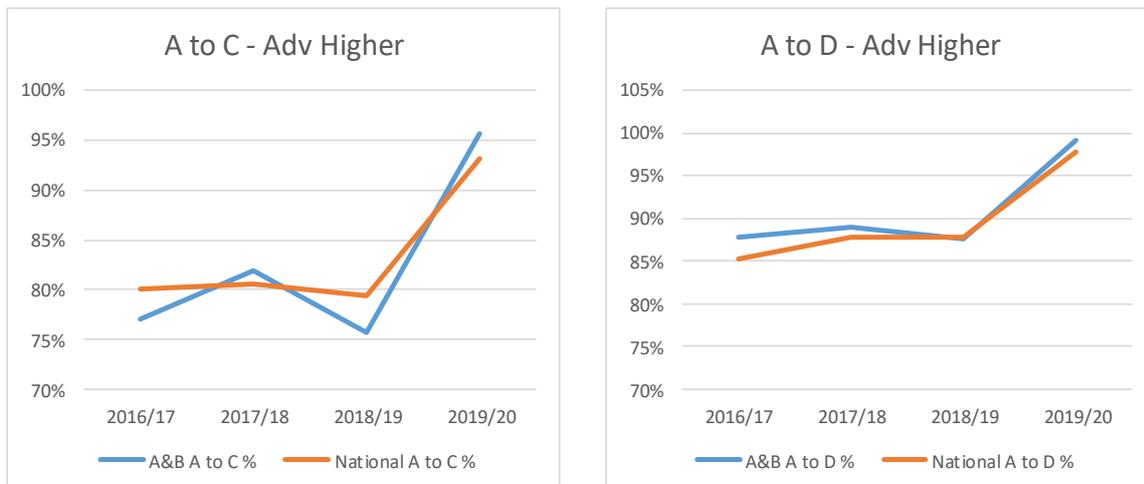
HIGHER

Higher A-C pass rates in Argyll and Bute increased greater than the trend nationally, and in doing so, rose above the national average figure. Higher passes at A-D in Argyll and Bute increased in 2019-2020 in line with the national trend and remain above the national average figure.



ADVANCED HIGHER

Advanced Higher A-C passes in 2019-2020 increased greater than the national trend, and in doing do, rose above the national average figure. Advanced Higher passes at A-D rose in 2019-20 and remains above the National Average figure.

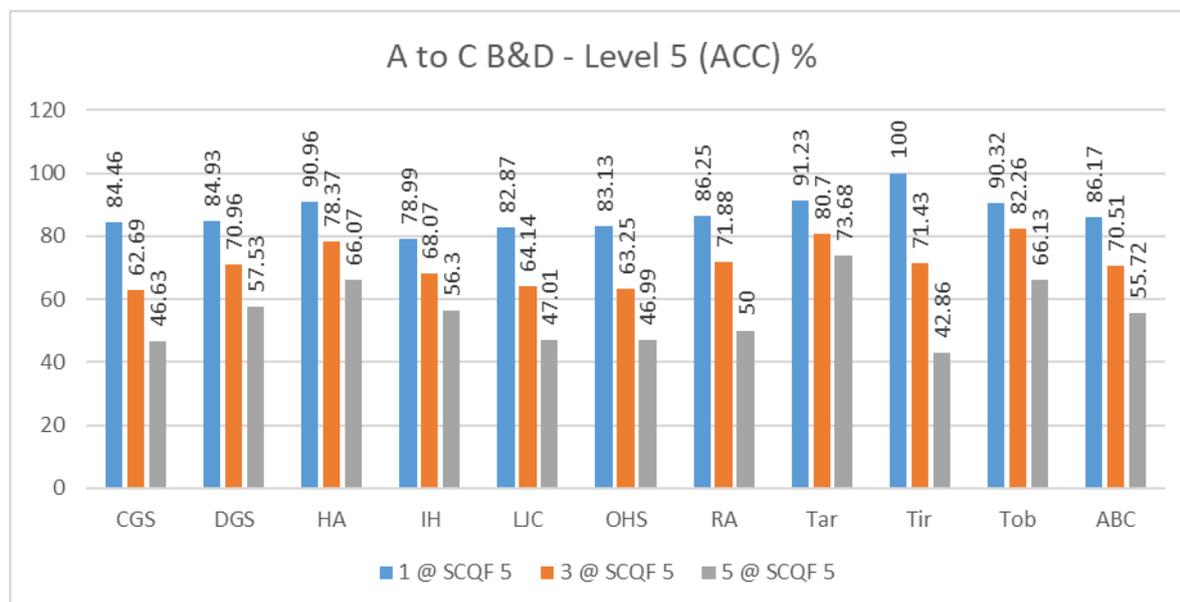


2019 – SCQF LEVELS 5 and 6 – Breadth and Depth

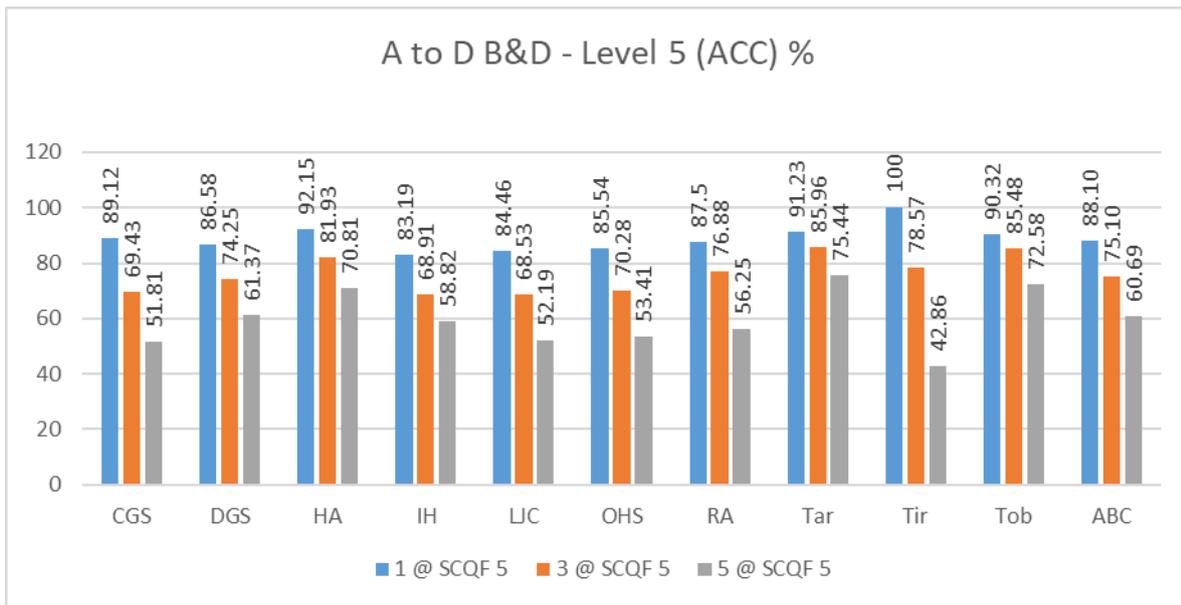
The graphs below demonstrate the percentage of young people in Argyll and Bute gaining 1, 3 and 5 qualifications at SCQF levels 5 and 6 (National 5 and Higher).

National or VC figures, which would allow for a more detailed comparison have not yet been released. Therefore, individual schools are outlined below for comparison against the Argyll and Bute average, which is on the far right of each graph.

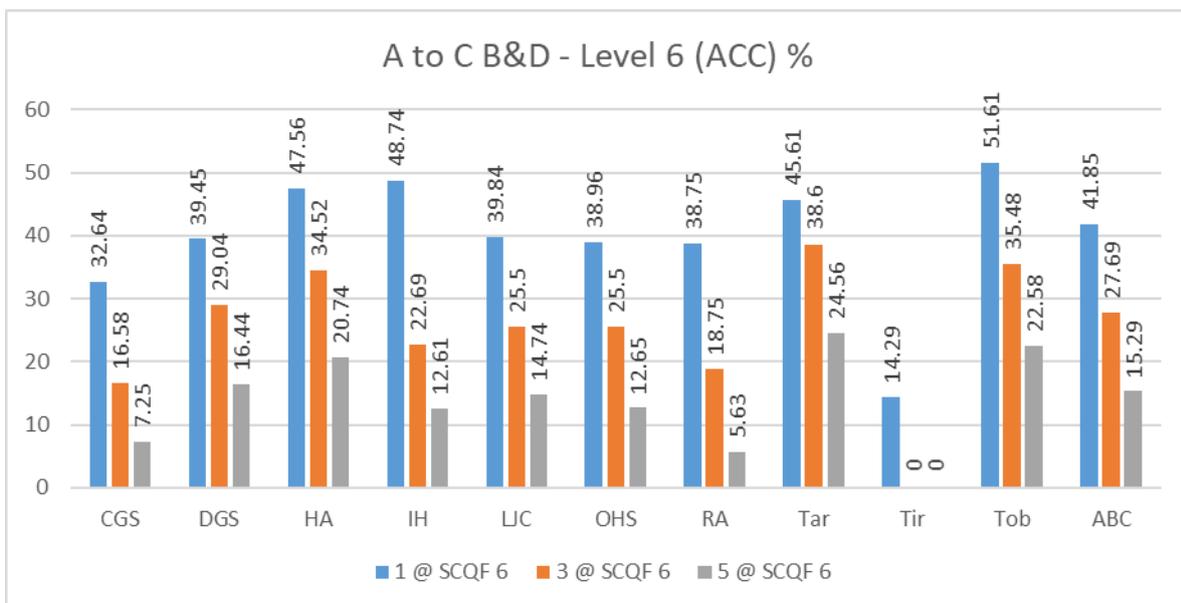
National 5: Accumulated Breadth and Depth – A-C Passes



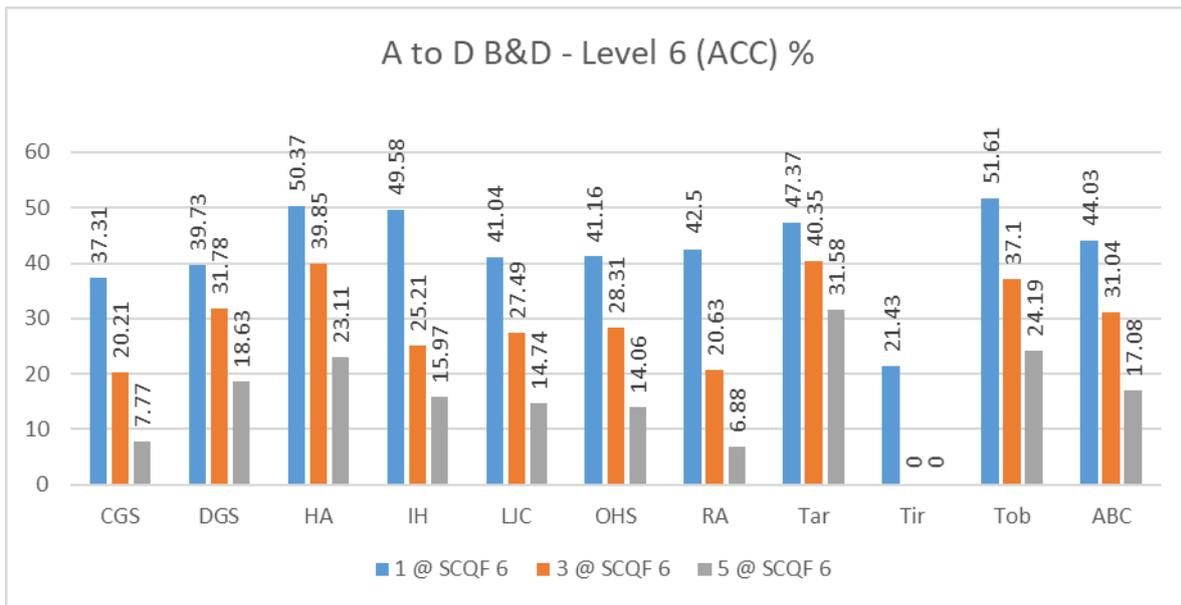
National 5: Accumulated Breadth and Depth – A-D Passes



Higher: Accumulated Breadth and Depth – A-C Passes



Higher: Accumulated Breadth and Depth – A-D Passes



Key to School abbreviations:

CGS	Campbeltown Grammar School	OHS	Oban High School
DGS	Dunoon Grammar School	RA	Rothesay Joint Campus
HA	Hermitage Academy	TAR	Tarbert Academy
IH	Islay High School	TIR	Tiree High School
LJC	Lochgilphead Joint Campus	TOB	Tobermory High School

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ARGYLL AND BUTE COUNCIL
EDUCATION

COMMUNITY SERVICES COMMITTEE
8 DECEMBER 2020

ANNUAL PARTICIPATION MEASURE 2020

1.0 EXECUTIVE SUMMARY

- 1.1 The main purpose of this report is to provide members with information on the most recent Annual Participation Measure published in August 2020.
- 1.2 The Annual Participation Measure (APM) reports nationally on the economic and employment activity of the wider 16-19 year old cohort including those at school. The measure is used to inform policy, planning and service delivery and to determine the impact of the Opportunities for All commitment.
- 1.3 The APM was incorporated into the Scottish Government's National performance Framework from August 2017 as the source of the indicator, "increase the proportion of young people in learning, training or work", replacing the School Leaver Destination Reports.
- 1.4 The previous measure, School Leaver Destination Reports collected data on young people in the senior phase of school (S4-S6) who left school during the school year and essentially offered a snapshot at the time of reporting (October/February). The APM takes account of all statuses for 16-19 year olds in Scotland over a full calendar year (1st April – 31st March).
- 1.5 It is recommended that the Community Services Committee:
 - a) Considers the publication of the 2020 Annual Participation Measure.

ARGYLL AND BUTE COUNCIL
EDUCATION

COMMUNITY SERVICES COMMITTEE
8 DECEMBER 2020

ANNUAL PARTICIPATION MEASURE 2020

2.0 INTRODUCTION

- 2.1 The Annual Participation Measure (APM) is published in September each year and used to inform policy, planning and service delivery, and also to assess progress in the delivery of Opportunities for All, the Scottish Government's commitment to offer a place in learning or training to every 16 to 19-year-old in Scotland not already in employment, education or training.
- 2.2 The 2020 APM marks the sixth release of statistics detailing the participation of 16-19 year olds at a national and local authority level. The report takes account of the status for 16-19 year olds from 1st April 2019 to 31st March 2020.
- 2.3 The statistics are produced using data collected by SDS and a range of partners, which is shared through the 16+ Data Hub.
- 2.4 The report is based on a cohort of 205,981 young people aged between 16 and 19, of which 3,185 are from Argyll and Bute.
- 2.5 Covid19 happened too late in the cycle to impact on the 2020 data and it will be next year before the effects of lockdown and other measures register in the Annual Participation Measure.

3.0 RECOMMENDATIONS

It is recommended that the Community Services Committee:

- a) Considers the publication of the 2020 Annual Participation Measure.

4.0 DETAIL

- 4.1 The APM is compiled from data collected from the 16+ Data Hub, a multi-partner secure data sharing gateway managed by Skills Development Scotland (SDS). Data input is provided from Local Authorities, Colleges,

Department of Work and Pensions, SAAS and the Scottish Funding Council. It is estimated that approximately 90% of young people in the 16 to 19 age group are recorded on the system

4.2 The participation status of each young person is identified by combining the number of days spent in each status between 1st April 2019 and 31st March 2020. Their overall headline classification (participating, not-participating or unknown) is then decided by the heading under which they have spent the most days over that year.

4.3 The classifications are defined as –

Participating – school pupil, higher education, further education, employment, modern apprenticeships, training and voluntary work.

Not Participating – unemployed and seeking employment or training, unemployed and not seeking employment or training.

Unconfirmed Status – information on individual not available for reporting. Some of these young people may be in employment but not in contact with partner agencies.

4.4 The 2020 APM headline figures confirm that 94.1% of 16-19 year olds in Argyll and Bute were participating in education, training or employment compared to 92.1% nationally. 2.4% were not participating compared to 2.8% nationally and 3.5% have an unconfirmed status compared to 5.1% nationally.

4.5 Despite a fall of 0.7% (= 22 young people) in the number of young people participating last year, Argyll and Bute remains above the Scottish average in all three classifications.

	2016 Argyll and Bute	2017 Argyll and Bute	2018 Argyll and Bute	2019 Argyll and Bute	2020 Argyll and Bute	2020 Scotlan d
Participating	94.2%	93%	94.2%	94.8%	94.1% (-0.7)	92.1% (+0.5)
Not Participating	3.1%	2.8%	2.7%	2.2%	2.4% (+0.2%)	2.8% (-0.3)
Unconfirmed	2.7%	4.2%	3.1%	3.0%	3.5% (+0.5%)	5.1% (-0.2)

4.6 In 2020 there was an increase in the number of young people in employment in Argyll and Bute from 21.9% in 2019 to 22.6%. The overall drop in participation is largely due to a fall in the numbers involved in Education from 71.6% in 2019 to 70.3% in 2020.

4.7 Participation by Age:

- In 2020, participation was highest amongst 16 year olds (99%) and lowest amongst 19 year olds (89.3%).
- The participation rate in 2020 decreased in all age categories with the largest decrease in the 17/18 age groups.

4.8 Equality Characteristics:

- Females (94.2%) were slightly more likely to participate than males (93.9%). This difference is possibly due to the higher rate of females in education.
- The participation rate amongst Mixed or Multiple; Asian; African; Caribbean or Black; and Other ethnic groups (94.1%) was very slightly higher than that for those from a white ethnic group (94.0%). National figures suggest this difference was primarily driven by a higher rate of participation in education (87.5% versus 71%).
- The participation rate amongst those identified as disabled (92.6%) was lower than that for those not identified as disabled (94.2%). This difference was primarily driven by a lower rate in employment and a higher rate of unemployed not seeking.

4.9 Geography:

- Between 2019 and 2020 the participation rate rose in 20 of the 32 local authorities.
- The reduction of 0.7% in those participating in Argyll and Bute has resulted in a drop from 5th in ranking of local authorities to 9th.
- The percentage point difference between the most deprived and the least deprived increased by 1.2% to 6.3% in 2020.
- The highest increase in participation by Intermediate Geography Area was 11.7% in Garelochhead.
- The largest decrease in participation by Intermediate Geography Area was 8.4% on Bute.

5.0 CONCLUSION

5.1 The Annual Participation Measure provides data on the economic and employment activity of 16 to 19 year olds and enables local authorities to measure progress against the National Improvement Framework indicator - "increase the proportion of young people in learning, training or work."

5.2 There was a 0.7% (22 young people) drop in the percentage of young people from Argyll and Bute participating in education, training or employment last year. However, whilst there is no room for complacency, Argyll and Bute continues to perform above the national average in almost all categories.

5.3 Discussions have taken place with Skills Development Scotland to establish possible causes for the decrease in participation figures, however the relatively small numbers involved make it difficult to pinpoint a single cause or pattern.

- 5.4 Opportunities for All and Developing Young Workforce activities assist young people with the transition from school into employment, education or training. The robust, current information provided by the Data Hub and Annual Participation Measure will continue to be used to identify potential issues and inform partners. This will enable partners to be proactive in providing more targeted and tailored intervention to support young people.
- 5.5 Key partner agencies, including secondary schools, Community Learning and Development (CLD), local colleges, Skills Development Scotland and the third sector, will continue to work together with Developing Young Workforce and Opportunities for All groups to ensure that young people are supported to access and sustain positive destinations.
- 5.6 Youth employment remains a major concern as this report was compiled pre-Covid19 and many experts are predicting substantial increases in youth unemployment in the coming months.

6.0 IMPLICATIONS

- 6.1 Policy - This report links directly to Outcome 3 in the Argyll and Bute Single Outcome Agreement (Education Skills and Training Maximises Opportunities for All).
- 6.2 Financial – None.
- 6.3 Legal – None.
- 6.4 HR – None
- 6.5 Fairer Scotland Duty:
 - 6.5.1 Equalities - The Opportunities for All programme and Developing Scotland's Young Workforce recommendations actively seek to address inequalities in employment, training and education.
 - 6.5.2 Socio-economic Duty - None
 - 6.5.3 Islands – None
- 6.6 Risk – Failure to support young people into positive destinations will impact on the life chances of young people across the Local Authority area and may result in outward migration of young people.
- 6.7 Customer Service – This report provides elected members with an overview on Service performance.

APPENDICES

Appendix 1 – Argyll and Bute APM Summary 2020

Douglas Hendry, Executive Director with responsibility for Education

Councillor Yvonne McNeilly, Policy Lead for Education

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8th December 2020

Summary for Argyll & Bute Council



3,185

The Participation Measure covers the 16-19 year old cohort

94.1%

Of 16-19 year olds were **participating[#]** in education, training or employment compared to **92.1%** nationally.

A **0.7** percentage point decrease compared to 2019.

2.4%

were **not participating[#]** i.e. those unemployed seeking employment and others unemployed and not seeking e.g. economically inactive compared to **2.8%** nationally.

A **0.2** percentage point increase compared to 2019.

3.5%

With an **unconfirmed[#]** status compared to **5.1%** nationally.

A **0.5** percentage point increase compared to 2019.



70.3%

in Education

71.6% in 2019



22.6%

in Employment

21.9% in 2019



1.1%

in Training & Personal Development

1.2% in 2019



1.1%

Unemployed Seeking

0.9% in 2019



1.4%

Unemployed Not Seeking

1.3% in 2019



The annual participation measure takes account of the status for all 16-19 year olds from 1st April 2019 to 31st March 2020. All statuses are combined to calculate the participation headline classification and the status grouping displayed.

Percentage point change has been calculated using the percentages rounded to one percentage point.

[#] SDS does not currently receive any data from Department of Work and Pensions about Universal Credit claimants, and therefore is not able to comprehensively identify or report on people who are unemployed seeking. DWP is currently unable to provide data on UC claimants who are out of work but is working to develop this capability to ensure that SDS receives this information in the future. Therefore, treat unemployed seeking and related statuses with a degree of caution. (See Annex 1 of the Annual Participation Measure report for full details)

2020 Annual Participation Measure Report

Summary for Argyll & Bute Council

This summary marks the sixth release of statistics on the participation of 16-19 year olds at a national and local authority level and is the fifth year using the Annual Participation Measure reporting methodology. The annual methodology takes account of all statuses for 16-19 year olds in Scotland over one calendar year (1st April – 31st March). For each of the 205,981 individuals included within the annual participation measure cohort, the headline participation classification (participating, not participating and unconfirmed) is based on the classification within which each individual spent the greatest number of days.

Since August 2017, the Annual Participation Measure has been the source of the National Performance Framework indicator, **“Percentage of young adults (16-19 year olds) participating in education, training or employment”**.

The full annual participation measure 2020 report, accompanying supplementary tables and interactive resource are available on the annual participation measure statistics page of the Skills Development Scotland website.

The summary below provides a comparison between the 2020 and 2019 local authority results along with the 2020 results for Scotland.

The proportion of 16-19 year olds participating[#] for Argyll & Bute Council was 94.1%, a 0.7 percentage point (pp) decrease compared to 2019 (94.8%) and 2 pp higher than the national rate (92.1%).

	<u>Scotland</u>
↓ 16 year olds the rate was 99%, a 0.1 pp decrease compared to 2019 (99.1%).	99.0%
↓ 17 year olds the rate was 95.5%, a 1.2 pp decrease compared to 2019 (96.7%).	95.0%
↓ 18 year olds the rate was 92.6%, a 1.5 pp decrease compared to 2019 (94.1%).	90.4%
↓ 19 year olds the rate was 89.3%, a 0.2 pp decrease compared to 2019 (89.5%).	84.1%

The proportion of 16-19 year olds not participating[#] for Argyll & Bute Council was 2.4%, a 0.2 pp increase from 2019 (2.2%) and 0.4 pp lower than the national rate (2.8%).

	<u>Scotland</u>
~ 16 year olds the rate was 0.6%, the 2019 rate was not disclosed.	0.7%
~ 17 year olds the rate was 3.1%, the 2019 rate was not disclosed.	2.8%
↑ 18 year olds the rate was 3.3%, a 0.8 pp increase compared to 2019 (2.5%).	3.8%
↓ 19 year olds the rate was 2.8%, a 0.7 pp decrease compared to 2019 (3.5%).	3.8%

The proportion of 16-19 year olds reported as unconfirmed[#] for Argyll & Bute Council was 3.5%, a 0.5 pp increase from 2019 (3.0%) and 1.6 pp lower than the national rate (5.1%).

	<u>Scotland</u>
~ 16 year olds the rate was 0.4%, the 2019 rate was not disclosed.	0.2%
~ 17 year olds the rate was 1.4%, the 2019 rate was not disclosed.	2.2%
↑ 18 year olds the rate was 4.2%, a 0.8 pp increase compared to 2019 (3.4%).	5.9%
↑ 19 year olds the rate was 7.9%, a 0.9 pp increase compared to 2019 (7.0%).	12.1%

ARGYLL AND BUTE COUNCIL
EDUCATION

COMMUNITY SERVICES COMMITTEE
8 DECEMBER 2020

SKIPNESS PRIMARY SCHOOL

1.0 EXECUTIVE SUMMARY

- 1.1 In response to the current Coronavirus (Covid-19) pandemic this report sets out proposals to further extend the statutory consultation exercise with regard to the proposal to close Skipness Primary School and to reschedule the public meeting to such a time during the consultation process that this is permissible under the Regulations relating to public gatherings.
- 1.2 It is recommended that Community Services Committee agree that:
- a) There is further extension of the current consultation period, due to end on 18th December 2020, to 31st May 2021;
 - b) A new date for the public meeting is established once the UK/Scottish Government restrictions on public assemblies allow it to proceed.

ARGYLL AND BUTE COUNCIL
EDUCATION

COMMUNITY SERVICES COMMITTEE
8 DECEMBER 2020

SKIPNESS PRIMARY SCHOOL

2.0 INTRODUCTION

- 2.1 Skipness Primary School has been mothballed since October 2016 and since that time has had no pupils enrolled.
- 2.2 On 5th September 2019 the Community Services Committee agreed that the Education Service would undertake the required preliminary consultation and an Options Appraisal for Skipness Primary School. A report providing details of the Options Appraisal, which was carried out in accordance with Section 12A of the *Schools (Consultation) (Scotland) Act 2010* as amended, was tabled at the Community Services Committee held on 10th December 2019, where the Committee agreed to note the outcome of the preliminary requirements and requested that officers formulate a draft proposal.
- 2.3 At the Community Services Committee held on 12th March 2020, Members considered and agreed to adopt the draft proposal as a “relevant proposal” that would proceed to a statutory consultation under the 2010 Act. This statutory consultation opened on 19th March 2020 and was originally due to end on 15th May 2020. A public meeting was also arranged for 6th May 2020 at 7pm in Skipness Village Hall.
- 2.4 However, shortly after commencement of the consultation the coronavirus outbreak caused schools to be closed and restrictions on public gatherings were enforced as part of the “lockdown” measures. It was therefore clear that the consultation exercise would not be able to proceed as originally planned.
- 2.5 On 16th April 2020 the Business Continuity Committee met to deal with several items of Council business to be addressed during the pandemic, including the above. The Committee agreed to officers’ proposals to extend the consultation period from 15th May 2020 to 31st August 2020 and to cancel the public meeting scheduled for 6th May 2020, with a new date to be set once the Regulations imposing restrictions of public gatherings allow it to proceed. Notification of the rearranged public meeting is to be distributed to all relevant consultees in due course.
- 2.6 However, restrictions on public gatherings continued as a result of the Covid-19 pandemic “lockdown” measures. It was therefore clear that the consultation

exercise would not be able to proceed as planned within the initial extension period.

- 2.7 On 27th August 2020 the Business Continuity Committee met to deal with several items of Council business to be addressed during the pandemic, including the above. The Committee agreed to officers' proposals to extend the consultation period from 31st August 2020 to 18th December 2020 with a new date to be set once the Regulations imposing restrictions of public gatherings allow it to proceed. Notification of the rearranged public meeting is to be distributed to all relevant consultees in due course.
- 2.8 However, due to a further increase nationally in Coronavirus cases in the latter part of this year restrictions on public gatherings have continued and/or been re-imposed rather than relaxed and so it is now clear that the consultation exercise will not be able to proceed as planned within this extension period.

3.0 RECOMMENDATIONS

It is recommended that Community Services Committee agree that:

- a) There is further extension of the current consultation period, due to end on 18th December 2020, to 31st May 2021;
- b) A new date for the public meeting is established once the UK/Scottish Government restrictions on public assemblies allow it to proceed.

4.0 DETAIL

- 4.1 Following agreement of the draft proposal at the Community Services Committee on 12th March 2020, officers commenced the statutory consultation exercise under the 2010 Act on 19th March 2020, with regard to the proposed closure of Skipness Primary School.
- 4.2 As part of the consultation exercise the Education Authority has published the proposal paper, advertised it, and notified Education Scotland and all of the relevant consultees as prescribed by Schedule 2 of the Act, inviting them to make representations on the proposal.
- 4.3 The original six week consultation period commenced on 19th March and was due to end at close of business on 15th May 2020, in order to meet the statutory requirements and include at least 30 school days. A public meeting was also arranged for 6th May at 7pm in Skipness Village Hall.
- 4.4 However, shortly after commencement of the consultation the coronavirus outbreak caused schools to be closed and restrictions on public gatherings were enforced as part of the "lockdown" measures. It was therefore clear that the consultation exercise would not be able to proceed as originally planned. Therefore, at its meeting on 16th April 2020, the Business Continuity Committee agreed to officers' proposals to extend the consultation period from 15th May

2020 to 31st August 2020 and to cancel the public meeting scheduled for 6th May 2020, with a new date to be set once the Regulations imposing restrictions of public gatherings allow it to proceed.

- 4.5 It was identified within the note for extension of the consultation period on 16th April that if a public meeting was unable to proceed in the current climate, a further extension of the consultation period may be subsequently required. At its meeting on 27th August 2020, the Business Continuity Committee agreed to officers' proposals to extend the consultation period from 31st August 2020 to 18th December 2020 due to the continuing restrictions on public gatherings as a result of the Covid 19 pandemic.
- 4.6 It should firstly be noted that the consultation has remained open since 19th March 2020 and that it is still possible for stakeholders to submit written consultation responses in the meantime. This is because in terms of Section 6(4)(b) of the Act, the consultation period is required to run continuously.
- 4.7 The consultation period is also required to run for at least six weeks and include at least 30 school days in terms of Section 6(4)(c) of the Act. The original consultation timeframe was clearly set having regard to this requirement. However, due to the coronavirus outbreak, all schools in Scotland were closed shortly after 19th March 2020. Therefore, the further extension to the consultation period proposed by officers satisfies this requirement of at least 30 school days, starting from 12th August 2020.
- 4.8 In terms of fixing a new date for the public meeting, this is required to take place during the consultation period under Section 7 of the Act. Argyll and Bute has been allocated a Protection Level of 2 under the current Scottish Government Guidance, this only allows for indoor gatherings of up to two households. This accordingly means it is not currently possible to hold a public meeting in the conventional sense. Accordingly, officers intend to liaise with the Scottish Government in the first instance to ascertain at what point a public meeting can go ahead in the current circumstances and what forums the Scottish Government would deem acceptable for this. Given that the public meeting is to take place during the consultation period, it should be noted that if the public meeting is unable to proceed in the current climate, a further extension of the consultation period may be subsequently required.
- 4.9 If the aforementioned is approved, dialogue will take place with Education Scotland to advise them of the changes and to work with them on altering the timelines at the back end of the process, including revised timescales for completing all the necessary reports and the final implementation date. A communication will also be issued to all stakeholders advising why and how the consultation period has been further extended. A notification of the change to the consultation timeframe will be posted on the Council's website (<https://www.argyll-bute.gov.uk/school-consultations-and-proposals>) and notice of the rearranged public meeting will be issued to all the relevant consultees once it is confirmed.

5.0 CONCLUSION

- 5.1 Given the current Coronavirus (Covid-19) pandemic this report sets out proposals to further extend the ongoing statutory consultation exercise with regard to the proposal to close Skipness Primary School and to hold a rearranged public meeting once the UK/Scottish Government restrictions on public assemblies allow it to proceed.

6.0 IMPLICATIONS

- 6.1 Policy – proposals in line with previous committee decisions
- 6.2 Financial – none arising from this report
- 6.3 Legal – proposals comply with *Schools (Consultation) (Scotland) Act 2010*
- 6.4 HR – none
- 6.5 Fairer Scotland Duty: none
- 6.5.1 Equalities - protected characteristics - none
- 6.5.2 Socio-economic Duty - none
- 6.5.3 Islands - none
- 6.6 Risk - appropriate measures put in place to ensure the learning and teaching environment remains safe
- 6.7 Customer Service – proposals allow all relevant stakeholders to engage for an extended period of time

Douglas Hendry, Executive Director with responsibility for Education

Councillor Yvonne Mcneilly, Policy Lead for Education

2nd November 2020

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ARGYLL AND BUTE COUNCIL**COMMUNITY SERVICES COMMITTEE****EDUCATION****8 DECEMBER 2020**

MINARD PRIMARY SCHOOL

1.0 EXECUTIVE SUMMARY

- 1.1 In response to the current Coronavirus (Covid-19) pandemic this report sets out proposals to further extend the mothballing of Minard Primary School and to reschedule the community pre consultation meeting to such a time that this is permissible under the Regulations relating to public gatherings.
- 1.2 It is recommended that Community Services Committee agree that:
- a) The mothballing of Minard Primary School be continued on a temporary basis until May 2021, and that the School premises be retained during this time on a care and maintenance basis.
 - b) In the intervening period, Education Services will undertake a pre consultation meeting as part of the preliminary work and options appraisal process when it is permissible under the Regulations relating to public gatherings.

ARGYLL AND BUTE COUNCIL

COMMUNITY SERVICES COMMITTEE

EDUCATION

8 DECEMBER 2020

MINARD PRIMARY SCHOOL

2.0 INTRODUCTION

- 2.1 There have been no pupils attending Minard Primary School since October 2018. As such, the School has been *de facto* mothballed for over two years. Three pupils in the Minard Primary catchment area currently attend Furnace Primary School, three attend Inveraray Primary and eight attend Lochgilphead Joint Campus Primary. Of the children who are of pre-school age, there are four under-3s who do not attend any pre-school provision and one child who attends Inveraray Nursery.
- 2.2 The Community Services Committee previously agreed to extend the mothballing until December 2020 and that the preliminary work and Options Appraisal would be undertaken during this time.
- 2.3 Before the community pre-consultation could take place, the coronavirus outbreak caused schools to be closed and restrictions on public gatherings were enforced as part of the “lockdown” measures. It was therefore clear that the preliminary consultation exercise would not be able to proceed as originally planned.

3.0 RECOMMENDATIONS

It is recommended that the Community Services Committee agree that:

- a) The mothballing of Minard Primary School be continued on a temporary basis until May 2021, and that the School premises be retained during this time on a care and maintenance basis.
- b) In the intervening period, Education Services will undertake a pre consultation meeting as part of the preliminary work and options appraisal process when it is permissible under the Regulations relating to public gatherings.

4.0 DETAIL

- 4.1 The School Roll at Minard Primary School has declined over the last few years and as of October 2018, there have been no pupils attending the School. As such, the School has been *de facto* mothballed since that date. Three pupils living in the Minard Primary catchment area currently attend Furnace Primary School, three attend Inveraray Primary and eight attend Lochgilphead Joint Campus Primary. Of the children who are of pre-school age, there are four under-3s who do not attend any pre-school provision and one child who attends Inveraray Nursery.
- 4.2 All members of staff from Minard Primary School have either been redeployed in other posts within the Authority or accepted redundancy.
- 4.3 The mothballing of a school is a temporary closure. It does not require a statutory consultation to be carried out as it is an informal non-statutory measure. It is appropriate where the Authority considers that a school is not presently viable, but do not wish to close it immediately in order to assess the prospects of the number of pupils in the area increasing to the extent that the school should be re-opened in the future.
- 4.4 The Scottish Government's Statutory Guidance on the *Schools (Consultation) (Scotland) Act 2010*¹ stresses that this flexibility to close a school for a temporary period is not used to undermine the requirements of the 2010 Act to consult on all closure proposals. Mothballing is only appropriate for a temporary period, should be subject to at least an annual review and, in most cases, should last no more than three years in total.
- 4.5 Minard Primary School has been *de facto* mothballed since October 2018, we are seeking further continuation of this mothballing and in the intervening period, Education Services will undertake a pre consultation meeting as part of the preliminary work and options appraisal process when it is permissible under the Regulations relating to public gatherings.

5.0 CONCLUSION

- 5.1 Given the current Coronavirus (Covid-19) pandemic this report sets out proposals to further extend the mothballing of Minard Primary School in order to satisfy the preliminary requirements under the 2010 Act, including the holding of a pre-consultation community engagement meeting when the UK/Scottish Government restrictions on public assemblies allow it to proceed.

¹ <https://www.gov.scot/publications/schools-consultation-scotland-act-2010-statutory-guidance/> (See Paragraphs 63-65.)

6.0 IMPLICATIONS

- 6.1 Policy – proposals in line with previous committee decisions
- 6.2 Financial – none arising from this report
- 6.3 Legal – proposals comply with *Schools (Consultation) (Scotland) Act 2010*
- 6.4 HR – none
- 6.5 Fairer Scotland Duty: none
 - 6.5.1 Equalities - protected characteristics - none
 - 6.5.2 Socio-economic Duty - none
 - 6.5.3 Islands - none
- 6.6 Risk - appropriate measures put in place to ensure the learning and teaching environment remains safe
- 6.7 Customer Service – proposals allow all relevant stakeholders to engage for an extended period of time

Douglas Hendry, Executive Director with responsibility for Education

Councillor Yvonne McNeilly, Policy Lead for Education

04 November 2020

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ARGYLL AND BUTE COUNCIL**COMMUNITY SERVICES COMMITTEE****EDUCATION****8 DECEMBER 2020**

LUING PRIMARY SCHOOL

1.0 EXECUTIVE SUMMARY

- 1.1 The purpose of this report is to update the Community Services Committee on the current situation of Luing Primary School, and invite Members to agree to the recommendations outlined.
- 1.2 It is recommended that Community Services Committee agree that:
- a) Luing Primary School is mothballed on a temporary basis until June 2022, and that the School premises will be retained during this time on a care and maintenance basis.
 - b) In the intervening period, Education Services will gather the necessary information, identify all reasonable options and assess those options in order to consider the future of Luing Primary School in accordance with the preliminary requirements of the *Schools (Consultation) (Scotland) Act 2010*, and present these findings to the Committee in the form of an Options Appraisal at the June 2022 meeting.
 - c) The community will have pre-arranged access to the building to promote community functions.

ARGYLL AND BUTE COUNCIL

COMMUNITY SERVICES COMMITTEE

EDUCATION SERVICES

8 DECEMBER 2020

LUING PRIMARY SCHOOL

2.0 INTRODUCTION

2.1 There have been no pupils attending Luing Primary School since August 2020. As such, the School since August 2020 has been mothballed. The one registered pupil living in the Luing Primary catchment area currently attends Easdale Primary School. Of the children who are of pre-school age, there are two under-3s who do not attend any pre-school provision and one child who attends Easdale Pre School Setting.

3.0 RECOMMENDATIONS

It is recommended that the Community Services Committee agree that:

- a) Luing Primary School is mothballed on a temporary basis until June 2022, and that the School premises will be retained during this time on a care and maintenance basis.
- b) In the intervening period, Education Services will gather the necessary information, identify all reasonable options and assess those options in order to consider the future of Luing Primary School in accordance with the preliminary requirements of the *Schools (Consultation) (Scotland) Act 2010*, and present these findings to the Committee in the form of an Options Appraisal at the June 2022 meeting.
- c) The community will have pre-arranged access to the building to promote community functions.

4.0 DETAIL

4.1 The School Roll at Luing Primary School has declined over the last few years and as of August 2020, there are no pupils attending the School. The one registered pupil living in the Luing Primary catchment area currently attends Easdale Primary School. Of the children who are pre-school age, there are two under-3s who do not attend any pre-school provision and one child who attends Easdale Pre School Setting.

- 4.2 All members of staff from Luing Primary School have either been redeployed in other posts within the Authority. The janitor/cleaner continues to ensure the school premises are retained on a care and maintenance basis.
- 4.3 The mothballing of a school is a temporary closure. It does not require a statutory consultation to be carried out as it is an informal non-statutory measure. It is appropriate where the Authority considers that a school is not presently viable, but do not wish to close it immediately in order to assess the prospects of the number of pupils in the area increasing to the extent that the school should be re-opened in the future.
- 4.4 The Scottish Government's Statutory Guidance on the *Schools (Consultation) (Scotland) Act 2010*¹ stresses that this flexibility to close a school for a temporary period is not used to undermine the requirements of the 2010 Act to consult on all closure proposals. Mothballing is only appropriate for a temporary period, should be subject to at least an annual review and, in most cases, should last no more than three years in total.
- 4.5 As no pupils have been attending Luing Primary School since August 2020, it is recommended that the School is mothballed on a temporary basis until June 2022. In the intervening period, officers intend to monitor the situation and gather information in relation to the preliminary requirements with regard to rural school closures under the 2010 Act. In particular, this process will look to identify and assess the various options that are available regarding the future of Luing Primary School. The findings of these investigations will be presented to the Committee in the form of an Options Appraisal.
- 4.6 In the event of a school age pupil moving to live within the catchment area for Luing Primary School and seeking to attend the School, the present situation is that the School may require to re-open at the next appropriate session if a sufficient level of demand for the School can be demonstrated.

5.0 CONCLUSION

- 5.1 It is proposed that Members agree to the temporary mothballing of Luing Primary School until June 2022, and in the intervening period Education Services will gather the necessary information, carry out the exercise of assessing the options for the future of Luing Primary School, in accordance with the preliminary requirements of the *Schools (Consultation) (Scotland) Act 2010*, and present these findings to the Committee at its June 2022 meeting in the form of an Options Appraisal.

¹ <https://www.gov.scot/publications/schools-consultation-scotland-act-2010-statutory-guidance/> (See Paragraphs 63-65.)

6.0 IMPLICATIONS

- 6.1 Policy – None
- 6.2 Financial – If the mothballing of the School is agreed, there will be costs associated with the upkeep and maintenance of the School premises.
- 6.3 Legal – The provisions of the *Schools (Consultation) (Scotland) Act 2010* will subsequently apply if the Authority later decide to formulate a proposal under that Act in order to determine the future of Luing Primary School.
- 6.4 HR – None
- 6.5 Fairer Duty Scotland
 - 6.5.1 Equalities – None at present
 - 6.5.2 Socio-Economic Duty – None at present
 - 6.5.3 Islands – None at present
- 6.6 Risk – None at present
- 6.7 Customer Service – None at present

Douglas Hendry, Executive Director with responsibility for Education

Councillor Yvonne McNeilly, Policy Lead for Education

2nd November 2020

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ARGYLL AND BUTE COUNCIL
EDUCATION

COMMUNITY SERVICES COMMITTEE
8 DECEMBER 2020

COMMUNITY LEARNING AND DEVELOPMENT PLAN 2021 - 2024

1.0 EXECUTIVE SUMMARY

- 1.1 The Requirements for Community Learning and Development (Scotland) Regulations were introduced in 2013. They place a duty on local authorities, in partnership with Community Planning Partnerships, other Community Learning and Development (CLD) providers and communities to secure the delivery of CLD through the production and implementation of a three year CLD plan.
- 1.2 The main purpose of this report is to update members on proposals to produce a new Argyll and Bute Community Learning and Development Plan for 2021-2024.
- 1.3 It is recommended that the Community Services Committee:
- a) Note the legal requirement to produce an Argyll and Bute CLD Plan for 2021 - 2024.
 - b) Endorse the actions and timeline suggested for the production of the Argyll and Bute CLD Plan 2021 – 2024

ARGYLL AND BUTE COUNCIL
EDUCATION

COMMUNITY SERVICES COMMITTEE
8 DECEMBER 2020

COMMUNITY LEARNING AND DEVELOPMENT PLAN 2021 - 2024

2.0 INTRODUCTION

- 2.1 Local Authorities have a statutory requirement placed on them by the Community Learning & Development (Scotland) Regulations 2013 to publish a CLD plan every 3 years describing how they will co-ordinate and secure “adequate and efficient” Community Learning & Development (CLD) provision with other sector partners.
- 2.2 The first Argyll and Bute CLD Plan was published in September 2015. The second and current plan was published in September 2018 and is due to finish August 2021. An evaluation of the current plan is underway and the findings will be presented to a future meeting of the Community Service’s Committee. In the meantime work has begun on producing the 2021-24 CLD Plan which has a publication deadline of September 2021.
- 2.3 Whilst Argyll and Bute Council are required by legislation to lead on meeting the requirements of the CLD Regulations, it is important to note that CLD partners and learners must also be meaningfully involved in producing and implementing the CLD Plan.

3.0 RECOMMENDATIONS

It is recommended that the Community Services Committee:

- 3.1 Note the legal requirement to produce an Argyll and Bute CLD Plan for 2021 - 2024.
- 3.2 Endorse the actions and timeline suggested for the production of the Argyll and Bute CLD Plan 2021 – 2024

4.0 DETAIL

- 4.1 The development and progress of the 2021-2024 Argyll and Bute CLD Plan will be overseen by the Outcome 3 (Education, Skills and Training Maximises Opportunities for All) Group of the Community Planning Partnership. The

Outcome Lead will report on progress quarterly to the Community Planning Partnership.

- 4.2 To complete the work involved in producing the plan, the Outcome 3 Group agreed to establish a CLD Plan Working Group, which will meet as required and conduct all tasks necessary. The working group is made up of representatives from Community Learning, Community Development, Third Sector Interface, Live Argyll and Skills Development Scotland. Attempts are being made to recruit a youth representative and an adult learning representative to the working group.
- 4.3 The Council has a duty to ensure the CLD Plan is prepared. Progress reports will be presented to future Community Services Committee Meetings and Area Planning Groups.
- 4.4 Terms of Reference and a work plan have been produced by the working group with the new plan to be completed and published by September 2021.
- 4.5 The key stages within the plan and timeline are as follows:

Stage	Tasks	Timescale
Conclude CLD Strategic Plan 18-21	<ul style="list-style-type: none"> • CLD Plan Updates • CLD Plan Evaluation 	Feb/Aug 21 Dec 20
Data Analysis	<ul style="list-style-type: none"> • Identification and analysis of existing CLD related data. • Are there gaps in the availability of data? • What does it tell us - how well do we plan for demographic or other changes? • How well do we work with partners to plan for the future and meet changing needs 	Dec 20
Identification of Need	<ul style="list-style-type: none"> • What are the main learning needs in Argyll and Bute? • How has Covid19 impacted on our communities? 	Dec 20
Stakeholder Consultation on CLD needs and priorities	<ul style="list-style-type: none"> • CLD Plan Promotion • Questionnaires • Focus Groups • CLD workforce needs assessment 	March 21
Draft Plan	<ul style="list-style-type: none"> • Agree priorities and actions, governance/reporting arrangements and 	June 21

	programme of self-evaluation <ul style="list-style-type: none"> • Further stakeholder Consultation on working draft 	
Finalise Plan	<ul style="list-style-type: none"> • Printing and production of final plan 	August 21
Publication and promotion of 2021-2024 plan		Sept 21

5.0 CONCLUSION

- 5.1 This report presents an update on the production of the 2018 – 2021 Argyll and Bute CLD Plan.
- 5.2 Further reports will be presented to the Community Service Committee on the evaluation of the 2018 – 2021 Argyll and Bute CLD Plan (March 2021,) progress on the draft 2021-24 Argyll and Bute CLD Plan (June 2021) and the final 2021-24 Argyll and Bute CLD Plan (September 2021).

6.0 IMPLICATIONS

- 6.1 Policy - The Community Learning Service and CLD provision make a significant contribution to Outcomes 3, 4, 5 and 6 of the Argyll and Bute SOA:-
- Outcome 3. Education, skills and training maximises opportunities for all.
 Outcome 4. Children and young people have the best possible start.
 Outcome 5. People live active, healthier and independent lives.
 Outcome 6. People live in safer and stronger communities.
- 6.2 Financial – There may be resource implications resulting from the plan.
- 6.3 Legal – 2013 Community Learning and Development (Scotland) Regulations
- 6.4 HR – None
- 6.5 Fairer Scotland Duty:
- 6.5.1 Equalities - The 2021-24 Argyll and Bute CLD Plan will identify ways in which CLD provision can contribute to reducing inequalities.
- 6.5.2 Socio-economic Duty - The 2021-2024 CLD Plan will focus on supporting vulnerable and disadvantaged groups in the community
- 6.5.3 Islands – Delivery of services in remote and rural communities will be explored as part of the development of the plan/

- 6.6. Risk – There are potential reputational risks for the Council should they fail to deliver the legislative requirements set out within the 2013 Community Learning and Development (Scotland) Regulations.
- 6.7 Customer Service – This report provides Elected Members with an overview of CLD service planning.

Douglas Hendry, Executive Director with responsibility for Education

Councillor Yvonne McNeilly, Policy Lead for Education

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8th December 2020

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ARGYLL AND BUTE COUNCIL**COMMUNITY SERVICES COMMITTEE****COMMERCIAL SERVICES****8 DECEMBER 2020**

CHANGES TO THE NUTRITIONAL REQUIREMENTS FOR FOOD AND DRINK IN SCHOOLS

1.0 HEADLINES

- 1.1 The Scottish Government has reviewed the regulations that govern the food and drinks currently provided in schools. This review was conducted by a technical working group, which consulted the public on its proposals in summer 2018. The outcome of the consultation and the proposed changes to the current food and drink standards were published by the Scottish Government in June 2019, with an implementation date of 8 April 2021.
- 1.2 These changes will impact on school food across the school day across both Primary and Secondary schools, and are likely to impact on the commercial activities of Commercial Services.

2.0 RECOMMENDATIONS

- 2.1 Members are asked to:
- a. Note the proposed changes to the food and drinks in schools developed by the Scottish Government;
 - b. Note the potential impacts that these proposals are likely to have;
 - c. Agree to pursue the mitigating actions further with colleagues both locally and nationally. Particular agreement is sought on selling flavoured water in Secondary Schools from April 2021 but not selling well known branded soft drinks, with the detail outlined at section 3.2.8.
 - d. Agree that the model in Dunoon Grammar which focusses on working with parents to encourage pupils to remain on site at lunchtime be promoted across Secondary Schools as good practice.

3.0 DETAIL

3.1 BACKGROUND

3.1.1 Food in schools across Scotland sits within a wide range of food and drink regulations, but most notably within the Health Promotion and Nutrition (Scotland) Act 2007 and its associated guidance, the Nutritional Requirements for Food and Drink in Schools (Scotland) Regulations 2008.

3.1.2 Since these regulations were published, the scientific and dietary advice on which they were based has changed, which led to the Scottish Government updating the Scottish Dietary Goals in 2016. This, in turn, led to the establishment of a Technical Working Group in 2017, which had the remit of bringing the school food and drink regulations into closer alignment with the revised Scottish Dietary Goals.

3.1.3 The Technical Working Group designed a range of proposals, which they developed into four key themes for public consultation. These were:

- a. Increase access to fruit and vegetables
- b. Reduce access to sugar
- c. Set a maximum level for provision of red and red processed meat
- d. Amend the way in which secondary school food and drink is provided

The consultation did not include asking for views on how food and drink is provided in schools (for example, on dining facilities, or allocation of time for lunch), nor on food education.

3.1.4 Guidance for schools is in development, but has been delayed as a result of the pandemic. It is expected to be available to all Local Authorities some time during Autumn 2020.

3.1.5 A paper outlining the wide ranging impact of these changes was presented to the Community Services Committee in December 2019. This paper also outlined a number of mitigation measures being explored by both the Catering Service and the Education Service.

3.1.6 Arising from this, the Committee asked officers to bring forward another paper to update on progress with mitigation, and to outline options around Secondary pupils leaving school grounds and on whether sugar free, caffeine free branded soft drinks should be introduced.

3.2 PROGRESS MADE WITH MITIGATION OF THE IMPACT OF THE CHANGES

3.2.1 Immediately following the Community Services Committee, a clear work plan was drafted to ensure that all mitigation measures were addressed. This was developed in collaboration between Education and Commercial Services, to ensure consistency of messaging and common understanding of how this would impact both services, as there are clear implications for both teams.

- 3.2.2 Work was undertaken through January, February and March 2020 to proactively engage with Secondary School pupil councils to mitigate the wider impacts of this policy change. Work had also commenced by having discussions with one Head Teacher cluster group. However, with the pandemic closing schools in March, this work has paused.
- 3.2.3 Despite this, the Scottish Government has now instigated legislation that will bring these changes into effect from 8 April 2021.
- 3.2.4 As schools returned in August 2020, the focus has been on a safe return to schools for all pupils and staff following closure during the pandemic, and there has not been any opportunity to restart the planned work to mitigate the impact of this change. Schools and Catering teams are doing their best to deliver a revised service, and it will be challenging to carry out any face to face sessions with pupils while physical distancing restrictions remain, travel is discouraged and visitors to schools are minimised.
- 3.2.5 Since the reopening of schools post pandemic, school meals uptake in Primary schools has declined by an average of 13%, and in Secondary schools, income has declined by an average of 27%. This has been the case in schools across Scotland as social distancing in schools has changed how the catering service operates, parental confidence has dropped and managing school lunch service has been challenging for many schools. Early evidence shows that the implementation of the Food and Drinks changes is likely to cause a further decline in uptake of around 10%, and an estimated loss of income in the region of £65K.
- 3.2.6 Two catering vans have been purchased, and will soon be located in the grounds of two Secondary Schools as additional sales points. Food and drinks served in these vans to pupils will comply with the revised Food and Drink in Schools standards. The impact of these will be kept under review.
- 3.2.7 Pupils in Secondary Schools are able to leave school at lunchtime, and can purchase any food they choose outwith the school gates, which in effect nullifies any changes in standards to food and drink in schools. Dunoon Grammar has a very successful programme of retaining S1 and S2 pupils in school at lunchtime, by working in partnership with parents which also leads to pupils remaining in school as they move up through the year groups. This model could assist secondary schools with mitigating other risks associated with social distancing beyond the school gates, and it should be promoted as good practice to other secondary schools.
- 3.2.8 It remains a decision to be taken around the provision of soft drinks in Secondary Schools. While fruit based drinks that have been specifically developed by suppliers for the school market will no longer be permitted (products such as SUSO and Radnor Hills for instance), the proposed guidance will now permit schools to sell sugar free, caffeine free soft drinks such as flavoured water as well as brands such as sugar free Sprite, Lilt, Tango and Fanta. The Scottish Government has left decisions on selling these products

down to individual Local Authorities, and a decision is required on whether Argyll and Bute Council will choose to sell these from April 2021. There are three options, as outlined in the table below:

	Option 1	Option 2	Option 3
Detail:	Opt not to sell sugar free carbonated, branded drinks in Secondary Schools	Opt to sell all sugar free, carbonated, branded drinks in Secondary Schools	Opt to sell flavoured and flavoured/carbonated water, but not branded sugar free, carbonated soft drinks
Impact on Pupils	Choice will be significantly curtailed, with plain water, milk, tea and coffee being the only choices for pupils. May lead pupils to purchase their lunch offsite where they can purchase any drinks they choose.	Introduces a significant improvement in choice for Secondary pupils, more in line with High Street competitors. May entice some pupils to remain on site at lunchtime if they are able to purchase branded drinks they recognise.	Introduces some additional choice of products to pupils without introducing a significant range of choice. The focus would remain on water by introducing only sparkling and still flavoured waters for pupils. May entice some pupils to remain on site at lunchtime if these are the products they prefer.
Impact on Income	Potential lost revenue in the region of £20K per annum	Potential income stream – the removal of carbonated branded drinks in 2006 led to a decrease in income in the region of £30K, therefore this could generate additional income of around £30K per annum	Likely to be cost neutral as these could replace the products that will no longer be permitted in schools.
Impact on nutrition	Supports previous messaging over the past 13	The Technical Working Group does not view these products	The Technical Working Group does not view these products as harmful

	years about these products t being suitable or pupils to consume	as harmful to health.	to health.
Impact on reputation	The Council may be criticised for curtailing pupil choice.	The Council may be criticised for introducing products that are not nutrient dense. These products do contain artificial sweeteners.	This would not be seen as a 'backwards step' of either reducing choice, or of introducing a wide range of flavoured and coloured products.
Other Impacts	May reduce the amount of single use plastic waste in schools.	Could lead to an increase in single use plastics waste. Not all pupils may be able to afford these products, and therefore pupils in receipt of free school meals may choose to spend a significant proportion of their entitlement on these products, leaving little money left for nutritious food.	Could lead to an increase in single use plastics waste. Not all pupils may be able to afford these products, and therefore pupils in receipt of free school meals may choose to spend a significant proportion of their entitlement on these products, leaving little money left for nutritious food.

3.2.9 It is recommended that option 3 be adopted, however this could be reviewed in June 2021 and further changes made prior to schools reopening in August 2021. Both option 1 and option 2 could remain under consideration, and pupil feedback gathered as part of that review.

4.0 CONCLUSION

4.1 The comprehensive review of food and drinks in schools will result in the implementation of significant changes to all school food by April 2021. Although the overall aims of these changes to improve the Scottish diet are positive,

concerns remain over the implementation timescale, the range of changes being made and some of the unintended consequences that are likely to arise.

- 4.2 Officers will be working with colleagues from across the Council, with other Local Authorities and with suppliers to manage these issues as effectively as possible, and to develop the best ways in which to mitigate the impact, while continuing to promote positive messages around food and drink and encouraging school meals uptake to as many pupils as possible. While this work has been adversely affected by the coronavirus pandemic, the implementation will still take place on 8 April 2021, and officers will ensure that schools are as prepared for these changes as possible.

5.0 IMPLICATIONS

- 5.1 Policy – None
- 5.2 Financial – The full financial impact of reduced uptake and/or income is difficult to determine, and an unquantified cost pressure has been noted as a result of this. Work is underway to determine the potential cost impact to the Council, but is estimated at around £65K
- 5.3 Legal – Implementation of the changes will be a statutory requirement from 8 April 2020
- 5.4 HR - Any significant reduction in service could have a negative impact on the number of staff employed in service delivery
- 5.5 Fairer Scotland Duty:
- 5.5.1 Equalities protected characteristics - No anticipated impact, however provision of special diets for religious beliefs could be challenging in future.
- 5.5.2 Socio-economic Duty - There could be an unintended impact on those most in need of school meals, either due to peer pressure for packed lunches or due to lack of choice.
- 5.5.3 Islands – None
- 5.6 Risk - Significant service delivery, supplier and financial risks have been identified and discussed nationally
- 5.7 Customer Service - There is likely to be a reduction in choice to pupils, in primary schools and with a significant impact to secondary school pupils. Mitigation work is designed to reduce this risk.

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Executive Director with responsibility for Commercial Services

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5 October 2020

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Community Services Committee Work Plan 2020 - 2021

This is an outline plan to facilitate forward planning of reports to the Community Service Committee.

Date	Paper Designation	Lead Service/ Officer	Regularity of occurrence/ consideration	Comment
8 December 2020				
	Argyll & Bute Local Policing Plan (2020 – 2023) – Quarterly Report (Qtr2 2020/21)	Police Scotland	Quarterly	
	Scottish Fire and Rescue Service – Argyll & Bute Performance Report Q2 – 1 July – 30 September 2020	Scottish Fire and Rescue Service	Quarterly	
	Argyll & Bute HSCP Annual Performance Report 2019/2020	Argyll & Bute HSCP	Annually	
	Children and Young People’s Services Plan 2020 - 2023	Argyll & Bute HSCP		
	Live Argyll Annual Report 2019/2020	Live Argyll	Annually	
	Education Service Performance Report FQ2 2020/21	Education	Quarterly	
	Draft Education Services Plan 2021-22	Education	Annually	
	Education Performance Data Analysis 2020	Education		
	Annual Participation Measure 2020	Education		
	Schools (Consultation) (Scotland) Act 2010 – Skipness Primary School	Education		
	Schools (Consultation) (Scotland) Act 2010 – Minard Primary School	Education		
	Schools (Consultation) (Scotland) Act 2010 – Luing Primary School	Education		

Community Services Committee Work Plan 2020 - 2021

	Community Learning and Development Plan 2021 - 2024	Education		
	Changes to the Nutritional Requirements for Food and Drink in Schools	Commercial Services		
11 March 2021				
	Argyll & Bute Local Policing Plan (2020 – 2023) – Quarterly Report (Qtr3 2020/21)	Police Scotland	Quarterly	
	Scottish Fire and Rescue Service – Argyll & Bute Performance Report Q3 – 1 October – 31 December 2020	Scottish Fire and Rescue Service	Quarterly	
	Argyll & Bute HSCP – National Health and Wellbeing Outcomes Performance Reporting Framework and Exception Reporting Arrangements – Financial Quarter 3 2020/21	Argyll and Bute HSCP	Quarterly	
	Argyll and Bute Children’s Rights Report 2020 - 2023	Education		
	Education Performance Report FQ3 2020/21	Education	Quarterly	
	External Education Establishment Inspection Report	Education	Quarterly	
	Counselling Through Schools	Education		
10 June 2021				
	Argyll & Bute Local Policing Plan (2020 – 2023) – Quarterly Report (Qtr4 2020/21)	Police Scotland	Quarterly	
	Scottish Fire and Rescue Service – Argyll & Bute Performance Report Q4 – 1 January – 31 March 2020	Scottish Fire and Rescue Service	Quarterly	

Community Services Committee Work Plan 2020 - 2021

	Argyll & Bute HSCP – National Health and Wellbeing Outcomes Performance Reporting Framework and Exception Reporting Arrangements – Financial Quarter 4 2020/21	Argyll and Bute HSCP	Quarterly	
	Education Performance Report FQ3 2020/21	Education	Quarterly	
	External Education Establishment Inspection Report	Education	Quarterly	
	Care Experienced Children and Young People	Education		
	Trauma Training			
Future Reports – dates to be determined				
	The Expansion of Funded Early Years Learning and Childcare in Scotland – Argyll and Bute Early Learning and Childcare Updated Delivery Plan	Education		
	Education (Scotland) Act 2016	Education		
	Health and Social Care Partnership – Annual Report	Argyll and Bute HSCP	Annually	
	Argyll and Bute Annual Education Plan	Education	Annually in August	
	Draft Education Service Plan	Education	Annually in December	
	Live Argyll Annual Report	Live Argyll	Annually	

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